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JANUARY-NOVEMBER, 1916

AMERICAN LIBRARY ASSOCIATION  
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CHICAGO  
1916

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CHICAGO, ILL.

JANUARY, 1916

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### THE PLACE OF THE LIBRARY IN A UNIVERSITY\*

E. C. RICHARDSON, *Princeton University Library*

#### I. A University

The university library is a method of university teaching by means of books. In

\*This paper was first prepared at the request of the president of the A. L. A. for the International Conference of Librarians at Oxford, and was to have been read September 1, 1914, but the Conference was postponed at the last moment on account of the outbreak of the war. It has been rewritten and enlarged from the standpoint of the American university situation today. It takes into the account the fact of the papers by W. Dawson Johnston on "The library as a university factor," printed in "The library journal" for 1914, pp. 10-15, and by W. N. C. Carlton, on "Universities and librarians," printed in "Public Libraries," for December, 1915, pp. 451-456. It is significant that both these papers were delivered at the University of Illinois, where the effort to meet the modern demand for teaching library science has, perhaps, its best university working out to date. These very recent papers cover general aspects so well that this paper can be restricted to the plain question of university constitution.

order to discuss its position with reference to other factors in the university, one needs to recall what a university really is and for what ends a library exists.

A university is made up of students and teachers; teachers include instructive persons and instructive books. The university involves also some place where students and teachers may meet, and most universities provide also for the feeding and housing of students, but dormitories and commons are not essentials and the meeting place may be anywhere—a grove, a log, or a private house. Students and teachers are the essentials.

#### II. Students

In the modern university students are of various kinds. Fifty years ago a college

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student was a resident matriculate undergraduate; now there are undergraduate and graduate students, resident students and non-resident students, summer students and winter students, registered students and unregistered.

There is nothing more characteristic of the trend of the modern university than the non-resident and non-registered students. These point to the fact that university professors, one and all, are in these days held to owe a duty of instruction to the world at large. This instruction takes the form of university extension, correspondence courses, summer schools, local public lectures, and above all the publication of books. Publication has become a *sine qua non* in the university teacher, and the point has been stated recently by Professor McDonald in the "Nation" as follows: "Whatever the grade or special field of the institution, professorial chairs ought to be forever barred to men or women who have not clearly demonstrated ability and productive power as scholars." The university press is the visible sign of this latest self-realization of the university as to its duty and ideals.

The students reached by publication-instruction include first of all the professors in other universities, who are taught by research publications. But professors are not the only unregistered students instructed through university publications; the same trend of the modern universities which has resulted in university extension, correspondence courses, summer schools and popular lectures, has resulted in a demand that university professors shall make their work accessible, first to teachers in secondary schools by means of text-books for their use and then to the average reader by means of readable books and perhaps contribution to popular magazines and newspapers. There is still, of course, something left of the spirit which thinks it beneath the dignity of learning to be intelligible, and many professors resent the idea of a learned book which is readable, but on the whole, the modern university professor recognizes the right of the

man in the street to his instruction through publication, as well as the right of his fellow educators.

Even this is not quite the end of the story. For now and then, in discussing the function of the university, a duty towards coming generations of students is recognized. This appears sometimes in connection with the publication of research results, sometimes in the question of providing substantial buildings, and room for growth. Sometimes, even, it appears in a more rhetorical way as the duty of a university to "keep alight and hand on the torch of learning." In short, the modern university, faintly at least, recognizes a certain duty of providing instruction for students yet unborn as well as for living students.

### III. Teaching Methods

As there are various kinds of students, so there are various methods of teaching. These methods involve persons, books, exhibition objects and experiment apparatus, in varying proportions. Some of the most familiar of these are the lecture method, the recitation method, the text-book method, the classroom method, the tutorial method, the preceptorial method, the seminar method, the bibliographical method, the laboratory method, the exhibition method, the correspondence method, the publication method, and there are scores of others additional or incident to these.

Some of these methods are suited best to a single class of students; as recitation to the undergraduate, seminar to the graduate, correspondence and publication to the non-resident. Some are duplicate methods usable with the same class of students and varying according to the subject taught, the fashion of the day, the policy of the university, the particular aptitudes of the professor or even the whim of the professor; e. g. lecture vs. text-book methods, oral vs. written examination. Quite commonly various methods are used even in the same course; the lecture method, e. g., may in a given course be supple-

mented by recitation, cross-questioning, essay, text-book, preceptorial and bibliographical methods.

Whatever the method or group of methods used, the point of the matter is the same; instruction, education, teaching, information. The student and the teacher have been brought face to face,—one to learn, the other to enable him to learn. The object is to secure the student's growth in knowledge, and the attempt on the part of the university to secure this object is teaching, informing, instructing, or educating. It makes little difference by which of these names the matter is called so long as the objective is clear. The word "teaching" is perhaps the plainest word and "information" is perhaps the most explanatory if it is pronounced with a hyphen—*in-formation*. The true business of the university, the object of the meeting between student and professor, is to promote *in-formation* of the student's mind—to secure that, the student shall be *in-formed* with knowledge; and the task is a double one, consisting first, in imparting information; second, in teaching a man how to inform himself.

All the various methods of instruction in a university are aimed at one or the other of these objects—imparting or training; and the training method is the more important, for that fraction of his concrete knowledge which a student gets in four or seven years study is negligible compared with what he is to get in a lifetime, while what he gets in the way of training during these years determines the quantity and quality of all this lifetime knowledge, which is to say the quantity and quality of his own self, or personality, forever. In the last analysis, the recognized objective of university teaching is the methods of learning—that is to say, training a man to inform himself—not the substance of knowledge. Nevertheless, the word "teaching" itself implies that concrete knowledge is one of the twin objects and the final goal of both. This object of university teaching may never be overlooked, for not even the teaching of knowledge for knowledge's

sake is so fatal as the teaching of method for method's sake—frequent as it is, and rich in pedantry and pose. The final object of teaching is the establishment of true knowledge or truth in a student's mind; all the various methods of teaching are bent on imparting truth or training a man to search after and acquire truth. Some methods are fitted to one man, some to another, some to imparting, some to training, but all are bent on teaching—that is to say, creating truth in a man.

The many methods of teaching may be grouped in various fashions according to the different ways in which they are most useful. The teaching factors, e. g. persons, books, exhibition objects, and means for experiment, suggest personal, bibliographical, exhibition and experimental methods. Again, the different kinds of students suggest undergraduate, graduate and extension methods. Once more the fact that some methods are adapted for use with single students, some with groups of students, suggests a grouping as tutorial and classroom methods. Yet again methods may be grouped into oral and visual, according as the teacher uses the voice for teaching, as in lecture and conversation methods, or submits written or printed material, as in syllabus, text-book, or correspondence methods. Still again, methods may be distinguished according as eye, ear, or hand methods are used by the student in getting the instruction.

The best grouping of methods, is, however, that which, following the general line of the twin tasks of training and impartation, divides into laboratory and book methods. Laboratory methods in this sense include also museum, music-teaching, art-teaching, gymnasium and manual training methods—in short all the methods which involve having the student learn from objects or images of the objects, or train his power of observation for describing objects, or train hand and eye for the performance of experiment. Book methods in turn may be distinguished into single-book methods, and many-book or library methods. The lecture method and text-



book method are naturally single-book methods—one a manuscript book orally delivered, the other printed and read. Many-book, or library methods include the method of bibliographical reference, the method of assigned reading, the preceptorial, or assigned topic method, the seminar method, and the method of bibliographical research. All these are used commonly in classroom work.

The most familiar and established of the teaching methods are the lecture method and the text-book method.

The typical lecture is written and delivered orally by the lecturer; it may be dictated, or it may be accompanied by a syllabus and note-taking; it is often accompanied by oral recitation on the lecture, or by the quiz, and by examinations, oral or written. This method is on the average the poorest as to material, for it represents a single book by an average author, not the best book on the subject, and it represents that book, as a rule, in an unfinished state when it has not yet reached the point where the author would be willing to trust it to publication. It is, therefore, a book below the average of the average author. On the other hand, however, oral lecturing adds somehow a mysterious personal value which is associated with style and with enthusiasm and which never becomes so effective as in oral speech where it is commonly called magnetism.

Moreover, the lecture has the great advantage over a purely text-book method of admitting the teaching of the results of the professor's own research. This advantage is decisive as against a purely text-book method, and a real advantage over one which is mainly text-book; for it is precisely the professor's own original work which makes of his teaching a living thing. The original results which he imparts are something, but these may be given on the side with text-book instruction; the spirit and life of the teaching which comes from originality can only be given through what amounts to lectures.

When lecturing is in the dictation method,

it has a peculiar value for memory purposes in that the substance of the lecture is recorded in the student brain in three different sets of impressions, the auditory impressions, the motor records of motions of writing, and the visual impressions from seeing the written word. The modern idea, however, is that to retain verbal forms is the last thing desired. The effort is to have the student break up these forms, associate them with knowledge already acquired and recall the idea in these relations. Nevertheless, in the learning of languages, dates, and many other matters, the advantage of a method which employs eye, ear and hand are considerable.

The text-book method is typically associated with a single printed book. This may be, and often used to be learned by rote, or learned in substance: it is more apt than the lecture to have added to it the method of question and answer; it has the advantage of being the best book for the purpose instead of an average book. When the text-book method is supplemented by the method of question and answer, a good teacher may put into it all of his enthusiasm together with the results and method of his own researches, but this is in effect employing the lecture method, so far as concerns his own original work, in addition to the text-book method.

The method of bibliographical reference in a modern university is supposed to be universally practiced. The most approved method of university teaching, whether by lecture or text-book, or in laboratory work, contemplates, first, a preliminary lecture or essay on the best books on the subject and the best books in which to find all the books on the subject, and second, references to the best books on each particular topic as it is touched on.

The method of assigned reading consists in giving select lists of parts of books whose reading is required as supplementary to the matter given in lecture or text-books. As practiced, it results in the laying out of collections of reserved books for the different courses.



The preceptorial method is the tutorial method applied to small groups instead of to a single person, or, from the other point of view, a classroom method adapted to a very small group class. From either point of view, it finds its unity in the study of a topic from several books rather than from a single lecture or text-book. It is thus a many-book, or library, method, whose essence is reading up on a topic in an indefinite number of books.

The method of bibliographical research contemplates the simple assignment of a topic and allowing the student himself to find the books on it. This is done extensively in university practice in the assignment of essay and debate work. It is always largely implied in the thesis work of the graduate student. Even in the laboratory sciences, it is used, but more particularly in those sciences which, like philosophy and history, have the library itself as their laboratory.

The seminar method is the characteristic method of graduate study; it is distinctly a many-book method and its heart is the seminar library. The conducting of a seminar is essentially the conducting of courses in bibliographical method. It is, moreover, preëminently a laboratory or training method, in that impartation is wholly subordinate to research. The best seminar teaching is preëminently an exposition of the method followed by the professor himself in his work of research. It is always accompanied by the thesis or essay method, whereby the student is required to practice the methods as illustrated by the seminar on some special topic.

Examples of the laboratory method are best seen in chemistry, physics, and biology, where the processes involve the actual use of material and instrument by students. Sometimes those are merely illustrative processes, the repetition of experiments made by others for illustrative purposes, but when these imitative experiments are made with view to verifying or criticizing previous experiments, the laboratory method becomes a true method of

research. Even chemistry, physics, and biology, however, usually travel in company with lecture methods and laboratory manuals.

With laboratory methods belong museum methods also, and these have been amazingly developed in recent years, so that the art of arranging museum objects in such way as to bring out their educational value has become one of the most remarkable developments in modern education. The exhibitions of the American Museum of Natural History, for example, and the special exhibitions of the Metropolitan Museum, are masterpieces of systematic instruction.

With laboratory methods are to be classed also gymnasium methods. It is only with the progress of modern psychology that it has begun to be realized that the training of the eye, of promptness, definiteness and nicety of muscular response, and of the power of attention, which is had in gymnasium, are important factors even in the getting of knowledge and more especially in research work.

The thing to be noted is that all these methods of teaching are equally teaching. Though they may not be of equal value and importance, they are all valuable to the university, and the ear cannot say to the hand I have no need of thee, nor the hand to the eye I have no need of thee. The only question is to find what the right function of each one is, what each one can do best for the common work of the university, i. e. the teaching of students.

There has been at times a lot of absurd wrangling over the exclusive value of lecture and text-book systems, laboratory and book teaching, generally because discussion has been at cross purposes and often merely a matter of verbal usage. One confusing assumption, has been, for example, that teaching and oral instruction are synonymous, another is that teaching is synonymous with the recitation method or the classroom method. Some say again that teaching is not teaching unless it ends with examination, oral or written. Professor McDonald in a recent number of the "Na-

tion" implies that lecturing is not teaching. The American Association of University Professors is perhaps correct when it distinguishes between teaching and research, but research issues at least in publication, and publication is a method of teaching. Moreover, it may be held and is held, that all research work in the university should, in its real results, be taught to resident students in the university by means of lectures, or in the course of text-book and laboratory instruction. The reason why every professor in the university is required to show evidence, from time to time, that he is able to do and is doing research work, is not so much any vague notion of a duty to outside students or the world in general or posterity, as it is the very definite belief that the research methods should tinge all the knowledge which the professor intends to impart in such way as to add to it the flavor of reality which comes from original work. It is because these methods are of the very essence of the instructor's intellectual life.

It used to be the fashion, when humanists were in a majority, for oral lecturing, text-book and classroom teachers to deny that curators, demonstrators, gymnasium instructors and directors of research, were teachers at all, but all that has gone by. Many methods of teaching are now accepted as true methods of teaching, and the question of the place of the library in a university is the question of where among the various organizations formed to promote this teaching, undergraduate colleges, graduate schools, schools of law, theology, medicine, electricity, forestry, agriculture, art, music, laboratories, museums, conservatories, and what not, the university library belongs. This question in turn calls for a knowledge of what the university library is.

#### IV. Libraries

A library is a collection of books intended for use, as distinguished from a collection of books intended for sale or for the scrap basket. Small or large, it con-

sists of three factors, books, building and librarian. This is an indivisible trinity; without any one of these things a library does not exist. It exists for users but may also exist without them. On the other hand a library building ceases to be a library if it has no books or has no one to make them usable.

A library exists for two ends, first, to teach the present generation, second, to hand down books to posterity. Most libraries are founded without thought to the handing down of literature; they are founded for practical teaching purposes; handing down is incidental and accidental.

Nevertheless there has always been some notion of the duty or desirability of handing down books for the instruction of posterity. The earliest records are for the most part records of current business transactions for practical record purposes, but for 5,000 years at least there have been records of events and achievements, intended, like the public monuments, to hand on memory.

Most modern libraries, however practical, do sooner or later, however incidentally, pay some attention to the handing down side. Even the small local public library makes its collection of the books relating to its own community, or published in it, for the sake of those who are to come. Most large libraries now have collections of rare books, as well as of books for common educational use, and a very few libraries are organized chiefly with reference to handing down functions; these are the libraries of rare books.

Whether organized as separate libraries or as separate departments of one library, the more distinct they are kept the better they both do their work, for the two functions of handing down books and teaching are self-contradictory. The better a book teaches, that is to say the more it is used, the faster it wears out. The aim, therefore, in the case of books which are to be handed down is to keep them from harm by fire, water, insects, or use; a safety deposit vault with a time lock set to a century is the idea. The aim in



the case of teaching books is to have them used as much as possible and in consequence to have them worn out and replaced as often as possible.

The handing down of literature is another matter, for the more a work proves readable, the faster the individual book wears out, but the more sure it is to be printed often and wide-spread; and, therefore, the better its chance of survival. The more a work is read, the longer it survives; but the more a volume is read, the sooner it perishes. The better a library exercises its teaching function, therefore, the better it contributes to the handing down of literature, as distinguished from the handing down of concrete books.

√ If, therefore, the same library is to exercise both functions, of teaching and handing down books, they must be kept quite distinct, and the fact that the main object is to teach kept quite clear.

This teaching function belongs to all libraries. The typical modern library is the free public library, and in these days, it is a recognized factor of the system of public education. It is sometimes even organized together with the school system, and library training is required in most normal schools. It is often called the people's university, and is recognized as the one institution for instruction of those above school age. It is also recognized as the one instrument by which a man who has gained his Bachelor of Arts may continue his education through life.

There are few things more remarkable in the development of modern culture than the way the public library has taken up its task of teaching. The old idea of a store of books, which could be called for over the counter and needed only an author catalog has gone. It has been replaced by a system which provides the best subject catalogs, select lists of best reading, gives free access to a large number of books, tempts reading by select collections and book exhibitions, guides individual readers and groups of readers, helps study classes, women's clubs, as well as public school children by special reference librar-

ians, provides lectures, story-tellers for children, in short, has a staff which helps the books to teach all along the line, and even goes into the highways and hedges and constrains users to come in.

### V. The University Library

And if even the public library is a teaching institution, so much the more is the university library. The first thing, therefore, to be noted about a university library is that it is not primarily or typically a keeper of rare books for posterity; it is above all things a teacher of the present generation. It is necessary to lay some stress on this matter because it is easily and often forgotten. The passion for rare books is an insidious one, which often captures and puts in fetters a good teaching library. Many a good college library has been killed and salted down for posterity, while living students still needed its milk.

Perhaps the best example of a college library whose chief aim is keeping for posterity, is the library of Archbishop Parker in Corpus Christi College, Cambridge. By the conditions of the bequest, the library can only be opened with consent or in the presence of three officials with separate keys to the three locks, and if ever at any time so much as twelve volumes have been lost it passes to the possession of another college. Some modern libraries, however, fall little short of this. It was in a very modern American university library in the present century, that it was suggested that all the cards of the extensive collections of rare books should be omitted from the card catalog for fear users should discover that they were in the library and wish to use them!

Indeed, it is not so many years ago that nearly all universities really laid a major stress on the keeping of the books rather than on their teaching function, strange as this may seem, for practically all books were kept behind the counter and passed out with suspicion. Gradually the reference books were placed at free disposition, then the idea of reference was broadened to a great variety of books and ready ac-

cess extended to seminar libraries, then the differentiation into the library of rare, valuable and kept books, on the one hand, and the working library on the other was made and free admission given to the general working collection, until the modern standard now is a great working collection of live books accessible to professors and graduate students with large, carefully selected collections of books for general reading and reference books free to undergraduates as well as graduates, and with certain collections of rare books and storage collections. Use is the war cry of the modern library; "use and more use." If a book will not work when called on, neither shall it eat up budget funds.

One cannot be too careful, therefore, in admitting that a university has any call to have rare books at all. It is a dangerous matter to get it into a librarian's head that it is his duty to keep books for posterity.

When this has been said, however, and said sharply, it may also be said that, in a minor way, every university library does and should contribute to transmission. There is a growing consciousness that the university as a conserver of learning owes some duty to posterity in this matter. It is not the business of a university library to seek rare books for the sake of handing them down, but it is its business to seek books useful for teaching, and where these are rare it is at least its duty to surround those with special care for the sake of those who come after.

Moreover, the university, even in this action, is in fact teaching, since the preservation is for purposes of future instruction, and even the keeping of books from overuse may thus be a part of its teaching function. In these days of the photostat it is not hard both to promote use and to keep. It remains, therefore, doubly true that the university library is a method of university teaching by means of books.

## VI. How the University Library Teaches

This leads to the question how the university library of the present day does its teaching. In brief, it does so by its very

existence as a separate organization, by its books, by its exhibition and laboratory facilities, and by its staff.

An organized collection of university library books comes, perhaps, nearest of anything in the universe to being a true microcosm, a miniature model of the universe; or, perhaps, rather a drawing of the universe. If a single living human mind had all this knowledge in itself and equally well organized, it would be a truer microcosm, but there are no such minds, and the library collection of books organized is the best architectural drawing of the universe. As such, it is a standing object lesson, giving by the exhibition method an idea of the universe. This is no theoretical or far-fetched notion, but the very practical and actual case. There is no method of teaching the encyclopedia of the sciences so practical or effective as the free ranging of a student among the shelves of a classified library.

Again, the books themselves teach. It is conceivable that a university should be a university, and a student get a university education if the university consisted only of a library and a student, without a lecturer or tutor or preceptor or research professor or librarian—absolutely only a student and a library on a desert island. That student might even get a better university education than the average Bachelor of Arts does now and in the same time. It is true that the average student with only the library would get a very poor education indeed, and a large number of them, none at all without methods of oral dining in of learning, screwing out answers, and forcing study through examination. Yet the fact remains that an interested reader with a collection of books covering all the sciences taught in the university is itself a university.

As a matter of fact, the university library is, all the time, without any special guidance or direction, teaching a large number of university students on topics not mentioned in the classroom, supplementing thus the curriculum. The voluntary intellectual activities of students in the li-



brary, in fact, compare favorably with their voluntary activities in athletics and in the miniature social life of the university. Some of these activities are systematic, as in hall debates and writing articles for their magazines and a still larger number are the free intellectual activities of voluntary study and reading. The books themselves teach the students.

When it comes to the use of the library by professors, books are the only teachers, except as the professors are guided and helped by catalogs and library staff members. This use of the library by professors is, of course, one of the most vital matters for a university, and it is here, especially, that the books themselves teach.

Again, the university library teaches through its staff—sometimes, in ways peculiar to itself as a library, sometimes through the lecture, text-book and examination methods customarily practiced by professors.

The library staff teaches in the first place by its catalogs. Both author and subject catalog, but especially the subject catalog, whether it is classified or alphabetical, is a series of little bibliographical essays, much like the bibliographical lectures, which, theoretically at least, every professor prefixes to every course. It makes little difference whether a bibliographical lecture on the crustacea is prepared by a classroom instructor and read orally by the professor in the classroom, or is prepared by a member of the library staff and filed in shape for convenient consultation in the subject catalog.

The learning and research skill required for preparation, too, is just as great in one case as in the other. Even the titles in an author catalog often involve research of a highly learned character, and when it comes to classification, the matter is more exacting still; for it calls for some knowledge of every branch of science, if not extensive at least so precise that a book or an essay may be assigned to its specific class; i. e., have the specific name given to it. It is not too much to say that for chief cataloging and chief classifying posi-

tions in a large university library there is as wide and ready command of the field of learning required as from any classroom professor, except, possibly, a really ambitious professor of epistemology.

The teaching function of the reference staff is an obvious one. Its recognized operations in the modern library are all distinctively teaching operations. The characteristic activity of the reference librarian is to answer questions, and the commonest question is as to the best book or article on a given subject for a given purpose. A list of the questions put to the reference librarian in the course of the day is one of the most suggestive exhibitions of the inquiring human mind in the world. In the execution of this task, the reference librarian is proceeding in the tutorial method. It almost invariably proceeds by fruitful question and answer, and results in instruction in the method of research, as well as in the securing of the particular result. Although this result is, of course, not a new contribution to knowledge, yet the result is new to the student and the training in method is as real as in any laboratory. There is no single unit in university education more valuable than being shown by a reference librarian how to find the best book on a given topic or class of topics.

Moreover, in the modern library it is quite customary for the university librarian to take freshmen in groups and explain to them the general workings of the particular library with individual instruction in the use of a catalog and certain reference books. This group instruction approaches both the classroom and lecture method with free questioning by the student on the substance of the lecture.

Another constant function of the reference librarian parallels the work of the preceptor and the professor who give assigned reading on a particular subject or course. The reference department helps and is helped by professors who select preceptorial books and give assigned reading, but it has to deal, also, with great numbers of courses which are not prepared by classroom teachers at all. These include such

matters as intercollegiate debates and the debates of literary societies, the working up of essays for prize contests in college or out, the writing of articles for the undergraduate publications, and so on in vast varieties. These are passing through the reference librarian's mill all the time, and each one involves research and the preparation of a bibliographical essay on the subject for the use of the writer or debater. This may be done with or without the aid of the student. If it is done with the aid of the student, so much the better for his training in method of research, but if without, it results in a lecture often actually written. In the case of intercollegiate debates and the many important other like operations, the results are generally written and kept for future use also. The reference librarian of Princeton University, for example, during the past year prepared references for forty-one debates, and assisted in preparing sixty-seven collections of books to be reserved for preceptorial reading.

Another teaching activity in the reference department is the matter of select books. It is a truism that the art of selection is the art of effective teaching; it is the essence of a lively style in the lecture, the essence of effective question and answer, and in the same way it is an effective method in teaching the use of books. It is exercised in the modern library by the display of select new books, by the standard library, by selection of books to tempt curiosity in reading, and by the laying out of books on timely topics in art, science, literature, politics, and what not—e. g., books on the European war at the present time. The essence of the method of piquing of intellectual interest, which is the beginning, if not the middle and end as well, of all good teaching.

Another way in which the university library teaches is through the exhibition method. In the lack of historical museums in the American university, it often serves as such; and, especially, on the occasion of centenaries, it gathers books illustrating the historical event, whether it chances to

be a political, artistic, or literary event. The library has, also, its own characteristic museum value in its exhibitions of the history of printing, handwriting, binding, illumination, inscriptions, and so on. The curators of the departments of a library thus teach in the exhibition method like the curators in natural science or art.

## VII. Systematic Staff Teaching: Book Arts and Library Schools

The teaching by the library staff in the classroom method is, in one way, a very modern institution, but in another sense, it is the most ancient of all. In the earliest Assyrian and Egyptian university libraries, the library is hardly distinguishable from the university, or the university from the library. In the Greek teaching even, although its characteristic place was the grove or the portico, and its method discussion, yet the portico was invariably at the door of the library, which had, also, a hall for discussion.

In American colleges, a classic event in the history of staff teaching was the appointment of Justin Winsor to be professor of books in Harvard University, according to the suggestion of Emerson. Since that time, many college and university librarians have given classroom courses, by lecture or text-book, or other methods, on best reading, or like topics. For a long time, though rather occasional and desultory, the idea and the practice has grown rapidly, extending to training in bibliographical method and in the book arts.

Of late years, the matter has taken a new turn through the establishment of library schools in the university conducted by the library staff. At present, there are something like a dozen of these which are of grade to require college graduate standing for entrance, or are schools of a university, taught by the university library staff. There is an increasing number of such schools abroad, too, beginning with the *École des Chartes*, and ending with the new schools at Florence and Leipzig. The foreign schools, as a rule, have laid most stress on palaeography and other learned



matters of preparation, but the new German schools take in the book sciences and technical library science extensively; the newest school at Leipzig is for both librarians and directors of museums.

Recent discussion of the matter of classroom instruction by members of the library staff has been very animated and pointed. This discussion is well represented by Dean Babcock's article in "The library journal" for March, 1913—an article which was first presented at the conference of Eastern College Librarians, and the pamphlet by H. R. Evans on "Library instruction in universities, colleges, and normal schools," among the bulletins of the U. S. Bureau of Education in 1914.

It appears from Mr. Evans' report that 91 universities now report courses "more or less adequate and complete" in the book arts, seven universities have required courses "intended to train all students in the effective use of books and libraries," instruction being given by the library staff, while 21 others give elective courses with credit.

This takes no account of the matter of instruction in palaeography or other book sciences given by members of the library staff in one department or another, although in many European universities, as at Florence, Rome, Leipzig, Paris, the teachers of palaeography are naturally drawn from the library staff of the university libraries, or the adjoining libraries, and in some cases, even in America, some member of the library staff gives university courses in this subject.

The line of discussion on this theme of staff instruction has commonly taken the form of an insistent demand that instruction in bibliographical method and the bibliography of the special sciences should be given by members of the library staff, but this, at least as regards special bibliography, seems contrary to ordinary educational theory, and on the whole to the best theory; for it is the generally recognized fact that every professor should give bibliographical instruction in his own field. No course is theoretically good unless it does give a special survey of the

bibliography of the subject and references for further study. It will be an unfortunate day for learning and university instruction when the professor is let off from this duty. The real point of agitation should be to constrain university professors not to neglect this matter. The library staff might well, however, give instruction in general bibliographical method in which, as a rule, the professor is not very well trained, and department librarians in the general bibliography of their departments.

When it comes to systematic instruction in the book sciences and the establishment of special schools for librarians, the matter is one which falls naturally to the library staff. They are the members of the university teaching body who are most familiar with these things. Books are their specimens: they are handling them all the time. Their ordinary use of them for requirements of purchase, classification and cataloging are such as to make staff members the natural experts in this large class of real objects—books: if systematic instruction is to be given on these matters in the university, it is naturally by them.

Of course, if much classroom instruction is to be given, the library will need a much larger staff. It is a sound educational principle which requires that each member of the library staff whose tasks demand equal learning or skill in research with professors in other departments, should offer one short course, but under present circumstances much more is not possible. One of the fallacies of the modern cry for bibliographical instruction to students by the library staff is the implication that the staff is somehow to blame for not taking these extensive duties off the hands of professors where they are unsystematically performed. It forgets that every existing university library staff is overworked, and has definitely realized tasks still unperformed. It cannot undertake new groups of duties without corresponding staff. With the right staff, no doubt every modern university library would be glad to organize a school for the book sciences.

### VIII. The Place of the Library

The question of the organized position of the library in the university will in the end be determined by this matter of the methods in which it fulfills its teaching function. At present, that position differs in different universities, and in general it is rather a haphazard one.

In some cases, and in the older point of view, but not so very long ago, the library was actually described as "building," and grouped among dormitories, dining-rooms, administrative offices, and the like.

More often still, it was grouped with laboratories, museums, and gymnasium, and the whole group relegated to some variously-named limbo outside the sacred Faculty or Faculties whose professors teach in classroom methods and hold examinations. But the dominating growth of research work, the advent of the research professor, the establishment of library schools, have upset all this, and have put all these individual institutions into the circle of the teaching faculties. Laboratory teaching, museum teaching, gymnasium teaching and library teaching are all now recognized as methods of teaching often equal to or superior to the old methods, whether they issue in examinations or not. Many even hold firmly to the notion that examinations on the substance of teaching, as distinguished from examinations for a degree, belong only to secondary schools and are out of place in the university.

The library is sometimes, also, classified with the administrative departments of the university, as if the treasury, the library, and the teaching faculties, for example, were coördinate functions of the trustees, or the library coördinate with the treasury and the physical care of the institution. This comes naturally because the library, like the university itself, has the double function of administration and teaching, and on account of the great bulk of its apparatus and the cost of the books, its financial and administrative activities are evident, and the strictly clerical personnel extensive. It does not, however, differ in

essence from the various faculties as to proportions, for all of these have their administrative officers, deans and stenographers, clerical help and material to care for. It is, therefore, only a difference in degree. All the faculties exercise both functions, and the library is not in any sense coördinate with the treasury, but stands to it as each of the other departments.

Some progress was made towards placing the library in the university when it was defined and organized as the collections of books within a certain building. Under this conception, the university had many libraries, one of which was the University Library. This library was looked on as an independent institution, a power within a power. The idea is well typified by the Bodleian Library at Oxford, which is an institution by itself; a university library as distinguished from the libraries of the various colleges. In the same way, in the American universities, the university library in the university building used to be, and often now is, wholly separated from the libraries of the various professional schools, and even from the seminar and department libraries. In the continental universities, too, the seminar libraries are apt not to stand in any recognized relation to the university library.

Of late years, another great step in university theory has been taken through the rule passed by the trustees of several of the larger universities that the university library consists of all books owned by the university, wherever housed and however organized. This is a useful matter on the administrative side, in line with modern ideas of efficient organization, but it is more than this; it is a great educational gain, if only through the harmonizing of cataloging, exhibition and reference methods.

In a large university nowadays, therefore, the library is apt to be a complex of many collections, buildings, and staffs. It contains school libraries, department libraries, seminar libraries, reference libraries, select libraries for various pur-



poses, working collections and storage collections.

This organization is by its nature a unit in itself, and it is sometimes looked at as parallel with other independently organized units, such as the professional schools, museums; sometimes as a peculiar institution, a sort of microcosm of the university, paralleling all schools and departments—a sort of nerve system for the university body, or, sometimes, an institution to serve as body to a nervous system of professors called the Faculty.

President Butler of Columbia at a library meeting once set forth a very definite theory according to which the library was coördinate with the various professional schools and main departments of the university, the librarian ranking as a dean, and various numbers of the expert staff standing in parallel order with professors, assistant professors, and instructors of the other faculties.

In some universities, the librarian or, perhaps, the librarian and vice-librarian are members of the faculties of all the separately organized schools, thus making the library coördinate with the whole group of faculties rather than each faculty. This situation is implied, also, in those institutions where the library is coördinated with the major organized units of the university, directly in the governing body of trustees, by means of a committee in which the librarian has a seat, just as the deans have seat in the respective committees for their special organizations. In many institutions, especially the smaller ones, the connection of the departments with the library and the library with the trustees, is contrariwise effected by a mixed system of control in which representatives of all the various faculties sit, and perhaps, sit with a committee of the trustees as well. In short, in some cases, the library acts with the directing boards of the various branches of the university; in other cases, representatives of these unite with certain members of the library staff to form an administration board for the library. In both cases, it implies a relation to all, rather than an independent institution.

## IX. The Sum of the Matter

The place of the library in the university in view of this discussion of the nature of a university and the nature of a library, the actual practice of universities, and the trend of university instruction, may, therefore, be described as that of an organic teaching unit, as distinguished from an administration unit, coördinate with all schools, departments, museums, or other separately organized teaching factors, its work of teaching being done by its own particular bibliographical methods, as well as by classroom methods, and directed toward assisting the teaching of all departments of the university by its bibliographical and reference and exhibition methods of instruction, while its expert staff form a special school for instruction in the book sciences. Such a school meets the modern demand for instruction in the book arts in the university, even for undergraduates, as well as the demand for schools of library training. In the matter of library training, since there are many vocational schools, the classroom instruction by the library staff of the university is naturally directed toward the more scientific aspects of teaching and research in the book sciences, and to the higher education of libraries—i. e. of librarians for learned libraries, and this is linked up, perhaps, with graduate study for the doctorate.

While, therefore, there is little uniformity among the universities in actual practice, the major practice and the definitions all tend to recognize the library as an organic teaching unit in the university, with branches in every department, and serving every department, but with its own methods of instruction and its own instruction staff, assisted in its operation by every other teaching staff, as well as assisting their operations.

Its typical organized position in the university would seem to be that described by President Butler; i. e., a differentiated teaching faculty, but a faculty which, unlike the Columbia practice, is organized as a library of libraries, for the sake of efficiency of administration and uniformity in teaching methods.

## PUBLICITY METHODS FOR LIBRARIES AND LIBRARY ASSOCIATIONS

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"Advertising methods are capable of a greater service to society than has been indicated. They will eventually form the basis for permanent policies which will operate to reform the processes of society in certain essential particulars. Thus far the students of publicity have limited their hopes to its temporary, or timely, effects. . . . It is not yet much thought of in connection with fundamental plans for the permanent betterment of society, as a necessity in any plan that requires the co-operation of the people. For such purposes advertising must eventually be reckoned as one of the prime conditions."—French, *Advertising: the social and economic problem.*

The purpose of this paper, introducing a discussion of publicity methods for libraries and library associations, is:

1. To facilitate discussion by defining terms.
2. To state some general principles and observations of library publicity.
3. To state some facts that deserve attention.
4. To recommend that the A. L. A. Publicity Committee be instructed to study and report a comprehensive publicity policy for the American Library Association, the state library associations and commissions, and local libraries.
5. To recommend the continuation of the publicity efforts begun in 1914 and 1915 by the A. L. A. Publicity Committee, as outlined in the 1915 report of the committee.
6. To suggest some of the authorities on advertising and publicity.

#### I. Definitions

To help in arriving at satisfactory definitions, the following quotations are given from authorities:

1. Advertising does not consist merely in attracting attention.—Mahin (full references listed at end of paper).

2. Advertising is an intelligent outlay for securing definite, valuable results.—Cherington.

3. Advertising is a method of influencing people.—French.

4. Advertising is the accomplishment of definite purposes—by molding the minds of groups of people.—Mahin.

5. The multiplying power of advertising.—Mahin.

6. Advertising is not a material substance, but service to a group.—Mahin.

7. Advertising is service salesmanship directed at a group.—Mahin.

8. Advertising is a public declaration of service.—Tipper.

9. Advertising may be stated as the endeavor to secure a public opinion upon a business, a product, or a certain phase of human life. The salesman's effort is the endeavor to accumulate a large private opinion upon the matter.—Tipper.

10. Publicity is magnified advertising. . . . Advertising has related itself more specifically to the direction of individual human habits. In contrast with advertising, . . . publicity . . . involves all the processes of advertising, the principles of which, however, operate on a higher plane and in a larger way. Thus advertising *per se* makes itself felt in the creation of a vogue for a particular article or proposition, while publicity enters as a factor in developing the environment in which man can live.—Hess.

In this paper effort is made to use terms as follows, and it is hoped that in the discussion these same terms and meanings will be used:

*Publicity*—the general term; magnified advertising; involves all the processes of advertising and of cooperation with the public.

*Newspaper publicity*—the use of newspaper news space in obtaining public interest, use, and support; implies no payment of money for space.

*Magazine publicity*—the use of magazine reading-matter space in obtaining interest, use, and support by the special classes reached; implies no payment of money for space.



*Advertising*—a specific form of publicity, but itself a general term with many subdivisions; implies the expenditure of money for printing, for materials, or for space.

*Newspaper advertising*—the use of newspaper advertising space at regular paid rates.

*Street-car advertising*—the use of street-car cards at usual rates.

*Exterior advertising*—the use of outdoor billboards, electric signs, window displays, etc.

*Interior advertising*—the use of posters, placards, book displays, etc., within the library.

*Printed matter*—the use of folders, book lists, bulletins ("house organs"), handbooks, etc., distributed at the library or by mail.

*Public lectures and exhibits*—cooperation by the library in obtaining, advertising, entertaining, and following up lectures and exhibits. Almost general enough to be called *publicity*.

*Public conveniences*—the provision of writing rooms, photographic copying machines, public stenographers, etc., is co-operation and service that results in publicity.

*Work with schools and clubs*—is library service with strong publicity value.

## II. Some General Principles and Observations.

1. Publicity must be for library work, not for the library worker.

2. Library service must "make good." It is the salesmanship division.

3. Equally, publicity must not outrun service. "Service to the consumer should be the beginning, the expression, and the 'follow-up' of every advertisement."—Mahin.

4. The reflex influence of library publicity is probably one of its chief values. To obtain public cooperation and to advertise our service means exacting knowledge of our public, of our resources, and of the capabilities of all library workers.

5. Newspaper publicity, like news, is simple statement of facts. The public draws its own proper conclusion if there is simple statement and proper analysis of facts.

6. Ten tests for an advertisement, given by Mahin, apply equally to all forms of

publicity: 1) Is your advertisement institutional, does it appeal strongly to the group spirit? 2) Is your copy natural? 3) Is it specific? 4) Is it timely? 5) Is it pertinent? 6) Is it consistent? 7) Is it persistent? 8) Is it authoritative? 9) Is it plausible? 10) Is it sincere?

## III. Some Facts Deserving Attention

1. The average commercial business spends for advertising from three to five per cent of its total sales. Thirteen typical libraries, reported in the "A. L. A. Bulletin," November, 1915, spent an average of .0069 per cent (after making correction in Scranton figures) for their bulletins, or "house organs." This does not represent all that these libraries spend for publicity and advertising; but how many libraries spend two or three per cent for publicity?

Reports on annual expenditures for publicity by eleven of these thirteen libraries give the following facts, among which perhaps the most significant is that few of our libraries know how much their publicity actually costs:

Brookline, Massachusetts: Only expenditure for publicity is for the Book list, published four times a year, 6000 copies, distributed throughout Brookline by the police. Total cost, 1915, \$487.20. Per cent of total expenditure is .0139.

Grand Rapids: Total publicity expense, last year, for monthly bulletin, lecture announcements, and book lists, but not including annual report, \$1009.06. Per cent of total is .0188.

Jersey City: Total publicity expenditure, 1914, for twenty-fifth anniversary celebration, bulletin, and other printing (part not properly chargeable as advertising is offset by items under other headings which contributed to advertising), \$909.60. Per cent of total is .0142.

Lynn, Massachusetts: Local press very generous to library. Total expenditures for all printing, 1915, was \$232.40. Per cent of total is .0082.

Newark: Total publicity expenditures, 1914, for "Newarker" (deducting subscrip-

tion receipts), lists, report, signs, \$2045.76. Per cent of total is .0145.

Pittsburgh: Accounting system makes no specific entry for publicity. Per cent of total expenditure used for monthly bulletin is .0026.

Portland, Oregon: Expenditure for printing, 1914-5, was \$1307.10, including bulletin and printed book lists, but not including multigraphed lists and stationery. Impossible to separate items. Per cent of total is .0082.

St. Louis: Estimated publicity expenditure, 1914-5, including report, bulletin, book lists, leaflets, posters, \$3,257. Per cent of total is .013.

Salem: Total expenditures, 1914, for bulletin and book list, \$337.76. Per cent of total is .0183.

Scranton: Total publicity expense, bulletin only, 1914, was \$68.25. Per cent of total is .003.

Springfield, Massachusetts: Total expense for printing bulletin and lists, last year, was \$637. Adding cost of preparing weekly lists for newspapers, bulletin, and other lists, \$600, the total publicity expenditure was \$1237. Per cent of total is .019.

2. Publicity is particularly a small library problem. The small libraries of the country are doing less publicity, and need more of it, than the larger libraries here represented. This is a personal belief, and most of you will agree. These figures, from the U. S. Bureau of Education statistics for the year 1913, are proof that the smaller libraries get less use, at least:

The 2188 libraries of from 1000 to 5000 volumes had an average circulation of 1.62 times per volume. These small libraries had an average income of \$733.

The 1844 libraries of 5000 volumes or more had an average circulation of 1.95 times per volume. Statistics for average income are not given, but these larger libraries paid their librarians an average of \$871 salary,—more than the whole income of the average small library.

Not only is there less use and appre-

ciation of the small libraries by the general public; there are more small libraries to be developed, and less support. Take building maintenance, a pitiful salary, and books out of \$733, and what is left of money or spirit for publicity? Publicity for these libraries can and must come from without.

3. The average professional publicity man, when acquainted with library facts and literature, expresses astonishment that libraries do not go after more carefully planned publicity. This in spite of the large amount of space devoted to local libraries by their respective local newspapers.

#### IV. A Publicity Inquiry

This paper recommends that the A. L. A. Publicity Committee be instructed to study and report a comprehensive publicity plan for the American Library Association, the state library associations and commissions, and local libraries. Such an inquiry might include investigation and report of the attitude of librarians toward publicity, the attitude of newspaper and publicity men toward libraries and library news, and the amount of informed interest in libraries possessed by the average man and woman of all the various classes and masses of people. Questions like these have to be answered: What have we got for the hundred million Americans? What do they know about libraries? Can we make them want our service? How shall we obtain their cooperation and appreciation of the untold wealth of libraries?

#### V. Conserve Work Already Begun

In the meantime, the work so well begun in 1906 by the Committee on Publicity (Messrs. Dana, Ranck, and Wright) and so suggestively outlined in the A. L. A. Proceedings for 1906 (pp. 213-218), and the work of the Publicity Committee of 1914 and 1915, should be conserved and continued. The suggestions and recommendations of the 1915 report are here repeated:

1. Organize the work so that we shall do it all ourselves except stenographic help.



2. Divide the work, at conference time, under the direction of chairman of the committee, into at least three parts, with a man in charge of each:

a) Special articles and summarizing reports, such as this year's reports in the Dial, Nation, and Survey. Summarizing articles, with local "leads," to be sent to the home papers of conference members.

b) Advance abstracts to be insisted upon and to be sent, with local "leads," to the states interested in a given speaker or topic.

c) The same preparation and material for local newspapers and Associated Press, as this year at Berkeley.

3. The committee to be active throughout the year for which it is appointed (preferably from about September to September). Two lines of work might be conducted:

a) Preparation and distribution to newspapers and magazines of a news bulletin, similar to those sent out by the American Civic Association, University of Minnesota, and others. A sheet of the Minnesota size (12x18 inches, 4 columns) can be printed for \$9 for 500 copies; second class mailing privileges could be obtained. From four to six issues per year would serve.

b) Collection and placing of special "Library" articles in periodicals. The committee might serve as a year-round clearing house for papers and addresses and ideas from the various state and sectional meetings and from individuals.

4. The foregoing takes no account of the valuable possibilities in cooperative publication of posters, lists, envelope enclosures, street-car cards, and other printed matter. Neither does it consider the interesting possibilities of an advisory publicity bureau for American libraries. It is suggested by the present committee that the proposal of the Pacific-Northwest Library Association might be tried out by the A. L. A. Publicity Committee, assigning this work to a special member of the committee. The present committee believes that a permanent publicity officer of the American Library Association, working along the lines suggested above, would more than earn his salary almost from the first (by which is meant, *save* his salary), in enlarged incomes for local libraries, in increased membership in the American Library Association, and in the savings accruing from cooperative printing.

## VI. References

The following references are suggested for reading and thought:

Cherington, Paul T. Advertising as a business force. 1913. Doubleday, Page.

French, George. Advertising: the social and economic problem. 1915. Ronald Press.

Hess, Herbert W. Productive advertising. 1915. Lippincott.

Hollingworth, Harry L. Advertising and selling: principles of appeal and response. 1913. Appleton.

Mahin, John Lee. Advertising—selling the consumer. 1914. Doubleday, Page.

Men and religion forward movement. Messages, v. 7, Church and the press. 1912. Association Press.

Smith, Herbert H. Publicity and progress. 1915. Doran.

Tipper, Harry. The new business. 1914. Doubleday, Page.

## REGISTRATION OF PROPOSED BIBLIOGRAPHIES

Only five or six have registered proposed bibliographies at A. L. A. headquarters, according to the plan suggested in the November Bulletin. Surely there must be more bibliographies than that in preparation by members of the Association. We feel that a central registration would prevent the occasional unfortunate duplication of work, and we urge all who have bibliographical work under way or in contemplation to record the fact on a standard size catalog card and forward it to the A. L. A. office. The secretary will regard all information as confidential, if so requested.

## NECROLOGY.

Ogden, Lucy, assistant Division of Prints, Library of Congress. Died Nov. 10, 1915.

Parsons, Arthur Jeffrey, chief Division of Prints, Library of Congress. Died Nov. 5, 1915.

Schwab, John Christopher, librarian Yale university. Died Jan. 12, 1916.

## THE ECONOMICS OF LIBRARY ARCHITECTURE

By C. W. Andrews

*The John Crerar Library, Chicago*

There are several reasons why I have not complied with the request of the President to prepare this paper for advance printing. Perhaps the most important is that through an unforeseen coincidence I have been too busy in applying the principles it enunciates to the concrete example of plans for a proposed building for The John Crerar Library; a second is the hope that the faults inevitable in the presentation of a subject for the first time may be less evident; and a third is that the discussion on it is likely to be limited. For the interest in this subject is confined chiefly to those about to build, since the advantages and disadvantages of existing buildings are nearly unalterable and must be accepted by most librarians as inevitable.

I hope, however, that the subject will have at least the attraction of novelty. Mr. Soule has given us an admirable guide in the planning of library buildings and Mr. Jennings has recently summed up very accurately the modern tendencies in library architecture but neither has treated the subject distinctly from the economic standpoint. Mr. Ranck has done this for some details but so far as I know there has been no comprehensive presentation of the subject.

Perhaps the complexity and variability of the conditions affecting it has prevented this; for they are complex and varied to a bewildering degree. All that will be attempted in this paper is an enumeration of the most important of these conditions and some indications as to how they support or oppose each other, leaving those interested to give the proper weight to each in its application to any particular case.

A comprehensive survey must take into account not only the direct expenditure of money by the library both for the construction of the building and for its proper

maintenance after construction; the expenditure of time by the staff which is of course an expenditure of money by the library; of effort by the staff, which is in most cases time and therefore money to the library; and also the expenditure of time and effort by the readers, which is not only money to them but to the library also by reducing its usefulness and the economic return on a given expenditure.

These economic considerations apply to nearly every line of the library's service; to its circulating department, to its general and special reference work, to its routine of cataloging and classification; to the care of readers and staff; to its systems of lighting, heating, and ventilation. Indeed it would be difficult to mention a single item of library work whose results are not affected by the planning of the library building.

And yet it is not the variety of the functions which have to be provided for in a modern library building which makes satisfactory provision for them so difficult and has prevented even an approach to uniformity in the plans. It is rather that the relative importance of these functions vary greatly in different libraries and, to larger degree than might appear on first thought, in the same library at different times in its development, and perhaps still more it is the fact that the financial conditions under which the larger libraries are built are never identical.

Turning now to the consideration of details, the first question to be decided is that of size or of time for which provision shall be made. Here the dilemma is obvious, and a compromise must be found that will give room for growth for a considerable time and yet not lock up too much money in unused building. No other solution is possible for even if a Globe-Wernicke style of architecture could be evolved it would



still remain true that this method, like the book-cases, would be much more expensive than the conventional one. It may not be known to you that architects figure that the construction of a building in two portions would add at least ten per cent. to the total cost. On the whole, however, it would appear that fewer errors are made in this respect than in others. And yet one large library was forced to rent room for some of its work outside its new building within ten years, because of the growth of its collections, an item comparatively easily calculated.

The ground plan of the building is less likely to be considered from the economic standpoint. Perhaps it would be more accurate to say that the changes in the economic conditions affecting it are more likely to be overlooked. When libraries were used chiefly or solely in the day time or when the use of artificial light had to be minimized, either because of its injurious effect on the books or because of its cost, then the ground plan was naturally chosen to secure the maximum of daylight in all parts of the building. These plans have been followed long after the conditions indicating them have ceased to exist. This, however, is becoming less and less true and Mr. Jennings has pointed out the strong tendency toward the solid rectangle advocated by Dr. Dewey years ago.

A comparison of the economic advantages and disadvantages of the different ground plans may be of interest. Perhaps the oldest is the hollow square. It is very common in Europe but the Boston Public Library is the only conspicuous example in this country. It furnishes the maximum of well lighted space for a given area, but as it has eight façades instead of four it is the most expensive to build, maintain, and heat. Still worse, it gives the maximum dislocation of readers, books and staff. It has been said that the farthest book on the regular shelves of the Chicago Public Library is nearer the delivery desk than the nearest of the Boston Public Library and it is evident that in the most unfavorable cases the supply of a reader

and the return of the book to the shelves may involve a combined journey of book and reader more than twice around the building.

Another ground plan, exemplified in the Columbia Library and in some other university libraries, is the Greek cross. This is even more expensive to build than the hollow square and dislocates the work of the library fully as much and the storage of the books even more, requiring therefore a proportionately larger staff. Its only economic justification would appear to be the need of a large number of seminar rooms in close connection with the stack, but Harvard, with a much larger library, and California, with a smaller one, have met this need in connection with a solid stack.

A less expensive plan is a Greek cross inside a hollow square as in the Library of Congress, and with very short arms as in the British Museum. I understand that the New York Public Library will when extended, also have this plan. Here the open spaces are not large enough to require elaborate treatment, and the cost is proportionately less as is also the loss of heat and cost of heating. The passages through the arms greatly facilitate the movements of readers and staff and the storage of books can be made convenient or even central to the delivery desk.

The same advantages apply to a larger degree to the rectangle with one or more light wells. In its present form the New York Public Library has such a plan. If these wells light space required for other functions than storage they are justified, but not for this purpose alone. It is evident that they absorb space which would otherwise be available for storage but it is not so evident that their cost is in itself a burden. Yet it may be said on good authority that the interest on the extra cost of the wells would pay for lighting the stacks by electricity all the time the library is open three or four times over.

Finally there is the solid rectangle, illustrated in the New York state library, though it is true that the plan is modified

by its relation to the rest of the Education building. Here there is the minimum of initial cost, the maximum of compactness and accessibility of storage, and with a suitable arrangement of the rooms, a minimum of maintenance expense.

After size and plan the next factor, logically, is the height, especially the height of the different floors. It is now generally recognized that floors in contact with stacks should be on a level with every second or third stack floor in order to facilitate service and that too low ceilings cause loss of efficiency in the staff through imperfect ventilation while too high rooms, besides wasting space, are more expensive to light and heat.

The arrangement and juxtaposition of the rooms is, however, a more important matter. Errors in this may affect very seriously the number and the grade of assistants required and thus increase the maintenance charge. The number and relative position of the reading rooms is a notable instance. Some division is necessary. For obvious reasons a medical department should have a separate reading room. Many libraries find it advantageous to provide a separate service for their technical collection and most do so for current periodicals. All such divisions, however, are costly and should not be made without due consideration. The experience of the Newberry Library on this point is enlightening. Its original plan provided for a series of departmental reading rooms, each containing the books on its subject and served by attendants having expert knowledge of that subject. From time to time this system has been curtailed and now it is understood that the trustees have under serious consideration a radical change in the establishment of one central reading room. The reasons for the proposed change are exactly those just mentioned—better service to the readers at less cost.

Except that the salaries involved are smaller the same is true of the arrangement of the stacks. One which disperses the books so as to require more attendants

than the minimum number for the average service is to the extent that it does this uneconomical.

Under this head falls also an item which may be of considerable influence on the cost of the building and on its maintenance charge. This is the space assigned to halls and corridors. These should give ready and ample access to such rooms as require separate access, but anything more, at least in a northern climate, is wholly an evil. That the maintenance charge of the New York Public Library is increased considerably by the extent of the halls and corridors is evident to any one who has been in the building. That the loss of time to readers and staff is also considerable is equally certain, though perhaps not so obvious.

In the minor matters of library economy the economical effect of the plan may be conflicting or even reversed. Thus a poorly planned building will permit less work on the part of readers and staff and so diminish the demand for library supplies and perhaps for artificial light. And a compact building of low initial cost and very economical in the more important ways mentioned will of necessity make a large demand for artificial light.

This is not true, however, of the provision for ventilation. Here the usual practice has been to provide a general system capable of renewing the air sufficiently for the maximum demand for all the building and requiring to be run at the same rate and nearly the same cost to do this for any part. This is manifestly uneconomical, for the needs of different parts of the building vary greatly both as to quantity and duration. A system which would permit the frequent renewal of air in the reading rooms, a less frequent renewal in the staff and similar rooms and a still less frequent renewal in the stacks and the stoppage of the process whenever and wherever it becomes unnecessary, would avoid not only a relatively heavy maintenance charge but also the installation of a costly outfit and a not inconsiderable addition to the cost of the building in providing an elaborate system of flues.



Exactly the same may be said for the system of cleaning.

In conclusion let me refer briefly to a phase of the subject which on first thought might seem not to belong to it at all. This is the aesthetics of library architecture. Yet it is evident that the adoption of a style which is expensive to construct may impose too heavy a burden on the funds of the library, or, especially if it requires much ornamentation, increase the expense of maintenance; that one style will give more lighted space than another, etc., and on the other hand that bad architecture or an absolutely plain building in the modern factory style, will almost certainly cost the institution the respect and perhaps the good will of all who see it and

use it. In economic terms this may well mean the loss of financial support from the community, whether by taxes or in gifts, a loss of efficiency on the part of the staff through a lack of pride in the institution, and a disregard for its property and regulations on the part of the readers.

Speaking under correction as a layman, I do not think that simplicity and unity of plan are incompatible with dignity of style, beauty of design, or suitability of material.

Does not Polonius' advice fit exactly? "*Costly thy habit as thy purse can buy, but not expressed in fancy.*" Would not Laertes have erred equally had he bought for his studies at the university either the full dress of a courtier or the overalls of a workman?

## THE MUNICIPAL REFERENCE LIBRARY AND THE CITY LIBRARY

By Samuel H. Ranck

*Grand Rapids Public Library*

The first time I discussed the public library in its relation to the city government, in anything like a formal way, was at the Michigan Library Association at its annual meeting in conjunction with the League of Michigan Municipalities in Detroit in 1907. This discussion was based on our experience in certain phases of municipal reference work begun in 1905. Incidentally, the first distinctively municipal reference library—that of Baltimore—was organized in 1907.

At the Bretton Woods meeting of the A. L. A. in 1909 I read a paper on this subject, emphasizing the following points:

"1. A municipal reference library on a limited scale is worth while for most of our cities, both for the city officers and for the citizens.

"2. In most of our cities I believe it can best be handled and managed by being made a part of the public library rather than by the building up of a second, separate, and independent organization.

"3. There must be close personal touch and sympathy between the person managing such a department and the various of-

ficials of the city government. The efficiency of a municipal reference library can easily be 'queered' by the librarian in charge taking the wrong personal attitude in his dealings with people.

"4. We should look forward, finally, to a central bureau to supply certain classes of information for all the cities of the country."

These facts are mentioned here to avoid the necessity of a discussion of points given in papers already published.

In all work of a municipal reference library two functions should be clearly recognized; one to make available to the general public—citizens, if you please—the latest and best information on municipal problems of all kinds; and the other to make such information available to those in authority, the representatives of the city government—city officials or employees of the city. To serve this latter class the best service can, as a rule, be given only when the library has quarters in the city hall—near and convenient for the users of such information.

It is generally acknowledged that so far

as policies are concerned the government of this country is more and more becoming a government of intelligent public opinion—an opinion that can be based only on adequate knowledge. I am convinced, therefore, that important as a municipal reference library is to the city official, its most important function is the service it gives to the citizens as an aid in the formation of public opinion. So far as Grand Rapids is concerned we have always emphasized our municipal service to the general public more than we have to the officials in the City Hall, although we have endeavored to serve the latter to the limit of our ability as such service is desired.

Mr. Winston Churchill in the January number of *Harper's Magazine*, in an article entitled "A plea for the American tradition," expresses most admirably my conception of public opinion. I quote the following from this article:

"Public opinion must precede laws and not follow them. The truth may as well be faced that our salvation depends absolutely on what is called public opinion, and public opinion is only another name for the democratic spirit or culture with which our electorate must be saturated."

In the city official service there are two classes who use books and information on municipal subjects: one, elective officials, and the other, technical and administrative men. Many of the latter class are professional men who take one or more professional journals, have certain standard books at hand which to them are tools, and for the ordinary routine of their work they are fairly well informed and do not care to depend wholly on a library outside their office for current information on their lines. It is only when they have to deal with new or unusual problems that they want the larger resources of the library, and a large collection of material, frequently not municipal material as such; for the problems of modern cities touch almost every phase of human interest and activity.

Elective officials, particularly those connected with the legislative department of

the city government, on the Council, for example, who are responsible for formulating and crystallizing policies or public opinion into legislative acts, to make them legally effective, for the most part simply register what they conceive to be the public opinion of the community. Only a limited number of them are really molders of public opinion. Most of them accept, therefore, to a considerable extent policies that are formulated for them by interested persons or organizations in the community—"giving the people what they want." As a rule, at present, only a small proportion of the men holding elective positions in our city governments ever use a municipal reference library to any considerable extent, except to bolster up, or to defend themselves when subject to attack.

The average member of the legislative body of our American cities comes into such service with little more training in the use of books and printed matter, in the way of aiding him to solve the problems before him, than the general average of the community he represents when it comes to dealing with a problem or set of problems outside of his everyday experience. Without previous training in the most efficient use of print, such men rarely find the time or inclination to begin such work when assuming the duties of official position. Their best service, and it is a most valuable one, is to sit in judgment on the various propositions that come before them, from the point of view of the average, common sense man of affairs. Such men are the great bulwark of the community (the brakes on the social machine, if you please) against the mere theorist, more or less inexperienced in the practical affairs of life.

I have already intimated that the best work that the library can do is to furnish material that aids public opinion intelligently to crystallize on all sorts of municipal questions. There is no limit to the work which the library can do in this particular, and therefore, the large general collection of the public library is frequently in a better position to give this service



than is the small specialized technical collection in the so-called municipal reference library as separated from the public library. But such service is adequate only when the material is supplemented by librarians who have a very wide knowledge on such subjects and skill in dealing with men. We can never depend wholly on catalogs, or indexes, or bibliographies.

As a matter of fact the municipal reference library, when it is in the city hall, is constantly overlapping into the general public collection, for new problems are coming up all the time which reach into every department of printed literature, both ancient and modern, and for that reason it is impossible for a municipal reference collection in and of itself to take care of all the demands that may come to it.

It is the opinion of the National Municipal League, and of those who have had most to do with formulating the policy of that organization, that the making of the municipal reference library a branch of the public library makes possible greater co-operation and less overlapping when both of these are under the same general administration. There must be every opportunity for the rapid mobilization of information. The firing line of public interest rarely includes many subjects at a given time. The city library should be the general reserve, so organized that all the information on any branch of knowledge may be sent at the shortest notice to the trenches (your municipal reference department in the city hall, or wherever the information may be needed) and then retired when the attack of public interest is transferred to some other subject.

In this connection may I call attention to a matter to which it seems to me our cities and states have not given sufficient attention. Until within recent years, whenever some new municipal activity was to be established or taken on by the community new machinery was likely to be created to do the work. This policy has led to a great number of boards and administrative bodies, so that it is possible in a city like Chicago, for example, to have

something like 22 separate and distinct local governing bodies, with over 250 elective officials, all of which greatly complicates the machinery of government, confuses the citizen, makes it impossible for him to act intelligently in such a large selection of governing or administrative bodies and boards, and results in a large degree of lack of co-operation, and, in the very nature of the case, much added expense. What we need is to require existing organizations and institutions to function up to new opportunities and new duties without creating new machinery for carrying on new lines of activity which the community wishes to assume.

In line with this thought of having an existing organization take on new duties rather than to create a new organization for work that is needed, a joint committee of the National Municipal League, and of the Special Libraries Association, recently presented a report to the National Municipal League at its meeting in Dayton (which report was adopted by that body) to the effect that the present great need in connection with municipal reference libraries is not so much the establishment of new libraries or departments, as the establishment of a central bureau of municipal information for the whole country. It was the recommendation of this committee that to do this work in the best possible way the Library of Congress should take on this new work, functioning up, if you please, to the requirements of the situation. The need of a centralized bureau of municipal information is most keenly felt every day by those who have anything to do with supplying information on municipal subject.

Corporations that deal with municipalities (public utilities, railroads, etc.) have long felt the need of a central bureau to gather and have ready for their use the information they need in their relations with cities. As a rule the city, when it comes to deal with a corporation, is not nearly so well fortified with knowledge, or the sources of knowledge, as is the corporation. Our cities, therefore, need such a

bureau absolutely under public control, so that the public interest may be fully represented, with adequate knowledge that will enable them to meet every problem on terms that are at least equal with those of any private interest.

The problem of securing the publications that are being issued by municipalities and other organizations in this country and abroad, which are issuing things of interest to the student of municipal affairs, is one of considerable difficulty as may be realized from the following statistics.

The Census of 1910 gives 1,230 places in the United States each with a population of 5,000 or more. Every one of these communities is a municipal laboratory of more or less potential value, and nearly all of them issue publications or reports of one sort or another from time to time. There are nearly 200 cities (Census of 1910) of 20,000 population and over—204 according to the press reports on the 1915 Census bulletin on cities—and this number is bound to increase. The larger cities in some cases are very active in the issuing of publications, the "Municipal reference library notes" of the New York Public Library, for example, listing in its issue of December 8 no less than 74 publications as the output of a single month on the part of the city of New York. When we add to this the publications of the cities of foreign countries, the publications of state and national governments, of university and other bureaus of municipal research (there are, I believe, three such bureaus in the city of New York), of the political science departments (post-graduate and other theses) of our universities, of commercial and local improvement organizations which publish some most important things on municipal subjects, we begin to realize the magnitude of the problem involved in the mere assembling of the published information of possible interest, and frequently of great value, to the students of municipal problems, without even touching the books and pamphlets coming from numerous publishing houses, both in America and abroad. The Library of Con-

gress has the machinery, and is already doing a considerable amount of work in this direction, and it would be easier for this institution to make a comprehensive and thorough collection of all material of this kind, to digest it, and place it at the service of cities and citizens of the whole country than for any other organization or group of organizations, to do so.

The splendid work that has already been done by the Library of Congress in co-operation with other institutions is the best guarantee of the high quality of such service which it could render, should Congress authorize its undertaking this important work for the cities of the country.

I believe that the American Library Association should endorse the action taken by the National Municipal League and the Special Libraries Association on this subject, and join with them in the effort to get the necessary action from Congress.

In line with this subject of a centralized bureau of information to be handled by the Library of Congress is the establishment of a Municipal Year Book, brought about largely by another committee, of which I have been a member, and the meetings of which I have attended on various occasions. This subject has been brought to the attention of the Council on one or two previous occasions, first at Pasadena in 1911, when it was endorsed by the Council. I am happy to report that as a result of the meeting in New York last June, work is now in progress on the publication of a municipal encyclopedia under the editorship of Mr. Clinton Rogers Woodruff, secretary of the National Municipal League. This work will be published by D. Appleton & Company, and it is expected that after the publication of a general comprehensive encyclopedia covering more or less thoroughly the whole ground of municipal government and activities of this country and Canada, it will be followed by an annual municipal year book, all of which will be of the greatest value to all kinds of libraries as well as a large number of individuals who are interested in municipal problems.



Note: After reading the foregoing, which Mr. Ranck stated he regarded as a somewhat general discussion of the underlying principles that seem to him to apply to the municipal reference library and the

city library as they relate to municipal problems, he presented informally a number of concrete cases illustrating phases of municipal reference work and the problems they involve.

## SPONSORS FOR KNOWLEDGE

In the "Library Journal," November, 1915, page 783, Mr. George Winthrop Lee, librarian of Stone & Webster, Boston, explained what he calls the "sponsorship for knowledge" idea. His plan, as we understand it, briefly expressed is this: Let libraries, institutions, librarians and others register with a central bureau some specific topic upon which those persons or institutions are particularly well qualified to furnish expert information; let the list of these sponsored topics be published and distributed widely; let additions be made and the cumulated list replenished from time to time; let it be understood that seekers after knowledge in the particular fields covered may communicate with sponsors on those subjects, either direct or through their local library.

The headquarters office of the American Library Association is perhaps as proper a place as any to serve as the central bureau, or clearing house, and so far as its limitations will permit it will gladly serve in that capacity.

In response to a recent circular sent out by Mr. Lee, a number of libraries and individuals have expressed willingness to be enrolled as sponsors for certain topics, and as a beginning of this scheme the list of subjects and the sponsors therefor are here published in this number of the "Bulletin of the American Library Association."

We hope this beginning, though small, will encourage others to enroll as sponsors for other subjects. These topics, as Mr. Lee says, should be broad at the start, should be largely topics of the day, and should be apportioned among the prominent libraries of the country. In the article above referred to, Mr. Lee mentioned a short list of fifty "live" subjects for which sponsors are particularly de-

sired. This list first appeared in the April-June issue of "Information." We repeat it here: Accidents (including workmen's compensation), Aeronautics, Ammunition, Armenia, Austria, Automobiles, Banking, Belgium, Bulgaria, Canada, Child labor, City planning, Domestic science, Cotton, European war, France, Germany, Great Britain, Greece, Holland, India, Insurance, Italy, Japan, Jitney bus, Labor unions, Loan agencies, Mexico, Motion pictures, Negroes, Peace, Pensions, Poland, Prisons, Profit sharing, Prohibition, Pure food, Recreation, Red Cross, Russia, Serbia, Social service, Socialism, South America, Strikes, Suffrage, Switzerland, Trusts, Turkey, United States.

"What should be expected," asks Mr. Lee, "from libraries accepting responsibilities for such topics?" Answering his own question, he says: "Obviously to have a good collection of literature relating thereto. Furthermore, to have the literature analytically indexed as far as reasonable, not merely the intensive cataloging of books and pamphlets, transactions, etc., but the writing of cards for articles in periodicals; and not mere titles on these cards, but wise annotations also. Still further the publication annually (or the guarantee for such) of a well sub-classified and indexed (if need be) bibliography. And further yet, a knowledge of who's who and where they may be found, in the world of specialists upon the topic in question."

Further along in the same article the writer lets his imagination picture the system at work. "A visual image of the system at work may answer several questions that might well arise from the above outline. A man is about to start an industry in which there is considerable dan-

the literature of accidents likely to happen in this particular industry. He goes to the local library and finds in the card catalog a brief list of books dealing with accidents, and asks for two or three that look promising. These he peruses with small satisfaction. He then goes to the inquiry desk to get suggestions that may help him. The attendant replies that possibly there is in the catalog a green card which may have escaped his attention. On going to the catalog the green card is found, which points to sources of information outside of the library. It calls attention to the library that specializes on accidents. The inquirer, let us say, is in Boston and the sponsor library is in Philadelphia. The attendant then looks further and finds a card marked Bibliography in which the word bibliography is underscored in green. This signifies that the bibliography has come from the sponsor library." And so he proceeds to explain how this bibliography puts the sponsor in Philadelphia at the disposal of the inquirer in Boston. But read, if possible, the entire article to see how beautifully it works in Mr. Lee's bibliothecal Utopia.

But to the list. Here is the start; here are the pioneers; if the project seems practicable we hope many more sponsors will enroll their specialties with the American Library Association, 78 East Washington Street, Chicago.

#### Sponsors for Specialties

Abbreviations: P., Public; F., Free; L., Library.

Almanacs, comparison of various—Library School, New York Public Library, 476 Fifth Ave., N. Y.

Architecture and furniture, colonial—Worcester (Mass.) F. P. L.

City planning—Frank A. Bourne, 79 Kilby St., Boston.

Electric railways—C. B. Fairchild, Jr.

Phila. Rapid Transit Co., 1035 Land Title Bldg., Philadelphia.

Esperanto—G. W. Lee, 147 Milk St., Boston.

Essex Co., Mass., genealogy and local history of—Haverhill (Mass.) P. L.

Heraldry, American—Charles K. Bolton, Boston Athenaeum.

Houses, pictures of old, outside of New England—Library, Boston Athenaeum.

Labor—Chicago P. L.

Literary annuals—F. W. Faxon, 83 Francis St., Fenway, Boston.

Maryland—Bernard C. Steiner, Enoch Pratt F. L., Baltimore, Md.

New England, outdoor—Helen Granger, 47 Prentiss St., Cambridge, Mass.

Packing industry—John Crerar L., Chicago.

Periodical literature, bibliography of—F. W. Faxon, 83 Francis St., Fenway, Boston.

Perishable commodities, transportation of—Eugene F. McPike, Mgr. Perishable freight service, Illinois Central R. R., 1200 S. Michigan Ave., Chicago.

Philately—Springfield (Mass.) City L.

Plymouth Co., Mass.—Brockton (Mass.) P. L.

Railway economics—Bureau of Railway Economics Library, Homer Bldg., 13th and F Sts., Washington.

Snow, removal of—Lewis A. Armistead, 101 Milk St., Boston.

Syndicalism—St. Louis P. L.

Taxation—Massachusetts State Library, Boston.

Toll gates and toll roads—Frederick J. Wood, 147 Milk St., Boston.

Washington, D. C., sources of information in—Library of Congress, Washington, D. C.

Whittier, J. G.—Haverhill (Mass.) P. L.

Note: It may seem advisable later, in case the list grows to considerable size, to arrange it by decimal classification, instead of alphabetically.



# BULLETIN

## OF THE

# AMERICAN LIBRARY ASSOCIATION

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Issued in  
JANUARY, MARCH, MAY, JULY, SEPTEMBER AND  
NOVEMBER

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There is no subscription price, and the Bulletin is sent only to members of the Association.

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### AMERICAN LIBRARY ASSOCIATION

President—Mary W. Plummer, Library School, New York Public Library, N. Y. City.  
First Vice-President—Walter L. Brown, Public Library, Buffalo, N. Y.  
Second Vice-President—Chalmers Hadley, Public Library, Denver, Colo.  
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Secretary—George B. Utley, 78 E. Washington St., Chicago.  
Treasurer—Carl B. Roden, Public Library, Chicago.  
Executive offices—78 E. Washington Street, Chicago, Ill.

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### CONFERENCE FOR 1916

The Thirty-eighth Annual Conference of the American Library Association will be held at Asbury Park, New Jersey, June 26 to July 1. The reasons actuating the Executive Board in reaching this decision are clearly set forth in the "Communication" of the President, printed in this issue of the Bulletin.

The March Bulletin and the library periodicals will contain extended information as to travel arrangements, hotels, program, entertainment features, etc.

Asbury Park is abundantly able to care for us comfortably and its proximity to large library centers will probably make it one of the largest conferences in the history of the Association.

The meeting of the National Education Association in New York the week following our own conference presents an exceptional opportunity for attending both gatherings. The secretary of the N. E. A. has, at our request, promised to furnish a statement regarding the plans and program of that association for our March Bulletin.

Attend the Asbury Park conference if you can.

### A COMMUNICATION

Inasmuch as the Executive Board of the American Library Association has voted to hold the next conference at Asbury Park, New Jersey, it may be advisable to explain its action in view of the fact that many middle-western librarians expected and wished a middle-western meeting.

Various localities in the middle-west were canvassed, suggestions being offered by middle-western members of the Board. Aside from the cities, none of these seemed available except Mackinac. A rather general opposition to another Mackinac conference developed, and one of the middle-western library associations itself preferred Asbury Park. No suggestions of suitable places came from those members outside the Board who advocated a middle-western conference, and, as to the cities, there was a general feeling that a city meeting is a last resort, owing to the many distractions, the noise and confusion, the impossibility of having hotels for the exclusive use of the associations, etc., and the difficulty of finding suitable meeting-rooms within a limited area.

It was decided that Asbury Park was more easily accessible than Mackinac, bringing members from Chicago and St. Louis without change, via Philadelphia, a concession being made by the railroad company on this point, so that travelers need not go via New York and be required to change trains there. The fact that the National Education Association expects to meet in New York the week beginning July 3 was another deciding consideration

since for years the American Library Association has been trying to effect a conjunction with the larger body, and this was the first available opportunity. The easier possibility of securing speakers near the centers of population than at Mackinac was an argument the program committee felt to be a weighty one, inasmuch as the success of a conference depends largely on the program.

The Board did feel, however, that a thorough canvass should be made another year of the whole middle-west, and that any member living in that section should feel entitled to take part in the search and to make known his findings to the Board. The essentials of a good meeting-place would seem to be

1. A suitable climate.
2. A hotel (or hotels near together) able to accommodate comfortably, at reasonable prices, at least a thousand persons.
3. Accessibility, i. e. with few if any changes of conveyance.
4. Auditoriums of varying sizes and good acoustic properties, removed from street noises.

Requirements 2 and 4 are not met by city conditions, but should be met at any resort considered by the Board. As will be seen, the problem is not an easy one to solve.

It was partly in view of this difficulty that an attempt was made this year to have the mid-winter council meetings at Chicago open ones, with prepared programs and a general invitation to members of the American Library Association.

The Secretary will soon be able to give out definite information concerning Asbury Park as a meeting-place, and it is hoped that the attractiveness and general suitability of the place may lead to a country-wide attendance June 26 to July 1.

MARY W. PLUMMER.  
President

## COLLECTION OF PHOTOGRAPHS FOR HEADQUARTERS

We have occasional requests at A. L. A. headquarters for photographs of libraries and library work. These are generally needed either for (1) illustrating magazine and newspaper articles; or (2) exhibits at library or other educational meetings.

Will not all librarians who read this notice help us to form such a collection? (1) Send us one copy, preferably unmounted, of all available photographs illustrating exterior or interior of buildings, especially those containing considerable architectural merit, and also of all pictures illustrating various phases of library work, especially the newer and more unusual features, which would be particularly useful for illustrations to magazine articles. On the back of each picture write the name of the library and a brief but clear description of the photograph. (2) Place A. L. A. headquarters on your mailing list to receive a copy of all photographs you may have taken of your work or buildings in the future.

We had hoped to have such a collection as a result of the San Francisco exhibit, but most of the photographic material has been sent to China under the auspices of the Chinese Y. M. C. A. officials, to form an exhibition of American library methods to be shown in the various educational centers of that country.

## FIRST CALL FOR PUBLICITY MATERIAL

For the work before it, the A. L. A. Publicity Committee should receive regularly copies of all library bulletins, booklists, reports, circulars, posters, programs, and other printed matter, issued by libraries, library associations and clubs, and library commissions. Suggestions and inquiries are welcomed. The committee hopes to make its work beneficial to all libraries.

Please help by putting the committee on your special mailing list for all such material. Address Mr. Willis Kerr, chairman A. L. A. Publicity Committee, Emporia, Kan.



## EXECUTIVE BOARD

Dec. 29, 1915

The Executive Board met at the Hotel La Salle, Chicago, Wednesday evening, December 29, 1915.

Present: Miss Plummer and Messrs.

Brown, Craver, Dudgeon, Ranck and Bostwick.

The report of Carl B. Roden, treasurer, was read in his absence by the secretary and was accepted as audited. The report was as follows:

**REPORT OF THE TREASURER**  
January to December, 1915  
**Receipts**

Balance Union Trust Company, Chicago, January 1, 1915.....	\$ 3,792.80
Membership dues .....	7,902.97
Trustees' Endowment Fund, interest.....	399.60
Trustees' Carnegie Fund, interest.....	4,500.00
A. L. A. Publishing Board, installment on headquarters expense, 1914, balance..	500.00
A. L. A. Publishing Board, installment on headquarters expense, 1915.....	2,000.00
Interest on bank balance, January-December, inclusive.....	69.43

**\$19,164.80**

**Expenditures**

Checks No. 65-79 (Vouchers No. 1023-1223).....	\$10,707.23
Distributed as follows:	
Bulletin .....	\$1,413.86
Conference .....	741.32
Committees .....	864.10
Headquarters:	
Salaries .....	5,260.00
Additional services .....	600.00
Supplies .....	364.18
Postage, telephone, express.....	400.00
Miscellaneous .....	450.00
Contingencies .....	88.77
Travel .....	350.00
Trustees' Endowment Fund (life memberships).....	175.00
A. L. A. Publishing Board, Carnegie Fund income.....	4,500.00    \$15,207.23
Balance, Union Trust Co., Chicago.....	\$3,957.57
G. B. Utley, balance, National Bank of the Republic.....	250.00
Due from Publishing Board, 1915 account.....	500.00
<b>Total balance .....</b>	<b>\$4,707.51</b>

**James L. Whitney Fund**

Principal and interest, December 31, 1914.....	\$174.55
Interest, January 1, 1915.....	2.55
Fifth installment, January 20, 1915.....	23.78
Interest, July 1, 1915.....	2.94
Sixth installment, July 19, 1915.....	23.07

**\$226.89**

Respectfully submitted,

C. B. RODEN,  
Treasurer.

Chicago, December 27, 1915.

**FINANCE COMMITTEE**

The following report of the Finance Committee was presented and duly accepted:

The Finance Committee, in accordance

with the provisions of the Constitution, have considered the probable income of the Association for 1916, and submit the following estimate, showing also the estimate for 1915 and the actual result for 1915:

	Estim'd 1915	Actual 1915	Estim'd 1916
Dues .....	\$ 8,000.00	\$ 7,902.97	\$ 8,300.00
Income Carnegie Fund.....	4,300.00	4,500.00	4,300.00
Income Endowment Fund.....	375.00	399.60	375.00
Interest .....	75.00	69.43	70.00
Sales of publications.....	13,000.00	12,967.02	11,000.00
	<u>\$25,750.00</u>	<u>\$25,839.02</u>	<u>\$24,045.00</u>

The committee are prepared to approve appropriations to the amount of \$13,045.00, and also the appropriation to the use of the Publishing Board of the total amount of sales.

The Committee has designated Dr. C. W. Andrews to audit the accounts of the treasurer and secretary as assistant treasurer, and Mr. F. O. Poole to audit those of the trustees. Dr. Andrews has examined the accounts referred to him and finds them

correct and properly vouched for so far as can be determined before the receipt of the report of the trustees. His final report and that of Mr. Poole will be made part of the formal report of the Finance Committee to the Association at its annual meeting.

Respectfully,  
HARRISON W. CRAVER,  
Chairman.

December 29, 1915.

#### BUDGET

The following budget was adopted for the year 1916:

#### Estimated Income

Membership dues .....	\$ 8,300.00	
Income of Endowment Fund.....	375.00	
Income of Carnegie Fund.....	4,300.00	
Interest .....	70.00	
Appropriation from Publishing Board.....	2,500.00	
	<u>\$15,545.00</u>	<u>\$15,545.00</u>

#### Estimated Expenses

Bulletin .....	\$ 1,500.00	
Conferences .....	600.00	
Committees:		
Public documents .....	\$ 10.00	
Co-operation with the N. E. A.....	25.00	
Library administration .....	75.00	
Library training .....	25.00	
Bookbuying .....	50.00	
Bookbinding .....	25.00	
Federal and state relations.....	15.00	
Travel .....	50.00	
Work with the blind.....	10.00	
Cost of cataloging.....	50.00	
Code for classifiers.....	15.00	
Publicity .....	100.00	
Work in institutions.....	50.00	
Miscellaneous .....	50.00	550.00
Salaries:		
Secretary .....	3,000.00	
Assistant secretary .....	1,300.00	
Stenographer .....	960.00	5,260.00
Additional services .....		800.00
Supplies .....		400.00
Postage, transportation, telephone.....		500.00
Miscellaneous .....		450.00
Income Carnegie Fund for Publishing Board.....		4,300.00
Contingencies .....		885.00
Travel .....		300.00
		<u>\$15,545.00</u>

On motion of Mr. Ranck it was voted that there be appropriated for the use of the Publishing Board the income of the Carnegie Fund estimated at \$4,300 and all proceeds from sales of publications estimated at \$11,000 excepting the amount of \$2,500 agreed upon by the Publishing Board as its appropriation towards the support of the Executive office of the Association.

#### *Nominating Committee*

The nominating committee of five in accordance with Section 2 to the By-laws of the Constitution was appointed as follows:

W. W. Bishop, librarian of University of Michigan.

W. R. Watson, chief of Division of Educational Extension, University of State of New York.

Sarah C. N. Bogle, chief of Child. Department and director of Pittsburgh Carnegie Library Training School for Children's Librarians.

E. C. Richardson, librarian of Princeton University.

A. S. Root, librarian of Oberlin College.

#### *D. C. Advisory Committee*

The question of the appointment of an advisory committee on expansion in the Decimal Classification which had been laid on the table at the last meeting of the Board was taken from the table at the request of numerous members of the Association and reconsidered. A communication on the subject was read from Mr. A. Law Voge, of the Mechanics'-Mercantile Library, San Francisco. It was voted that the secretary be instructed to communicate with Mr. Dewey, proprietor of the classification, in regard to the feasibility of such action and as soon as a satisfactory answer be received that the President appoint such a committee.

Under date of January 3 Mr. Dewey approved appointment of this committee, writing as follows:

"The proposal for an advisory committee on Decimal Classification was submitted to me in advance of the circulars and has my very cordial approval. It would secure in a more systematic way from

users the co-operation that we always invite and greatly need. We hope the plan will be carried out."

The President will appoint the committee shortly.

#### *Publicity*

A letter was read from Mr. J. C. Dana on the subject of publicity, calling attention to the recommendations in a report of a committee on publicity in 1906 of which he was chairman, stating that no attention had been paid to these recommendations.

The report referred to by Mr. Dana was taken up by the Board and discussed in detail and the fact brought out that many of the recommendations had been carried out in part, and it was further

Voted that to the committee on publicity for 1916, which the President was hereby authorized to appoint, be referred all previous A. L. A. reports on the subject of publicity.

It was also voted that the recommendations in the paper of Mr. W. H. Kerr be adopted, namely: that the A. L. A. publicity committee be instructed to study and report a comprehensive publicity plan for the American Library Association, the state library associations and commissions and local libraries.

The President appointed as chairman of the Publicity committee Mr. W. H. Kerr with power to name other members.

It was voted that \$100 be appropriated to the use of the publicity committee, this amount being drawn from the balance standing in the Contingency Fund.

#### *Panama-Pacific Exhibit Committee*

The following report was received from the Panama-Pacific Exhibit committee on the ultimate disposition of material:

To the Executive Board:

The Committee recommends:

1. The return of Library Bureau furniture to the Library Bureau agency in San Francisco.

2. Return to the publishers of expensive technical books loaned by them.



3. The return to libraries sending material such material as they have specifically requested should be returned.

4. That the popular books be donated to the library at Thane, Alaska, in charge of Mrs. Whipple.

5. The gift of such remaining material as may be desired to the Commissioners of the Young Men's Christian Association of China to form an educational exhibit to be shown in the leading cities and educational centers of China.

The Committee expects to be able to make its complete final report to the Association at the coming annual conference.

For the Committee.

FRANK P. HILL,  
Chairman.

The secretary informed the Board that the chairman of the Panama-Pacific exhibit committee had expressed the opinion, after being informed that the Board had voted to appropriate for the use of the Committee the \$365 remaining in the 1915 contingency fund, that it would be better for the money to remain in the possession of the treasurer of the A. L. A. and be subject to approved bills of the Committee. It was therefore voted that this amount, namely \$365, be brought forward from the 1915 budget for the above specified use and so be not allowed to revert to the general balance but be available for the above express purpose.

#### *Conference on Immigration*

Voted that the President appoint a committee to attend the National Conference on Immigration and Americanization which is to be held in Philadelphia on Wednesday, January 19, and Thursday, January 20, 1916, and that this committee be requested to report to the Executive Board with any recommendations as to the positive activities of libraries in connection with this conference. The following were appointed: Robert P. Bliss, Emma R. Engle, and Mrs. E. N. Delfino.

#### *Cataloging*

A report of progress was received from the chairman of the Committee on the cost

and method of cataloging, Mr. Aksel G. S. Josephson.

#### *Labor Saving Devices*

The question of the best method of printing the information which the Committee on library administration is to prepare on the subject of library labor saving devices, whether at the expense of the Association, or by a subscription from the libraries receiving such material, was considered, and it was voted that a reasonable subscription price for this material be charged to subscribers.

#### *Place and Date of Conference*

The final subject for consideration by the Board was the place and date of the 1916 conference. It was voted that the place of meeting for 1916 be fixed at Asbury Park, N. J., and that the Board recommend that the secretary and officers of the Association make every effort to find a suitable meeting place in the middle-west for 1917.

It was voted that the date of the meeting be fixed for Monday, June 26, to Saturday, July 1.

Adjourned.

#### *December 30*

Meeting of the Executive Board at the Hotel La Salle, Chicago, on Thursday, December 30.

Present: Miss Plummer, Messrs. Brown, Dudgeon, Ranck and Bostwick.

#### *Stevens-Ayres Bill*

Matters relating to the Stevens-Ayres Bill discussed by the Council, and referred to the Executive Board (see minutes of the Council, meeting of Dec. 29 and 30, 1915) were the subject of consideration.

On motion of Mr. Dudgeon it was voted that the Book-buying committee in co-operation with the Committee on federal and state relations be authorized to arrange for a representation of the American Library Association in reference to H. R. No. 4715 and that the expenses incurred be authorized from the Association.

Adjourned.

## A. L. A. PUBLISHING BOARD

Hotel La Salle, Chicago, Ill.

December 29, 1915

Present: Messrs. Legler, Bostwick and  
Dudgeon.

The report of the Treasurer for the year  
1915 was read and accepted.

## REPORT OF THE TREASURER

January 1-December 31, 1915

## Receipts

Balance, Union Trust Company, Chicago, January 1, 1915.....	\$ 1,100.21
Sales of publications.....	12,967.02
American Library Association, Carnegie Fund income.....	4,500.00
Interest on bank balance, January to December, 1915.....	4.24

**\$18,571.47**

## Expenditures

Checks No. 64 to 75 (Vouchers No. 1426 to 1688).....	\$17,551.20
Distributed as follows:	
Salaries .....	\$4,600.08
Publications .....	7,241.44
Supplies .....	388.07
Postage and express.....	1,142.50
Advertising .....	457.75
Incidentals .....	882.00
Travel .....	339.36
A. L. A. appropriation to headquarters expense .....	2,500.00

**17,551.20**

Balance, Union Trust Co.....\$ 1,020.27

G. B. Utley, balance, National Bank of the Republic..... 250.00

Respectfully submitted, **\$ 1,270.27**

Chicago, December 27, 1915.

C. B. RODEN, Treasurer.

The following budget was adopted for 1916:

## BUDGET 1916

## Estimated Income

Balance, December 31, 1915.....	\$ 1,270.27
Carnegie Endowment Fund, interest.....	4,300.00
Sales of publications.....	11,000.00
Accounts receivable, December 27, 1915.....	1,340.25
Sale of books—review copies.....	900.00

**\$18,810.52**

## Estimated Expenditures

Salaries .....	\$ 4,600.00	Expended 1915 \$4,600.00
Printing Booklist and Index.....	2,000.00	1,901.81
Periodical cards:		
Printing .....	\$800.00	651.07
Editing .....	150.00	138.05
Clerical .....	50.00	36.60
Advertising .....	500.00	457.75
A. L. A. appropriation, 1916.....	2,500.00	2,500.00
Express and postage.....	1,000.00	1,142.40
Supplies .....	400.00	388.07
Incidentals .....	700.00	583.54
Travel .....	500.00	339.36
Balance available for printing, publications, etc.....	5,610.52	4,513.91

**\$18,810.52**

Miss Massee presented an oral report on the progress and work of the Booklist.

The secretary reported that "Buying list of books for small libraries," compiled by Zaidee Brown and revised by Caroline Webster, was out of print and that the New York State Library were unable to supply additional copies, although they could still supply moderate needs in their own state. The secretary was authorized to take steps to secure either a new edition or some other similar work to take its place.

Various matters which came before the Board at its meeting at Haines Falls were reported on by the secretary.

(a) Miss Isom reported that Miss Harriet Wood would be unable to undertake the preparation of a pamphlet on county library work until spring at least.

(b) Mr. Wyer, chairman of the Manual committee, informed the secretary that the Committee had considered including a chapter on library advertising in the Manual and that this question will be reconsidered. The Board were of the opinion that Mr. Rush's proposed handbook on library advertising might take such form as to be suitable as a chapter in the manual if this met with the approval of the Manual committee.

(c) The Massachusetts Free Library Commission report that they have been delayed in issuing Madam Haffkin-Hamburger's "List of Russian books" but they expect to have it ready within a short time.

(d) The secretary reported that the editor of the periodical cards, Mr. Merrill, and himself had nearly completed the revision of the list of serials and that the list and the terms upon which cards can be supplied would soon be sent out to subscribers.

(e) Mrs. George F. Bowerman has agreed in response to a request of the Board to prepare a list of modern French books. This list to be chiefly books in the class of belles lettres fiction, etc.

(f) Miss Margaret Mann's "List of subject headings for a juvenile catalog" is now in press and will probably be issued during January.

(g) Mr. W. L. Brown, of Buffalo, in-

formed the secretary in response to the inquiry of the Board that without doubt arrangements can be made for the Publishing Board to handle the sale of a part of the edition of the Buffalo Public Library's "Open shelf catalog," that, however, the catalog will not be issued for some time.

(h) Mr. Mattice and Miss Laws, of the Library of Congress, are proceeding with the preparation of a selected list of detective, ghost and mystery stories with the understanding that if the list meets with the approval of the Board it will be published by it.

(i) Mr. D. C. Buell, of Omaha, who had been invited to prepare a list of books on railways and railway operating at the suggestion of Dr. Bostwick has agreed to prepare such a list and hopes to have it ready in a few weeks.

(j) The secretary reported that the printing of short popular reading lists with a view to their being purchased in bulk by libraries with their respective imprints thereon has been delayed by press of other work, but that four of these lists are now being printed and will be advertised early in January.

(k) Mrs. Ledbetter, of the Cleveland Public Library, recommends to the secretary that the Bohemian list prepared by her be not printed at the present time in view of the impossibility of securing Bohemian books from abroad and because later the list is liable to require radical changes owing to altered European conditions. The Board agreed.

The secretary reported correspondence with Mr. H. G. T. Cannons, of Finsbury, London, author of "Bibliography of library economy." In reply to inquiry Mr. Cannons stated that appreciation of the Bibliography among English librarians did not seem to be such as to warrant the preparation of a supplement, upon which the secretary inquired whether Mr. Cannons would look with favor upon preparing such a supplement for issuance by the A. L. A. Publishing Board provided mutually satisfactory arrangements could be made.



Mr. Cannons replied that he would look with favor upon such a proposal and doubtless would be able to prepare manuscript, if desired, some time during the course of

the year 1916. The Board was inclined to look with favor upon the subject and instructed the secretary to negotiate further with Mr. Cannons.

## COUNCIL

December 29

The A. L. A. Council met at the Hotel La Salle, Chicago, Wednesday morning, December 29, President Plummer presiding.

The following 37 members were present: Mary W. Plummer, W. L. Brown, H. W. Craver, A. E. Bostwick,<sup>1</sup> M. S. Dudgeon, S. H. Ranck, W. H. Brett, E. C. Richardson, F. P. Hill, C. W. Andrews, J. I. Wyer, Jr., Henry E. Legler, E. J. Lien, A. J. Small, A. S. Root, Margaret Mann, W. W. Bishop, Mary Elleen Ahern, Alice S. Tyler, Adam Strohm, W. R. Watson, Effie L. Power, H. S. Hirshberg, C. E. Rush, Sarah C. N. Bogle, Grace D. Rose, Clara F. Baldwin, Josephine A. Rathbone, Mrs. Blewett Lee, Mrs. Harriet P. Sawyer, W. H. Kerr, T. M. Owen, W. N. C. Carlton, Mrs. Elizabeth Claypool Earl, and the following representing affiliated state library associations: Mary J. Booth (Illinois), Jeannette M. Drake (Iowa), and John S. Cleavinger (Michigan).

Mr. M. S. Dudgeon presented the following report on

### FIRE INSURANCE RATES

I am thinking that this committee may somewhat resemble the committee on lighting and ventilation, of which it has been said that the progress of the science is farther ahead of the committee than it was two years ago and they are less ready to make a final report now than they were then. There are things in insurance that keep us from making a final report. The present report is to some extent a duplicate of the previous one<sup>2</sup> and will repeat to some extent the things that were reported upon a year ago. I think it will be unnecessary to read these details since they cor-

respond to some extent very closely to what was read then with some slight variations.

The first section deals with rates, and the sum and substance of the subject is this: That the conditions vary so largely in different libraries that there seems to be only one bit of advice that the committee can give, which is that each library, because of the special nature of the risk, and the very low fire risk inherent, should use every effort possible to get a low rate, even getting, as has been done in some cases, a rate lower than the established rate in the community. This is due partly to the isolation and the good conditions existing in the library and partly upon the ground that as the public library is a municipally owned institution it does not come within the rules of the Board of Underwriters and can be made an exception without creating a precedent which will disturb the general rates in the city. One or two large libraries have secured special rates upon that ground.

While some libraries have carefully framed policies fully covering all losses, other libraries have used the standard form which insures in very general terms but which contains a clause excluding much of the property usually found in a library. The printed portions of the standard policy expressly state that unless specifically mentioned the following articles shall be excluded from the loss: Awnings, casts, curiosities, drawings, dies, implements, manuscripts, medals, models, patterns, pictures, scientific apparatus, signs, store or office furniture or fixtures, sculpture, tools, or property held on storage or for repairs. In other words, there is a very serious question whether these articles enumerated would not be excepted and remain uninsured unless they are enumerated in

<sup>1</sup> Also represented Missouri Library Association.

<sup>2</sup> See Bulletin, 9:36 (January, 1915).

the written portion of the policy.

Another section deals with the card catalogs, indexes, etc. A rule of law seems to be that the sum recoverable on articles of this kind, somewhat similar to books of account, instead of being the full value of the product with all the work that has gone upon it, is the value of the stationery and material that went into it. In policies insuring those articles there should be either a fixed value, say the value of replacement or the value of production or there should be a clause something like this: "Including the value of the work and labor required in producing." Putting in a general clause that will be elastic is probably the best method.

We deal also with the proof of loss, which we have found is not a serious matter since the rule or law seems to be very well established that in whatever condition you find yourself the court will accept the best proof obtainable. You will probably have little difficulty owing to the fact that the condition in which you find yourself in a loss with all your records gone is probably no worse than that in which many stores and general merchandise establishments find themselves when they have a complete loss, and for this reason the rules are very well established.

We also have a section on fire prevention. Now, this is a section which we want to have leave to enlarge upon. It seems to the committee most important to emphasize this feature of the report. We have not yet made an exhaustive examination of what the best devices and regulations are for fire prevention, and I think it might not be well to close the report finally without additional details.

Another point on which there may be some difference of opinion is the situation in which a city library finds itself in a municipality which says that they carry their own insurance. This usually simply means that the city has so many buildings that it is cheaper for that city to replace and rebuild an occasional building that is lost by fire than it is to pay constantly an insurance rate. That is perhaps good busi-

ness from the standpoint of the city as a whole. We fear, however, that the public library will find itself in an unfortunate position. It is true that the city has profited by the absence of insurance, but the library itself is likely to find itself without any specific funds in its own hands with which to rebuild. It would be faced by the necessity of a campaign of publicity to make possible a specific appropriation. And it is likely to be faced with the proposition that even in the general funds of the city there will be no adequate money with which to rebuild the library. In other words, it seems to the committee that it is a serious question whether or not so far as the library itself is concerned, a library which is in a city which insists on carrying its own insurance, is not for all practical purposes without any insurance whatever.

There has been some discussion of mutual insurance, which is I think, impractical at this time.

There are three points upon which the committee want a little time further to elaborate their report. I think we can with reasonable certainty promise a final report not later than next summer. The three points we want to elaborate are, first, method of fire prevention; second, an elaboration of a written clause to be inserted in a policy of insurance in the usual form, and, third, the possibility of an entirely new policy that will ignore the standard forms, where it can be done, a policy that shall be entirely a library policy instead of a written portion of a standard policy. It cannot be done in all states. We have a tentative draft for a policy for library insurance, but we do not think it is the best form that we can recommend.

**THE PRESIDENT:** You have heard the report. What disposition will you make of it? If there are no objections, we will consider the report accepted.

**MR. S. H. RANCK:** As a member of the committee, I would like to emphasize a little more this matter of fire prevention. I want to call attention to one or two facts which I think will indicate the importance of that. The so-called factory mutual fire



insurance companies have probably the lowest rates of insurance of any class of insurance in this country. In one of the recent reports of one of those companies I noticed that their rate per hundred for that year was between eight and nine cents, and that they have been as low as six cents. But in that particular company they spent four cents of the rate on their hundred dollars for education in fire prevention, and the amount paid in losses was 3.9 cents. They spend more on education in prevention than they paid in losses. I think that this is an illustration which will show the importance of this subject. "Preparedness," in other words.

THE PRESIDENT: Any further discussion of the report? If not, we will go on to the next number on the program, the paper on the

## ECONOMICS OF LIBRARY ARCHITECTURE

By C. W. ANDREWS.

(See p. 18)

The discussion of this paper was opened by Dr. W. D. Johnston, librarian St. Paul Public Library.

DR. W. D. JOHNSTON: If I were to give a title to my remarks upon this subject it would be "The immorality of cozy corners" or, to be more exact, "The immorality of partitions and corridors."

Library traditions, especially college library traditions, are in the direction of small reading rooms and as many of them as finances will permit, or ordinarily more than finances will permit. It is a question, however, whether in public libraries, if not in institutional libraries, fewer reading rooms and larger are not better; in other words, whether library planning should not follow office planning in this respect.

In general, it seems to me, a collection which because of its character or use might almost as well be housed in a separate building, or, if in the same building, have a separate entrance, may very well be given a separate room; but any collection which is closely related to other collections in the library either in character

or in use should if possible be shelved in the same room.

Such an arrangement (1) facilitates use of the library collections, (2) it affords greater space for readers and books, and (3) it has the advantage of flexibility of administrative organization.

Floor shelving may be used to make alcoves where desirable and where heavily paneled doors already exist glass doors may often be substituted.<sup>1</sup>

THE PRESIDENT: Mr. Wyer has consented to say a word in regard to the architectural part of his communication with the Carnegie Corporation.

MR. J. I. WYER, JR.: There were two architectural topics that I was asked to take up with the Carnegie Corporation; one relating to a feeling that I believe was manifest at this meeting a year ago, that the Carnegie Corporation was too insistent upon prescriptions and mandates in the way of building plans; and the other that it sometimes made troublesome requirements about library sites. I found Mr. Bertram very willing to discuss both matters but distinctly unwilling to agree that the Corporation concerned itself very much, except in the case of small libraries, with buildings and that it concerned itself almost none at all with sites. He said that his office never interfered with or dictated the choice of sites, or prescribed plans for buildings in a large municipal library system for the very good reasons that all these institutions had good architects of their own in which the Carnegie Corporation had entire confidence. He said it is true that the Carnegie Corporation in recent years has formulated and put into print the quintessence of its experience with small library buildings and that it has sent out these little pamphlets to those to whom it gave libraries, and that it has required an approval, or a qualified approval sometimes, of the plans that are to be used in constructing small buildings. And he said that this has become necessary because in very many cases in small

<sup>1</sup> Abstract furnished by the speaker.



cities and towns a local architect has been employed who knows nothing about, or has no experience with or knowledge of library conditions or buildings, and in too many cases the building has been perfectly impossible and uneconomical and too much of a monument for the local architect and too little adapted for a useful library building.

In the matter of site, he said that it is of no concern to the Carnegie Corporation and certainly that there had not been any inclination to dictate. As far as it ever says anything about the site, he said it is merely a statement that any site that is agreeable to the community or in the last analysis to the library board that is handling the matter will be satisfactory to the Carnegie Corporation.

I did discuss specifically with Mr. Bertram the objections that had been made to my knowledge by large city library systems to the attitude, the fancied attitude, at any rate, of the Carnegie Corporation relative to branches which were on odd shaped lots and were near certain permanent public buildings to which it seemed desirable to have the architecture of the library conform, and with which it ought to be in harmony, and he was eager to know what library systems of this country ever had any trouble or ever had a good case against the Carnegie Corporation for attempting to impose its conventional rectangular building upon an odd-shaped lot or lots or to prescribe the type of architecture where it was desirable for the building to be in harmony with existing buildings. So if there are any libraries or large city systems which have been building branches and have ever had occasion to demur to the attitude of the Carnegie Corporation I should be glad to have such testimony at this meeting.

MR. M. S. DUDGEON: May I suggest one occasion for complaint that I think was mentioned in the League of Library Commissions which was instrumental in starting this conference with Mr. Bertram. I think it had to do largely with this fact: The Corporation insists that it is not build-

ing auditoriums, but libraries. It refuses to sanction absolutely any building which has an auditorium on the main floor requiring additional roof, additional foundation, etc. This has forced every small public library practically to put its auditorium in the basement. This, on the other hand, forces it to puts its service floor six, eight, ten, or twelve steps above the sidewalk and the street floor. Now, as a result the plans for practically every small library building that is a Carnegie building must inevitably, if they want an auditorium at all, have its service floor up these steps and that I think the commissions and the librarians of small libraries have felt was uneconomical. I think the Carnegie Corporation is consistent in saying that it is not building auditoriums and therefore cannot extend the building, the roof and the foundations out to include an auditorium. I don't know whether that phase of the question came up in your conference or not, Mr. Wyer.

MR. J. I. WYER: Yes; Mr. Bertram expressed great doubt as to the wisest use of a library basement. He is looking for information and light and would welcome any representations from the League as to the very best use of a library basement. If you have anything in mind that you would like transferred from the main floor to the basement, or if the League can agree on a definite statement in that regard the Carnegie Corporation would welcome the suggestion. He went on to say that there seems to be no agreement or certainty as to the best use of the basement rooms. I am sure that a suggestion, formal or informal, from individuals or associations, will be received by Mr. Bertram gladly.

THE PRESIDENT: I would like to ask Mr. Wyer whether any suggestions have been made to the Corporation of alternative plans from which to choose.

MR. WYER: That matter did not come up at all. It is generally conceded that the matter of plan has become pretty well crystallized into a conventional rectangular form. The Carnegie Corporation always is glad to consider any suggestions as to the

shape or arrangement of rooms within such buildings. There was no thought or word of alternative plans.

MR. DUDGEON: I suppose there is no doubt but that they will adhere absolutely to the principle that they will not build an auditorium on the same floor with the service room and extend the building to that extent. That will be adhered to?

MR. WYER: I think so.

THE PRESIDENT: The next subject will be

## PUBLICITY METHODS FOR LIBRARIES

By MR. W. H. KERR.

(See p. 14)

As Mr. Kerr's paper had been printed and previously distributed to Council members it was not read at this meeting. His remarks supplementing it and opening discussion upon it follow:

MR. W. H. KERR: I wish to emphasize one or two points and to add some information which has come to me since this paper was put in print.

My attempt to arrive at definitions I leave to your tender mercies.

Coming to the third division of the paper, "Facts deserving attention," I call attention to the statement that the average business concern spends from three to five per cent in various forms of publicity,—advertising, they call it. That figure is taken from one of the recent recognized advertising books. We should bear in mind that many a going business concern—and by "going business concerns" we mean some of the newer concerns which have the burden of establishing their business still before them—are spending at least ten per cent in advertising.

Now the second statement under the third division, that publicity is particularly a small library problem: After all, a good many of the library problems before larger libraries come from the smaller libraries. For one thing, the population in our cities and larger towns is recruited from the country. The effectiveness of library work in the small towns and in the country has considerable bearing upon

what is expected from public libraries in cities.

Passing to the fourth division of the paper, the recommendation that a publicity inquiry be made; I respectfully urge it. In suggesting at the end of section four, "Questions like these have to be answered, "What have we got for the 100,000,000 Americans?"—I have in mind the whole body politic of library workers; not simply those of us who come to meetings and who think we know pretty well what we have for the hundred million Americans, but the library workers and the librarians in the hundreds of small towns who perhaps do not know what they have for the hundred million. It seems to me when we have answered this question properly the "we" will include all the workers in the ranks as well as those who are higher up.

Then passing to the fifth division, the recommendation that we conserve the publicity work already begun on behalf of the association: That has been before you in the form of the report of the publicity committee in the November Bulletin and the recommendations of the report are here repeated. The committee will have soon a valuable document in the publicity pamphlet, which Mr. Rush has just completed, and I hope he will tell us this morning something about what is in that pamphlet. That should be borne in mind as something which the committee will have on hand to work with, and certainly should have a part in this discussion.

You will be interested in seeing samples of the news bulletins which are spoken of here as being a possible feature of the work of the publicity committee. This is the news bulletin issued occasionally by the American Civic Association, plain on one side so that it can be clipped for printer's copy, made up of short articles, some of them based upon papers and addresses at the annual conferences, others based upon items of temporary interest. Another is the University of Minnesota "Extension Press Service." Notice it is yellow, in color only.

Perhaps another definition may be par-



done: Publicity is the process of bringing any community, however large or however small, into a realization of its own resources and its own goodness. The libraries of this country have a part of the resources and a part of the goodness of the community. It is our duty not only to bring the community into a realization of those resources and that goodness but incidentally to bring ourselves into a fuller realization of what we have for the community whom we serve.

Mr. J. T. Jennings, of Seattle, had hoped to be present to participate in this discussion, but as the opening of a new branch prevented him from making the trip, he sent the following statement which had been prepared at his request by Mr. Charles H. Compton, reference librarian of the Seattle Public Library, and chairman of the publicity committee of the Pacific Northwest Library Association:

Mr. Kerr has suggested that in discussing his paper I take up especially the question of coöperative publicity and give some estimates as to the possible saving in coöperative printing. He raises the question as to how far this saving would pay for the services of a publicity expert for libraries. To my knowledge the only coöperative publicity for libraries up to the present time has been the compilation and distribution of coöperative lists by Mr. Joseph L. Wheeler and the work of the Publicity Committee of the Pacific Northwest Library Association. Of the five lists which Mr. Wheeler has compiled, I have the figures of cost only for the last two. "Books and information for home builders," an annotated list of 16 pages, was sold to libraries for \$8 per thousand copies. Three thousand copies of a similar list printed in Seattle would cost approximately \$52.50, or \$17.50 per thousand. Probably few libraries would order more than 3,000 copies, so it is evidently fair to estimate the cost on that basis. The cost of the 48,000 copies which were sold at \$8 per thousand to public libraries throughout the country was \$384, while at \$17.50 per thousand, the total

cost would have been \$840, the coöperative list thereby saving \$456.

"Business books of today," a 24-page annotated list, was sold to libraries at \$11 per thousand. I can not give the exact number of these which were sold, but I know that it was greater than the number of the list for home-builders. Estimating then the total number at 50,000 copies, the cost to libraries at \$11 per thousand was \$550. The cost of 3,000 copies of this list, printed in Seattle, would be about \$78.75, or \$26.25 per thousand. The cost of 50,000 copies at \$26.25 per thousand would be \$1,312.50, or an increase of \$762.50. Both of these lists—"Home-builders" and "Business books"—were published in 1915.

Some idea of the saving in printing bills can also be gained from the 2,000 posters which were sold to 20 libraries by the Publicity Committee of the Pacific Northwest Library Association. The population of Washington and Oregon, where nearly all of these libraries are located, is approximately 2,000,000, while the population of the United States as a whole is 100,000,000. It might be inferred from this that the libraries of the country would order 100,000 posters, but I will be modest and claim only 25,000. However, different posters would be printed during the year and I am going to estimate that 50,000 would be sold annually if there were a publicity expert to prepare them. Calculating from the cost of printing which we have had done, I judge that 50,000 posters could be printed for \$1,500, while the cost of printing in quantities of 100 to 500 would probably average \$5 per hundred, which would make 50,000 cost \$2,500. In this case the saving by coöperative printing amounts to \$1,000.

As another illustration of the saving that can be made by printing in quantities, I might mention that we have recently received bids for the printing of a 4-page, 8-page, 12-page, 16-page, and 32-page weekly bulletin and in each instance the first thousand costs more than three times the cost of the third thousand. This evidently indicates that coöperative printing would



be of particular advantage to small libraries.

It seems to me that the figures given above would tend to show that Mr. Kerr is right in saying that "a permanent publicity officer of the American Library Association . . . would more than earn his salary almost from the first in enlarged incomes for local libraries, in increased membership in the American Library Association, and in the saving accruing from coöperative printing."

However, in considering the question of coöperative publicity or of a publicity expert, the emphasis should not be placed on such an item as the saving in printing, but rather on the saving in time to individual libraries and on the increased effectiveness of publicity material. We have found in Seattle that the coöperative lists which we have received through Mr. Wheeler bring equally as good results as any lists we have compiled ourselves. Anyone who has compiled lists and annotated the entries, knows the time it takes. It is self-evident that coöperative lists do not mean the entire discontinuance of the lists printed by individual libraries, but certainly the duplication of so many lists by so many libraries could be greatly reduced.

In regard to the publicity inquiry which Mr. Kerr recommends, I am of the opinion that in some respects it could be made more definite. It seems to me that a publicity committee should do more than make a survey and bring in a finding of facts. Sufficient facts are at hand now for us to know that present-day library publicity is largely unattractive, ineffective, and unnecessarily expensive for the results obtained. We also know that even in the most favored fields the library is at best reaching the smaller part of the people. The people as a whole know very little about libraries and perhaps care less. What, in my judgment, is most needed is a definite plan for putting coöperative publicity into operation. The Publicity Committee of the A. L. A. could make a careful inquiry in regard to the cost of employing the right man to take charge of a central bureau for

coöperative library publicity. I trust I scarcely need to say that for this position I do not have in mind an advertising agent who could make a noise in big headlines. What is needed for libraries is not noise but accurate information which would attract attention and still be dignified, a combination that is not at all impossible.

After having obtained a careful estimate of the cost of maintaining such a publicity bureau and after having drawn up a scheme for the financing of the undertaking, the Publicity Committee could ascertain whether there are sufficient libraries that would lend their support to the carrying out of such a plan. Mr. Kerr has mentioned the special need of the extremely small libraries for publicity and their inability to pay for it themselves. Through this central publicity bureau, state library commissions would be able to give them publicity at comparatively small cost.

I might suggest some of the things which it occurs to me a publicity expert could do:

(1) Prepare coöperative publicity material of all kinds that would be suitable for libraries regardless of localities.

(2) Edit coöperative lists like Mr. Wheeler's. Would not compile lists or write annotations, but could prepare introductions and see that the lists were attractive.

(3) Upon request give advice and suggestions to librarians when meeting publicity problems peculiar to different communities.

(4) Prepare articles that could be used by any number of newspapers and that would apply to practically any community.

(5) Obtain as much national publicity for libraries as possible through magazines and metropolitan newspapers.

(6) Investigate present publicity methods for libraries and recommend to librarians such methods as have been found successful.

(7) Keep libraries informed through the A. L. A. Bulletin or other publications as to new publicity methods which are worth adopting.

I should like to emphasize the idea which

is brought out in the quotation at the beginning of Mr. Kerr's paper. "Thus far the students of publicity have limited their hopes to its temporary or timely effects. It is not much thought of in connection with fundamental plans for the betterment of society, as a necessity in any plan that requires the coöperation of the people." It seems to me that librarians need to recognize this clearly—they need to recognize that publicity does not necessarily mean a rapid increase in circulation nor quick returns in any other way. What is more important for any municipal department, as has recently been so well expressed in the *New Republic*, is to create a relationship of material understanding and good feeling between the public and the library. One quotation from this same article is worth giving here: "A city administration should use every opportunity . . . to communicate to the public the scope and object of the work. Publicity of this kind is just as necessary to an administration which is seeking to make the municipal government the instrument for the accomplishment of fine and useful collective purposes, as it is dangerous to an administration whose real purposes and ordinary methods will not bear exposure. Only an administration which has done nothing which it dares or cares to advertise can afford to neglect a deliberate effort to popularize its achievement. It is just as much the duty of a public official to inform the voters about the nature of his work as it is to be expert and conscientious in the performance of the work itself."

CHARLES H. COMPTON,  
Seattle Public Library.

24 December, 1915.

THE PRESIDENT: We should be glad to hear from Mr. Rush.

MR. CHARLES E. RUSH submitted samples and prices of library publicity, supporting the theory and practical need of co-operative efforts among librarians. Various mediums were shown to demonstrate savings, ranging from 25 to 75 per cent., if

done co-operatively or handled by the proposed library publicity bureau. He emphasized the great need of co-ordination of present methods to avoid much unnecessary duplication of time, effort and expense, and referred to the many recent requests of librarians of small libraries for help with their library advertising.

MR. S. H. RANCK: I don't know whether we care to go into a discussion of the whole general question of publicity for libraries, but I had some interesting experiences in publicity methods the last few months on the part of other organizations, and I have thought ever since that it would be worth while for the American Library Association to adopt some of these methods, for some of them could very well be used. The first thing we would have to get out of our minds would be the thought that we were doing anything undignified, and I think that would be one of the greatest difficulties.

In the state of Michigan the legislature last year voted between two and three million dollars for bonuses for the encouragement of the building of good roads, and it is expected that the different townships and counties throughout the state will spend during the next two years some ten million dollars in building new roads. I had the pleasure of going from St. Joseph to Mackinac and back in an automobile on a good-roads campaign,—just a plain, simple advertising proposition—to get the people to put up their good money to build these roads in terms of millions of dollars. The things that I learned and saw, of the methods that were used in that campaign, would be, I believe, something very much worth while considering on the part of the library interests of this country. We had meetings in every little town, stopping from twenty minutes to an hour. Our coming had, of course, been well advertised in advance. We took a bugler along with us, and when we entered the town he always gave a "little toot" and we soon had a crowd. We addressed from two hundred to twenty-five hundred people in each of



these towns and held from ten to fifteen meetings every day, usually winding up with a big one at night. Newspaper correspondents were taken along, because our whole trip was an item of news, and the manager of the tour told me that they figured that the publicity they got in the newspapers from this sort of thing was worth twenty dollars a column. The publicity they got out of a three-day campaign, not this one, but another one, at \$20 a column was worth between eight and ten thousand dollars.

I just mention this to show the possibility of getting news of the library idea to the great mass of the people. Most of the library printing and advertising that we do does not reach the mass of the people at all. It is very dignified and nice and all that sort of thing, but it does not impress the man on the street.

MR. M. S. DUDGEON: I have in mind the same thing, I believe that library publicity consists in 99 per cent of a knowledge of publicity methods and one per cent knowledge of library activities and possibilities. I think we have been building our library publicity on the other plan. We have 99 per cent knowledge of what libraries can do and one per cent knowledge of how they can inform the public about it. Now, there is in my mind a serious doubt as to the advisability of the co-operative method of publication. There is a serious question whether there is ever any mature consideration given to the nature of material or the form of material that should go into this co-operatively produced material. If you want lists, all right. But lists do not reach the man on the street that Mr. Ranck speaks of. If you want to reach the man on the street, the great mass of the people, you must have 99 per cent knowledge of publicity methods. You have got to get a man that is all publicity methods and then educate him or coach him regarding what you want to bring forth. In other words, I do not think that a librarian with his training and the traditions back of him would make a good publicity man.

MR. RANCK: I attended several meetings recently where special attention was given to advertising questions. I was at the meeting of the National Potato Growers' and the Michigan Potato Association. (I am a potato grower myself, so I attended as a member.) And one of the things that was discussed was about getting the American public to use more potatoes and to use them in more different ways. Germany, for example, was cited. Germany raises three times as many bushels of potatoes as we do in the United States. The Michigan State Horticulture Society considered the matter of advertising also. The bee keepers had a meeting recently and they started on an advertising campaign to get people to use more honey. And the lemon growers are spending a hundred thousand dollars in the interest of twenty thousand acres of lemons that will come into bearing four years hence. It seems to me in order to get this library publicity, and the proper library support we have got to go after the man on the street. It is his interest and his vote that the library must have. Read the article in the January number of the Ladies Home Journal "Should the Church Advertise?" and substitute the word "Library" for "Church."

#### *Stevens-Ayres Bill*

The President stated that a letter had been received from Mr. H. C. Wellman regarding the threatened danger to libraries in the price-fixing bill, introduced as the Stevens bill in the Sixty-third Congress and reintroduced as the Ayres bill in the present Congress. Mr. Roden, member of the book-buying committee was called on. He read the bill, commented upon it, and read resolutions which he had, at the request of the President, drawn up to be presented for consideration of the Council.

Owing to the hour it was necessary to postpone further consideration until the next session.

Adjourned at 12:15.

December 30

The Council was called to order Thurs-



day morning, 9:45, December 30, First Vice-president Brown presiding.

**THE VICE-PRESIDENT:** We will hear a report from the Committee on a union list of serials, by Dr. C. W. Andrews, Chairman.

#### **REPORT OF COMMITTEE ON UNION LIST OF SERIALS**

I regret that our report must be one of very little progress. You will remember that we hoped to get the Librarian of Congress to prepare the union list. Dr. Putnam has promised to do so as soon as possible, but his latest letter indicates that he can set no time even for the issue of the list of serials to be checked. The difficulty lies in the fact that those having the matter in charge feel obliged to search through the card catalog of the Library of Congress for all possible titles before making a start. The committee propose to try to have the Library of Congress issue a tentative list without waiting for the completion of this work. It seems to us that such a tentative list would be of great usefulness pending the completion of the permanent edition.

C. W. ANDREWS,  
Chairman.

**THE VICE-PRESIDENT:** We will next hear from Mr. Ranck on ventilation and lighting.

#### **REPORT OF COMMITTEE ON VENTILATION AND LIGHTING**

To the Council of the A. L. A.:

Your Committee on Ventilation and Lighting submits another report of progress. As the result of numerous experiments (many of them most elaborate) the subjects both of ventilation and lighting are rapidly taking on new aspects, so that it is impossible to present anything like a final report that would not be out of date in a very short time. It is certain that a new science and a new art of both these subjects is now developing, and as a result of this our ideas and our practices are undergoing a revolution, which seems most likely to consign to the scrap heap much of the apparatus of ventilation, regarded

only ten years ago as the last word in this science.

Because of this revolution now in process we recommend that this committee prepare and have published in the Bulletin of the A. L. A. a series of reports to embody the results of its studies to date, so that the members of the Association may have before them for use the results this committee has found, and that after these reports are published the Association create a standing committee on ventilation and lighting, such a committee to report the new developments in these fields from time to time for the benefit of the Association. To the duties of such a standing committee there might appropriately be added the subject of heating, and possibly, also the consideration of other problems relating to the physical equipment and operation of library buildings.

With reference to publishing the results of the work of the committee in series, it may be said that the subject is too large to be treated satisfactorily in a single report. Among the sections of such a report for special treatment the following, among others, may be mentioned:

The physiological effects of temperature.  
Humidity.

Odors and their elimination.

Dust and its elimination.

Bacteria and contagion through ventilation or the lack of it.

Carbon dioxide.

The psychological element in ventilation.  
Natural ventilation and ventilating machinery.

The real problem of ventilation—that of people rather than of rooms or a building.  
An attempt to define perfect ventilation.

With reference to lighting the following subjects, among others, may be mentioned as being worthy of special treatment in the series of reports outlined above:

Natural lighting.

The quantity of light.

The effect of color in lighting and the psychological effect of both color and light.

Artificial lighting.

The effect and place of shades and reflectors.

Direct, indirect, and semi-indirect lighting.

An attempt to define perfect lighting in terms of a lighting code.

Respectfully submitted,

SAMUEL H. RANCK,  
Chairman.

December 30, 1915.

On motion of Mr. W. W. Bishop the report was adopted, including the recommendation contained therein.

#### *Stevens-Ayres Bill*

Consideration was next given to the Stevens-Ayres Bill, brought forward from the previous session. Mr. Roden read a letter from Mr. C. H. Brown, chairman of the Book-buying Committee, calling attention to the situation in the book trade and the introduction of a bill providing for the absolute prohibition of discount or rebates or allowances of any sort to any class of buyers. The Book-buying Committee strongly felt that the Council of the American Library Association should take action in behalf of libraries. It was therefore voted that the chair appoint a committee of two who with Mr. Roden should formulate as speedily as may be a resolution and report it back before adjournment.

The chair appointed Messrs. Hill (chairman) and Brett to this Committee.

The committee retired. Before adjournment they reappeared and the chair called for the resolution.

Mr. RODEN: This is the resolution as prepared by the committee:

*Resolved:* That the Council of the American Library Association, acting for said Association and representing the public, educational, scientific and institutional libraries of the country, most earnestly ask that such libraries be exempted from the provisions of H. R. No. 4715. They ask this because such libraries are large purchasers of books and are operated entirely for the benefit of the public and for general educational purposes, and are supported in the main by public taxation.

On motion of Dr. Bostwick the resolution was adopted.

Mr. Brett moved the adoption of the following resolution:

*Resolved:* That the Book-buying Committee be requested to secure and compile, as promptly as possible, statistical and other material in support of the position taken by the Council on the Stevens Bill, and that such material be at once distributed to all libraries affected by the provisions of the Bill.

Resolution was adopted.

On motion of Dr. Hill it was

VOTED, That the executive board be requested to authorize the Book-buying Committee in co-operation with the Committee on federal and state relations to arrange for representation of the American Library Association in reference to H. R. No. 4715. (For action see minutes of Executive Board.)

THE VICE-PRESIDENT: We will now hear from Dr. E. C. Richardson on

#### THE PLACE OF THE LIBRARY IN A UNIVERSITY

(See p. 1)

As printed copies of the paper had been previously distributed it was not read at the meeting, but Dr. Richardson amplified certain portions and emphasized certain points.

Prof. A. S. Root, librarian Oberlin College, opened the discussion.

Mr. A. S. Root: Dr. Richardson's paper is divided into three parts; the first part defines a university and university methods of instruction and occupies five pages. The second part defines the university library and the university library's way of teaching and occupies another five pages. And the third part discusses the subject which is the title of the paper and embraces two pages. In my judgment, Dr. Richardson has properly proportioned the matter. We need to emphasize more and more within university and college circles the teaching side of the library, for the simple fact is that the truisms of the paper, as Dr. Richardson chooses to call them, are truisms to us only, and they are not gen-

<sup>1</sup>Summary of Mr. Root's remarks.



erally accepted by educators. Let me give a single example to show that that is the case.

As president of the Ohio Library Association this fall in making up a program, it occurred to me that to a body of librarians who considered themselves a part of the educational forces of the state it would be interesting to have the other educational forces of the state indicate what their ideals and aims were. And so a program was arranged in which we asked the president of the State university to give its ideals and aims; the president of one of the denominational colleges to speak on its ideals and aims; likewise representatives of the normal schools and of the specialized schools. Each one of these gentlemen appeared and said "I don't know why I should be asked to appear on this program" and then went on to say "in the second place, I don't know what I am expected to say to a body of librarians." Now, could there be any clearer demonstration of the fact that these gentlemen did not believe that they were talking to a group of educators?

(The speaker then gave other examples to illustrate this point.)

I might go on and cite any number of instances to show that these truisms—which Dr. Richardson has so splendidly put, and which I hope many of us can utilize with our faculties in helping them to see the real place of the library—are not generally accepted by the educational world as truisms, and that the great, the first duty which we have is to press them home.

Now, coming to the practical aspects of the question, I think there is not a topic on which I have been consulted oftener, largely of course by the librarians of the smaller colleges, than the relative functions of the library committee of the faculty and the librarian. I wish I could tell you of some of the almost heart-sickening confidences that I have had from librarians thwarted and entirely prevented from doing the kind of thing which a true librarian wants to do by the opposition, the suspicion, the extreme self-confidence of the

library committee. Even Dr. Canfield, you will remember, finally reached the point where he had to let himself loose, and in one of the volumes of "Education" you will find a paper by him on the place and service of the library committee in which he states a great many things which it would do every library committee good to read.

Dr. Richardson's paper presents an ideal attitude which the public sentiment in universities will be long in accepting. So I think the immediate problem which most of us have before us, those of us particularly who are in college work, is the problem of finding a kind of *modus operandi* between the library committee and the librarian. I shall therefore on that point make this suggestion, that the most effective argument we can use at the present stage of educational sentiment in universities and colleges is the analogy of the independence of the individual department. One of the things that is held up as a most sacred tradition in all colleges or universities is that the individual department shall have absolute power to determine in what manner it shall teach the courses which it offers. It is of course limited by certain conditions of general policy, but aside from those general matters of policy each individual department is practically left to itself to work out its success or its failure. Is not this, then, the attitude which the librarian as one of the teaching force, should take in relation to this problem? There is a real field for the work of a library committee along three lines, First, the determination of what shall be the general policy of the library, for example what general groups of books it shall try to collect or what groups of books it shall eliminate or at least make no special effort to collect. Second, the determination and recommendation to the proper authorities of the budget of the library, so that it may go, not as the individual opinion of the librarian, but with the power and authority of the group of men especially concerned with library policy. And, third, that it shall pass in general upon the recommendations for appointments to the library



staff in order that they may be in harmony with general university policy. Those three things belong to a library committee; but the administration of the library, its methods, how it shall be run, that belongs to the librarian, and he should be as independent as any department is. And just as the professor of physics would not think of submitting to dictation as to with what text books or by what method his courses should be handled, so the university librarian may properly assert, ought to assert, his independence in all matters which pertain to the internal management of the library.

Now, if we could only establish that doctrine it would eliminate the larger part of this friction. Not everything, unfortunately, because as modern university and college men are made up, there is always a large element who do not see the value of anything outside of their own department, and the library, according to their viewpoint, is collecting a few very valuable books for their department and a great deal of trash otherwise. I was reading the other day in that delightful diary of Christopher C. Baldwin, one of the early librarians of the American Antiquarian Society, how after having by a great deal of patient effort obtained the Wallcut collection for the library of that institution, thus tripling the size of the library and obtaining what is now recognized as one of the most unique collections of early American prints which is to be found in any library in the United States; after having worked for days in selecting what he wanted and bringing home some 1500 books and 10,000 pamphlets, he writes concerning the meeting of the council of the Society, "I was congratulating myself on the valuable addition made to our library by Mr. Wallcut, and thought that my part in securing it would be thought well of by the council, but I was amazed to find that instead of this kind of a welcome I was obliged to receive quite a different form of entertainment. They didn't as much as utter a single word of congratulation." Well, that is the experience, I suspect, of all librarians. It is

not therefore a new experience and it is not a temporary experience, but it is an experience that will always obtain as long as any one man whose business it is to survey the whole field is compelled to be judged by a man whose business it is to survey only one part of the field.

Mr. Richardson puts first books, second, building, and third, librarian. I suppose we shall have to admit that he is right in putting the books first. I remember a delightful paper by Mr. Bishop some years ago in which he quoted a German university professor as saying: "Die Hauptsache ist, die Bücher zu besitzen." This is of course true, but as one goes through great libraries both in this country and in the old world I think one comes to have a feeling that after all *almost* equal to it, perhaps *equal* to it, is the need of having a strong, forceful librarian who makes those books of some use; who organizes them; who makes them a real power. That, it seems to me, is the great problem which we have today, to find men of that type who are willing to go into university library work.

I feel that there is resting upon us, particularly on those of us in college work where we come in more intimate contact with students than do the university librarians, the duty to be all the time searching for the type of man who has the qualities that will make a successful college or university librarian, and setting before him the importance of the kind of teaching service which the college or university librarian can give. The librarian, it seems to me, is as vital to the library as are the books themselves. Many examples of that occur to one. For example, take Harvard College library. As late as 1857 the report of the committee appointed to inspect the library brings out the fact that there was at that time only \$250 a year available for the enlargement of that library. How many of us are continually writing to the Harvard University library for material which was published much earlier than 1857? And why is it there? Why, because John Langdon Sibley

had the accumulative spirit and searched, corresponded and brought in thousands of rare books and rare pamphlets to the library. He was not the modern type of librarian, but after all he did in those days a great work for the Harvard University by searching in all the nooks and corners of the state and bringing together that which is now of priceless value. One other example: a man who not many of you remember, old Dr. Langworthy, who built up that specialized collection known as the Congregational Library of Boston. For years Dr. Langworthy used to go out preaching every Sunday, always coming back with overcoat pockets and satchel filled with rare Congregational pamphlets, until, almost without any money, he built up a collection of a hundred thousand volumes which is one of the best specialized collections in the United States. Surely such librarians were as important as the books.

THE VICE-PRESIDENT: We will now hear a paper by Mr. Ranck on

#### THE MUNICIPAL REFERENCE LIBRARY AND THE CITY LIBRARY

(See p. 21)

The discussion was opened by Mrs. Mary W. Dietrichson, municipal reference librarian, Minneapolis Public Library.

MRS. M. W. DIETRICHSON: It seemed that the best contribution I could give toward the discussion of the municipal department of the public library would be to tell something of what we are proposing to do with our municipal department in Minneapolis.

The Minneapolis Public Library is not altogether satisfied with what it has been able to accomplish so far in municipal reference work. This is supposed to be a wholesome attitude if it puts one in a receptive frame of mind. We are at this meeting to learn. Like most libraries which have tried to maintain a municipal department at the main building at a considerable distance from the city hall, we have come to feel that we could do more effective work with the department nearer

the people for whose benefit it is supposed to exist. The Minneapolis library is a mile from the city hall. If we accept Mr. Ranck's statement that the most important business of the municipal library is to create an intelligent public opinion by furnishing material for opinions to the general public, then we may still believe that the work can be best done at the main building of the public library.

The average overworked reference department of a library, however, is not in a position to give the necessary time and attention to the collection and care of this type of material or to do the necessary publicity work. Personally, if conditions had permitted I should have liked to try a combination civics and municipal room at the Minneapolis main library with the books in the 300 class (Political economy and political science) on open shelves and the usual up-to-date clippings, pamphlets, reports and correspondence of the civics and municipal types of libraries.

The Minneapolis library has outgrown its twenty-five-year-old building, however, and no space was available for such a room. The municipal department has been tucked away in the corner of another department. The only chance for us to develop to any extent is to seek new quarters. Consequently, we are right now on the point of starting, as far as we know, a new combination in special libraries which may interest you—a combined business and municipal branch. We have rented a ground floor room in a bank building in the heart of the business and financial district, just across the street from our flourishing Civic and Commerce Association and one block from the city hall. Here we will have our municipal collection of pamphlets, clippings, reports and magazines as well as a duplicate collection of books on municipal subjects. These are intended first for the use of the city hall people. On the business side we shall eventually have much the same sort of a collection as is found at the Newark business branch,—city directories, trade directories, journals, atlases and maps and a collection of circulating books on business



subjects. These are primarily for our business men, but the Civic and Commerce Association with its various active departments and committees and its bureau of research will be equally interested in both, as, we believe, will a large number of the active, influential citizens doing business in that section. Most municipal questions are of vital interest to the business men of the city—for example, the new street railway franchise with which we are now struggling in Minneapolis. The Association, which has already used our department largely, has taken up the idea of the branch with much enthusiasm and has promised much in the way of publicity and general support. The municipal department will get much advertising through the establishment of the branch which is what is most needed to induce the general public to let us have a chance at its opinions. There will no doubt be more freedom by the general public in the use of the branch than if it were in the city hall. As for the city officials we hope to make ourselves too much in evidence at the distance of a block to allow them to forget us for any appreciable length of time. It is too early to tell how this combination will succeed, but you may be interested to watch our experiment. Our hopes are high at this stage.

The discussion was continued by Dr. C. C. Williamson, librarian Municipal Reference Library, New York City.

DR. C. C. WILLIAMSON: Two questions are raised in Mr. Ranck's excellent paper—one by the title and one by the opening sentence—which, it seems to me, may profitably be kept distinct in our consideration of this whole problem. One of these questions has to do with the relation of the public library to local municipal problems. The other is the relation of a municipal reference library, or department or branch, to the public library.

The first problem, the relation of the public library to local municipal affairs, should be of concern to every librarian of a public library, no matter how small his

city. We should all, I imagine, take the Grand Rapids situation as our ideal, where, even without a separate municipal reference branch, the public library is conscious of all the important local problems. It anticipates them and is prepared to help in solving them. It is an important agency in molding public opinion. The local library, it seems to me, should co-operate with all the civic agencies, and should invite all public-spirited citizens to call upon it for assistance. That I believe is the primary function of a public library in its relation to municipal problems. A secondary function is to serve the city officials themselves, who usually lag behind public opinion, and are usually less inclined or less able to use printed information. The local library ought to make a special effort to collect all the official publications of its own city, and give the public an opportunity to use them. A different problem is the relation of the municipal reference library or branch to the public library. But this question does not emerge until the time comes when, because of the size of the city or the complexity of its problems or the intelligence and the progressiveness of its officials, it is desirable that there should be a special library service for the city government. Then the question arises as to whether such a library shall be organized under one of the city departments, or under the public library, or in some other way. On the whole I think there can be no doubt that the most active and successful of the municipal reference libraries are at present branches of the public library. Mr. Ranck implies that the principal reason for adopting that form of organization is to avoid overlapping in the collection of material. I am inclined to think, however, that a more important reason for making the municipal reference work a branch of the public library is that by that method you divorce it from politics and secure a continuity of development which is seldom possible in city departments. Another important reason for putting the municipal reference work under the public library is that you are more



likely in this way to get an efficient technical administration. That is not necessarily so, however, for a well trained librarian will sometimes fail in the municipal reference work simply because he has the general public library point of view so thoroughly developed that he cannot adapt himself to the special problems presented.

The municipal reference library work cannot well stand alone in the municipal organization; it is too small an affair. If it is not under the public library, therefore, it must be under some of the various departments,—the council, the mayor, or some other department. Even if the head of that department were interested in the library and did all he could to make it useful, it would nevertheless often fail to get the support and the interest of other departments.

There is, of course, an advantage in avoiding a duplication of the collection and the work of the public library, but I would put that in a rather minor place, because after all even the resources of the main library are insufficient and you must appeal to other agencies in the community. Moreover, a municipal reference library, even though not administered by the public library, would certainly not fail to secure its co-operation.

On the other hand, it may not be amiss to point out certain dangers in having the municipal reference work under the public library. One of these dangers I have hinted at. It is a lack of flexibility and adaptability in meeting conditions which confront a special library. Another possible source of danger in having the municipal reference library controlled by the public library is due to the fact that the head librarian cannot be in close touch with the work and may fail to appreciate its needs. I speak of this not at all from my own experience—I wish that made very clear—but from the experience of municipal reference librarians who have confided to me some of their difficulties. To illustrate what I mean, most of the municipal reference departments find that the engineers are among their most appreciative and con-

stant patrons. The head of one of the large libraries in this country which has a municipal reference department makes it a rule not to let his municipal reference librarian buy or collect engineering material. He says the readers must go to the main library for that. Municipal reference work may as well be given up if that is to be the policy. If the municipal reference library is not permitted to collect United States documents or state documents or any other kind of material needed, it cannot possibly succeed. Some of our visitors are surprised to find that we cover practically every subject that any general reference library would cover.

In conclusion, may I repeat that I believe the general public library in relation to the city government should consider the work for and with citizen agencies and public-spirited citizens as its primary function. On the other hand, the specialized reference department should consider that its main function is to work with and for the city officials and employes, not neglecting the other, but making it quite secondary. We find in New York City that we have all we can do to keep up with the demands of city officials and employes. We do endeavor to co-operate with local citizen agencies, and we do all we can to serve them, but we cannot look upon that as our main function.

Time unfortunately did not permit further discussion of this interesting subject, and the following contribution, sent at the request of the President, by Mrs. Caroline L. B. Kelliher, municipal reference librarian, Portland (Ore.) Library Association, was read by title only.

#### EXPERIENCE WITH MUNICIPAL REFERENCE WORK

By Mrs. Caroline L. B. Kelliher

*Portland (Ore.) Library Association*

When I left New York City in June, 1913, to enter upon my duties as municipal reference librarian at Portland, Oregon, I undertook to see the leading municipal reference libraries on the way from the Atlantic

to the Pacific coast. I visited the legislative reference library at Albany, N. Y., and municipal reference libraries at New York City, Philadelphia, Baltimore, Chicago and Milwaukee, and have since visited the municipal reference library at Oakland. One reads little on the subject of visiting libraries in one's own line of work, but I consider it very important, indeed. At the outset, I was acquainted with the personnel of the various staffs, people with whom we correspond continuously month after month. I was also acquainted with the various details of work and equipment, and the conditions under which the work is done.

In my judgment, the work of a municipal reference library is determined largely by three factors; in the first place whether it be located at the city hall or at the public library, in the second place whether it be a part of the public library or of an independent organization, and thirdly the form of municipal government or conditions at the city hall from a civic standpoint.

At Portland we work under these conditions: We are in the city hall, we are a department of the public library, and I entered on my duties the same day that commission government went into effect, the municipal reference work having been started some two and a half months prior during the fight for a commission charter. To my way of thinking, we had a clean field from the start, as all conditions were favorable for growth and development.

The work is with the city hall people primarily, the commissioners, the heads of bureaus, and the men in the ranks, also the county officials are only a block away and we are always glad to render service; then we have students from Reed College, the high schools, and the casual inquirer who may be an attorney or a business man. For one business man we sent for and received sewer specifications of all the larger cities in the United States; of course this was valuable material also for our own sewer bureau, but the request came from the outside. We have never advertised for outside

work, yet our door reads "free to all" since we always supply all demands provided we have the material, and, if not, the questions are referred to other institutions.

As to scope of duties, since we are alone, there is much routine work; as we are a department of the Public Library, some of this is done at the main library. The type-writing part of the correspondence is done at the main library; three daily local newspapers are clipped for municipal news and clippings pasted at the main library; part of the cataloging is done at the main building, and the Library also attends to supplying the position in case of absence or vacation. The reference department and the technical room will also look up questions for us. In this phase we reciprocate, as the library in any department may ask us questions for ready answer or research.

A messenger service is in operation daily and if a special book is wanted on a rush order, the messenger makes a special delivery. The city hall is about ten minutes walk from the main library.

We have now about 3,600 books and pamphlets. The pamphlet with us is treated the same as a book and is frequently the more valuable, though necessarily the more ephemeral material. We have also a deposit of several hundred volumes from the main building, changed as exigencies occur. We do not pretend to own or possess all the material we need, but borrow freely from the circulation and reference departments of the main library, from two engineering collections, private libraries in the city hall, and from one bureau in the city hall for an employee in another bureau. We never have been refused material.

The collection is made up of general reference, city charters, ordinances, Oregon code, annual and departmental municipal reports, reports on subjects that are needed at the city hall, text books, newspaper clippings and current periodicals. The latter are very, very important. They are much used, many of them we index, and a considerable portion we bind, and another portion we put in multibinders. The peri-



odicals consist of the usual technical and municipal journals, they are circulated freely throughout the building. They are routed but may be requisitioned for any special number. As to the work, this naturally falls into part routine and part research.

Books and pamphlets received by gift or municipal exchange are cataloged at the municipal reference department. We have had the exchange of municipal documents from the beginning and have the total work of distribution so far as Portland is concerned, as we even sign for the annual and departmental reports from the printer.

We always attend council meetings and keep the calendar written up.

Much of the information necessary for the solution of municipal problems is in print; our effort is to distribute material. The circulation takes time, as an effort has to be made to send out material and to collect it. I visit every department in the building, and also use messenger and telephone service. The total amount of material circulated is considerable; the last fiscal year there were 15,836 pieces, made up of 5,764 periodicals, specifications, etc., and 10,072 books and pamphlets, and all this along the line of the men's work. The correspondence likewise is considerable. Last year we had 3,555 communications, letters and postals, and the year previous we had 4,076 communications.

Much material and information is wanted for various bureaus and for outside patrons making research. The three daily newspapers are clipped for municipal news and the clippings are pasted at the main library. They are then filed by subject in a vertical file. We are not often called upon for newspaper clippings, but occasionally clippings are very important, as there is no substitute for them. We also make digests of laws and ordinances. For the former we go to the county law library. With ordinances, two courses are pursued; we either make the compilation or else look up the material and turn the books over, as the person who puts in the request may desire. Some of our clients prefer

to do their own work, others want the compilation.

Then we look up questions submitted. For most of our periodicals we have the bound volumes for a period of five years, the civil engineer of the water department has a complete set of "Engineering news" and other technical journals extending far back. The technical room and reference department are at our elbow by telephone. The general policy of the library is to index current material not already indexed, consequently much time is saved in looking up questions.

We also compile statistics on subjects requested; sometimes this is the work of a few hours and sometimes of an entire month.

The attendance never amounts to much, as the men are at work in their offices. Attendance for the year only amounted to 3,758 and the library is usually open from 8 a. m. to 5 p. m. with a half holiday on Saturday.

The library is very much appreciated by the city employees. One civil engineer who has been in the service of the city for thirteen years, a very intelligent man and one for whom I had done practically nothing, remarked: "The library is the best thing that ever happened to the city hall." And this voices the common sentiment; the clientele is indeed limited but the range of the work is fairly broad and, moreover, important.

The "Public affairs information service," published by The H. W. Wilson Company, and the "Municipal reference library notes" of the New York City Municipal Reference Library, are both helpful, especially with a view of obtaining material in late publications.

The following incident will show the necessity of getting material together. I had had no call for material on rat-proofing, but thought I ought to have some material on hand, so indexed magazine articles and obtained a book on Eradicating the rat in San Francisco during the plague, and also recently received an excellent pamphlet published by the Massa-



chusetts Bureau of Agriculture on rat riding. Before this second pamphlet was on the shelves, two inspectors came in from the health department, and said: "We are ratters, have you anything that can help us?" and they were much pleased that I had a publication for each of them.

Occasionally the telephone is brought into requisition. I was pleased yesterday when I was asked for the formula for Dobell's solution, from a client on the edge of town. The line had only to be held a couple of minutes, and the answer was forthcoming. Some questions can be readily answered, others require special research. Often patrons want the answer and not the authorities from which the answer is derived.

The spirit of the Municipal Reference library is service. It takes time for the men in the departments to realize this. Of course many men in the city hall will never use the library, but to many it will become an increasingly important factor. The Municipal Reference library is certainly one of the forces which help in the fight for the "Better City."

Mr. C. Seymour Thompson, on behalf of the Committee on library administration, presented the following report on library labor saving devices.

#### LIBRARY LABOR SAVING DEVICES

The President of the Association asked the Chairman of the Committee on library administration, Dr. George F. Bowerman, to present to the Council at its meeting a "report of progress" on that part of the committee's work which has to do with labor-saving devices. In the unavoidable absence of the chairman I have the honor to make on behalf of the committee the following report:

Work was begun on the investigation of labor-saving devices immediately after the meeting of the council in December, 1914, when approval was given to the preliminary plans for this investigation. The general nature of the preliminary work and the progress made in the first few months were outlined in the report of the commit-

tee submitted at the Berkeley meeting of the Association in June, 1915.

The questionnaire which was sent in February last to about 800 libraries has received 158 replies. That less than 20 per cent of the librarians who were addressed have replied is somewhat discouraging, although the committee realized that considerable time was required for the careful answering of the questionnaire. In many cases the paper has probably been overlooked, but because the committee does not wish to trouble those who are not willing to give the time necessary in answering the questions no effort will be made to follow up those who have not replied. All librarians are reminded, however, that if they have not sent their replies, and are willing to co-operate to the necessary extent, all information which they can furnish will be gratefully received and will be very helpful. Extra copies of the questionnaire will be sent if desired.

The questionnaire contained an invitation to librarians to make known any subjects in which they were especially interested, and the names of any devices concerning which they would like to have information. In response to this invitation 190 different requests for information have been received, coming from 68 librarians and covering 70 different devices. Information has already been sent to 37 librarians concerning 27 different devices. In most cases where information has been issued to date, the statements made have been necessarily of a somewhat incomplete and temporary nature.

Practically all of the information which has been received in response to the questionnaire has been tabulated, and it is now possible to look forward to the final stage of the investigation. A considerable number of gratifying letters have been received, expressing interest in this investigation and a desire to be kept informed concerning its results. In not a few cases there has been reason to believe that information furnished on request has been helpful. Therefore, notwithstanding the proportionately small number of librarians

who have replied to the questionnaire, it seems that there is sufficient interest in the investigation to justify carrying it on and putting it on a more permanent basis. The consent of the Association has already been given to the main features of the plan proposed. In order that the work may be pushed forward during the coming year without delay the committee requests the council to give consideration to the following more specific proposition and to give definite authorization for the continuance of the work along the plans laid down if they meet with approval.

Hitherto the only statements issued concerning various devices have been made in correspondence with librarians known to be interested in those devices. In the near future it will be possible to begin issuing more definite and more nearly complete statements, and to make these statements available to all instead of only to a few. Definite decision should therefore be made concerning the form in which these statements shall be issued. At the meeting of the council in Berkeley it was voted "that the committee be authorized to carry on its program of printing this material in multigraphed form and sending it out to those who register as interested in devices and ultimately to print it as manuscript for the members of the Association, provided that no publication as such be made." The committee believes that such material should be issued in loose leaf form, for to issue it in any other form would involve serious difficulties. Certain parts of the report which might otherwise be issued in the near future would need to be held up until more information than is now at hand could be obtained concerning other devices. Furthermore, although it would be possible at the present time to issue statements approximating completeness and permanence concerning a number of devices, concerning other devices it will probably be inevitable that the first statements issued will be more or less subject to change. Many librarians undoubtedly have opinions concerning some devices which they have not yet made known

to the committee, and it is hoped that the first statements issued will result in letters from these librarians, giving information which may cause a modification in some points of the statements first distributed. And finally, after the whole report is apparently in permanent form, it should be considered as subject to additions or revision from time to time, as new devices are put on the market; as old devices are improved; and as further information of sufficient importance is obtained. If the printing is in loose leaf form, therefore, the sheets can be distributed among the members of the Association and preserved by them in binders or in any other form which they may choose to adopt. If it were in consecutive, pamphlet form, some of the information given would be out of date soon after it was issued.

Certain questions connected with the form and method of printing and distribution may perhaps be left to the secretary or to the publishing board; whether it shall be distributed to all chief librarians or library members of the Association or only to those who express a desire to have it; whether it shall be distributed without charge or at cost price; and other questions which may arise. The committee would recommend that the report be printed rather than manifolded, and that one copy be sent without charge to every library represented by membership in the Association, either through the chief librarian or an institutional membership, if this is considered feasible. If free distribution is not considered practicable libraries could be invited to subscribe to the service at cost price.

It will be impossible to obtain a definite estimate of the cost of printing until the work of writing the copy is well in hand. In order to obtain an approximate estimate a Washington printer has been consulted, and his estimate obtained on the following specifications, which were designed to be such that the estimate could be safely accepted as the maximum and probably somewhat in excess of what the actual cost will prove to be. The estimate is as follows:



250 copies of 100 pages each (not bound, folded or gathered), size of page to be $8\frac{1}{2} \times 10\frac{1}{2}$ , set in 10 point type, straight matter only, printed one side of page only, on 17x22 20 pound bond paper as per sample herewith enclosed, you to furnish all cuts if any are needed for the sum of..	\$171.75
500 copies as above.....	194.75
1,000 copies as above.....	238.25

For the printing of subsequent sheets, which might come in one or two at a time at irregular intervals, the estimate was \$1.75 per page for 250 copies; \$2.00 a page for 500 copies, and \$2.40 per page for 1,000 copies. It is probable that in the first year after the distribution of the loose leaf manual, the number of supplementary sheets issued would be far larger than would be the case in later years, after the work had been put on a more permanent basis. For the first year we may estimate on a liberal scale that perhaps 25 sheets would be issued to replace or to supplement the sheets first printed. This would mean, at \$2.40 per page, a cost of \$60.00 for printing. In subsequent years it is not probable that there would be more than 12 supplementary sheets to be printed in any year, giving a cost of \$28.80 per year.

If it is thought possible for the Association to meet the entire cost of this service, \$300.00 would cover the entire cost, including postage, of the first distribution. The expense for supplementary sheets would be trifling. If it is thought necessary to send only to those who subscribe for the service, \$1.00 per library would more than cover the cost of the first printing, provided there were at least 200 subscribers. If the subscribers numbered only 100 the cost would be about \$1.50 each.

In general, the information contained in this report would consist of: first, a preliminary statement concerning the general question of labor saving devices and their use in libraries; second, an alphabetical list of all the devices and articles of library equipment which have been investigated, arranged in the order followed on the ques-

tionnaire of last February. Under each heading would be a brief general statement concerning that class of device or that kind of equipment, followed by a more detailed statement in most cases of the products of various manufacturers coming under that head. As was stated in the report of this committee last June, "any report for publication will follow the precedent of the A. L. A. Booklist, and only such devices will be specifically mentioned as can be commended." Some criticism of a general nature, however, may be included concerning the general limitations and weaknesses of devices of certain types. Every section of the report will be submitted, if it is desired, to the publishing board or any other designated authority for their approval before being printed. It will be understood that concerning most devices listed in the report, information which is not contained therein may be on file in the committee's records, and any librarian wishing further information concerning any device or equipment can, by writing, ascertain whether any further information can be given him.

This plan provides for the completion of the investigation now being conducted; for the dissemination among the members of the Association, by the establishment of a "loose leaf information service," of all available information, and for the establishment, as a permanent feature, of the clearing house of information which constituted an important part of the original plan for this investigation. The functions of the clearing house would be threefold: to give out in correspondence information which it may seem unnecessary or inadvisable to include in the printed reports; to continue to gather all possible information, concerning all kinds of devices and equipment, which can be obtained from other librarians, from manufacturers, or from examination and testing of different devices; and, whenever new information of sufficient value has been obtained, to have it printed on sheets which will either supplement the existing report or replace certain sheets of that report.

For this plan, or any modifications of it which may seem desirable, the committee asks definite authorization in order that the work may be continued as rapidly as possible.

Respectfully submitted,

C. SEYMOUR THOMPSON,

For the Committee on Library Administration.

Motion being duly made, the report was accepted and it was voted that the printing of the information be on the subscription basis and under the auspices of the A. L. A. Publishing Board.

*Municipal Reference Division for Library of Congress*

Mr. S. H. RANCK: I recommend that we endorse the recommendation of the National Municipal League<sup>1</sup>—that was not

<sup>1</sup> See paper by Mr. Ranck, p. 23, column 2.

acted upon—recommending that steps should be taken at once to bring the matter to the attention of the members of Congress. The recommendation of the League is as follows:

"Your committee, therefore, recommends that the National Municipal League should take steps at once to bring this matter to the attention of members of Congress and urge upon them the desirability of granting to the Library of Congress a special appropriation sufficient to enable it to establish a municipal reference division to serve as a central co-operating agency for the municipal reference libraries and similiar organizations of the entire country."

Mr. Chairman, I move that this Council endorse this recommendation of the National Municipal League.

This motion was seconded and after a brief discussion carried.

Adjourned sine die.

## LEAGUE OF LIBRARY COMMISSIONS

The thirteenth annual meeting of the League of Library Commissions was held at the Hotel La Salle, Chicago, December 30-31, 1915. There were present one or more representatives from the library commissions or extension departments of Alabama, Georgia, Illinois, Indiana, Iowa, Kentucky, Michigan, Minnesota, Missouri, Nebraska, New York, North Dakota, South Dakota and Wisconsin, and the attendance at each session, including many other library workers, averaged about 75.

### First Session

The first session was held in the Rookwood Room, Thursday afternoon with the president, Miss Fannie C. Rawson, Kentucky, in the chair. In the absence of the secretary, Miss Clara F. Baldwin, Minnesota, was appointed secretary pro tem. The minutes of the annual meeting at Berkeley were approved as printed in the A. L. A. Bulletin for July 1915. The president announced that according to changes in the constitution adopted at the Berkeley meeting, the midwinter meeting has now become the annual meeting, and

the 1st and 2nd vice-presidents, secretary-treasurer and one member of the executive board were to be elected at the present meeting. She then appointed as a nominating committee, Miss Robinson, Miss Templeton, and Mr. Dudgeon.

### *Rural Library Extension*

Miss Robinson read a paper on "Progress of rural library extension work in the U. S. and good laws for county and township extension," confining the discussion to a resumé of existing laws and their operation and the essentials of a good working county library law. She called upon representatives of states having a county law to give (1) a brief outline of the law, stating whether it is the original law or amended, and how long it has been in operation. (2) Whether or not it is satisfactory or what changes would seem advisable. (3) The number of libraries operating under the law and how long they have done so.

After brief summaries of their respective county laws by those present, and a review of the laws of other states by Miss Robinson, she submitted for discussion the following:



### *Suggested Provision for a Good County Law*

**Support**—Tax levy adequate for maintenance—exempting towns with free public libraries.

**Government**—Library board (5 or 7) selected from residents of the county by county officers—for a stated term (3 to 5 years) or a contract with an established library.

**Power of Library Board**—Should be clearly defined.

**Initiative**—By county (or township) officers with or without a petition signed by a majority of resident taxpayers.

**Location**—County seat or elsewhere.

**Building**—By tax or gift. Erection in hands of library board.

**Period of Existence**—Terminated only by majority vote of taxpayers, and definite terms by contract.

**Extent of Service**—Whole or part of a county, another county—excepting communities with public libraries established.

**Method of Service**—Direct loan, branches, stations, schools, libraries, book wagons, etc.

**Librarian**—Qualifications required open to discussion, but appointment and removal should rest with library board, and regular reports required to library board and state library commission.

**Operation**—Even with best possible law the help of Commissions is needed to give information, arouse interest and promote county library projects.

### *Commission Helps in Book Selection*

Mr. Henry N. Sanborn, Indiana, read a paper on "Commission helps in book selection." There seem to be but two ways in which a commission can aid in book selection; directly by supervision or actual choice for the individual library and indirectly by distribution of lists and general advice, or by instruction.

The direct methods are so individual that they cannot be profitably discussed. The great advantage of direct aid is, of course, that it gives the state some control

of the book selection, and this is obviously important in the case of fiction. If Commissions could double the money spent by the library for fiction on condition that only a certain per cent of the library's book fund should be spent for fiction and that the Commission should approve the list of all the fiction bought, we might do much to raise the standard.

The indirect ways of helping in book selection are more numerous. The Commission bulletins, aside from any book lists they contain, are of first importance—a paragraph emphasizing some principle of book selection, such articles as Miss Robinson's "Stretching a small book fund," outlines for study, such as the apprentice course in the Wisconsin Bulletin, or outlines for library institutes published in New York Libraries, cannot fail of good results. The Commission may also serve in a negative way by giving warnings against inferior sets of books and series. The district meeting or library institute and the summer course are also most effective, through the close touch established with small and even larger libraries. The students naturally turn to the Commission for help in many matters, and almost every mail brings an inquiry about this book or that set. Distribution of special lists is another useful aid. In this connection, Mr. Sanborn deplored the unnecessary duplication of lists which has prevailed and urged that as a *League* of Library Commissions more active co-operation should be undertaken.

He then reviewed the development of the A. L. A. Booklist and compared it in scope and character with the special book-lists recently undertaken by several commissions. To ascertain whether the Booklist is fulfilling its purpose as an aid to small libraries, a questionnaire was sent to Indiana libraries and a tabulation of replies had been made. After a frank discussion of the criticisms, the conclusion was reached that the Booklist is the best solution of the Commission problem of furnishing help in book selection; that while not perfect, it is admirably satisfy-

ing the needs of the small library better than any other list and that it has been constantly growing and improving since its start.

As a League of Library Commissions, we, if true to our name, must stand for co-operation. At the inception of the Booklist we pledged our support, with the tacit understanding that any complaints should be made known to the Publishing Board, giving them an opportunity to make recommended changes. Such recommendations have always been cordially received and often adopted, and the Publishing Board and editor will welcome criticism, if the Booklist is not meeting our needs.

Miss May Masee, editor of the Booklist, followed with a clear presentation of the method of preparing the Booklist. The Publisher's Weekly and publishers' lists are checked. Titles under consideration are printed on galley sheets, which are sent to 53 large libraries and library commissions. These are checked + or — and returned. These titles are also listed on cards, on which the votes as received are entered. The chief English and American reviews, and 100 special periodicals are indexed and abstracts of reviews filed with the cards, also the notes from libraries. There is a corps of 50 special readers.

In the choice of fiction, it is obvious that no two persons can agree. There are perhaps a half dozen books in a month which we would all agree upon, but the rest are mediocre and it is a matter of selection.

The note writing is done by three people, the exact phrases from library notes are used, and quotations from reviews whenever possible.

Miss Masee made a forceful plea for co-operation, since the Booklist is the only co-operative work of the A. L. A. as a whole, and as such its most important work. It is furthermore the organ of communication between publishers and libraries, as publishers are watching to see if their own books are included and also the type of books recommended.

In the discussion that followed Miss

Ahern gave a humorous account of a library staff meeting, where new books were discussed, which bore out the contention that no two people could agree in the selection of fiction.

Mr. Dudgeon explained that the Wisconsin Commission is still sending the Booklist to every library and urging its use, and that their own list was issued only to supplement the Booklist.

### Second Session

The second session was held in the Ball Room, Hotel La Salle, Friday morning, December 31. Mr. Dudgeon opened the discussion on the U. S. Bureau of Education reading courses. He stated that Wisconsin had its own reading circle which the Commission had endorsed and for which it was supplying books. They were, however, glad to co-operate with the Bureau of Education in furnishing books required as far as their resources would permit.

Reports from several states showed that considerable interest was manifested in the lists and that the commissions were willing to supply the books and recommend their use. Miss Wilson, of Minnesota, urged that there was a great opportunity for work with teachers in small towns who had considerable leisure and few opportunities for diversion.

### COMMITTEE REPORTS

The reports of committees were then called for.

No formal reports were made by either the Committee on Aid to New Commissions or the Publications Committee, but Mr. Watson stated that the former committee had been of some assistance to states securing new legislation and that the Publications Committee had plans under way for providing material which will give a clear statement of method of procedure in establishing new Commissions and what can be accomplished with a definite sum of money.

### Foreign Books

Miss Borresen presented the report of the Committee on Foreign Books for Traveling and Public Libraries.



The committee has made an effort to secure printed or type-written lists already compiled by public libraries and library commissions, to ascertain the names of compilers of these lists, and if possible formulate some plan for standardizing them and providing English annotations so that they would be useful to the small library. In response to a circular letter sent to 34 public libraries and 10 library commissions, a considerable amount of material had been received, including lists of books and addresses of compilers. A digest of the replies was appended to the report.

Correspondence with Henry G. Leach, Secretary of the American Scandinavian Foundation, would indicate that assistance in Scandinavian lists may be hoped for from that source.

The present condition of the foreign book market makes the printing of lists impracticable at the present time, but the material collected by the committee was submitted as a basis for future work. The report was accepted.

In the discussion of the report Mr. Dudgeon expressed his opinion that printed lists were useless and that the urgent need was an authority who would be able to furnish lists of additional titles needed to balance collections.

Mr. Watson urged the need of books relating to American history and institutions translated into foreign languages. Mr. Dudgeon moved that Mr. Watson be appointed a committee of one to draft a resolution expressing the approval of the League of the printing of such publications. Carried. The president requested Mr. Watson to prepare the resolution for adoption before the close of the session.

#### *Study Outlines*

In the absence of Miss Bascom, chairman of the Committee on Study Outlines, Mr. Wilson made a statement regarding the outlines now being published by the H. W. Wilson Co. He stated that the outlines were in an experimental stage, and asked the experience of Commissions as to their usability. Upon motion, it was voted that this information be obtained

through a questionnaire by mail, and further discussion was postponed.

#### *Carnegie Corporation*

Mr. J. I. Wyer, Jr., presented his correspondence with the Carnegie Corporation of New York relating to the ten per cent requirement for maintenance of library buildings. While it was not deemed wise to raise the requirement, the Carnegie Corporation is glad to emphasize the fact that ten per cent is considered merely as a minimum, and has printed the correspondence with the League as a separate leaflet to be mailed as an enclosure with each promise of a library building hereafter made by the corporation, and to all libraries which have heretofore received such buildings.

Mr. Dudgeon moved that a committee of three be appointed to draft a resolution regarding the Stevens bill, relating to fixing prices. The president appointed Mr. Dudgeon, Miss Templeton and Mr. Watson to report as soon as possible.

#### *Publicity*

Mr. Sanborn presented a communication from the Pacific Northwest Library Association concerning a publicity expert for the A. L. A. Mr. Ranck explained that the Executive Board of the A. L. A. had already taken action on the matter, and had authorized a Publicity Survey, so that no further action was deemed necessary at this time.

#### *Aims and Achievements*

A talk on "Commission aims and achievements" was given by J. I. Wyer, Jr.

Heretofore library commission aims have been merely extensive. The effort has been for more libraries, more books, to reach more people. But hereafter commission aims will be increasingly less extensive and more intensive. This does not mean that the pioneer work is all done. But enough of the original pioneer work has been finished in some states not only to suggest a revision of earlier aims and methods, but to compel us to differentiate more and more sharply between valid methods in the different states.

These future commission aims must be more different in different parts of the country than is usually allowed or appreciated. Our major aims are of course similar in the large, but in the ways through which these aims are attained there is bound to be wide variation, and perhaps there ought to be more variation than there actually is.

The future aims of library commissions will be (1) the unification of agencies for education and library extension. A recent instance is the establishment of a Board of Regents in North Dakota to supervise all the higher education institutions of the state.

(2) A more active and specific effort to increase tax support for local libraries, through an active propaganda, which is a logical sequence to the earlier one for free public libraries.

(3) A more thorough and effective organization of libraries, including the adherence to legal formalities in organization, the requirement of legal reports, and observing legal formalities if a library is closed. This thorough and effective organization is often hindered or entirely prevented for lack of power.

(4) A more effective and thorough reaching out and getting together of library workers through institutes. The State Library Association should be associated with the Commission in such work.

The achievements of library commissions have been detached and in the aggregate considerable and impressive and yet relatively and considered in connection with what yet calls to be done, slight. There are a few book wagons, a few thousand traveling libraries, but we have barely scratched the ground and are not even thoroughly agreed as to methods.

One impressive and gratifying presentation of commission achievements is shown by the statistics of libraries in commission vs. non-commission states.

Library commissions have steadily advanced in public favor and appreciation, appropriations have steadily increased, libraries, buildings, books, and traveling li-

braries have multiplied prodigiously as a result of commission efforts.

### *Stevens Bill*

Mr. Dudgeon, as chairman of the special committee on the Stevens bill submitted the following resolution which was adopted.

WHEREAS, federal price fixing legislation is pending which may result in decreasing the number of books which can be placed at the disposal of the public through the library thus seriously crippling an important educational agency,

And WHEREAS, we believe that clear reasons exist for placing books in a class apart from other merchandise and for distinguishing between libraries which purchase large quantities of books in wholesale quantities on the one hand and the individual who purchases a single book on the other,

RESOLVED: That we protest against such legislation in its present form as unjust to the patrons of libraries and injurious to the educational welfare of the public and calling for an increased burden of taxation upon every community in the country supporting a public library or purchasing books for use in its schools.

The committee also presented the following motion: That a committee of three be appointed by the chair to arrange a comprehensive method of fully informing the commissions, the libraries and the departments of education of the respective states as to pending federal price fixing legislation, making possible a protest from such libraries and commissions against such legislation as far as it affects the price of books to libraries that such committee be authorized to arrange for representation at hearings on such legislation and to incur expenses chargeable to the League of not to exceed \$100. The motion was adopted.

Mr. Watson submitted the following resolution:

### *Books for Immigrants*

RESOLVED: That the League of Library Commissions urges the translation into foreign languages of books relating to the history, customs, government and institutions of this country, which are designed to meet the needs of immigrants who are without a knowledge of the English language and that the preparation of such books be



approved in case no suitable publications are now available. The resolution was adopted.

#### *Report of Nominating Committee*

Miss Robinson presented the following Report of the Nominating Committee:

By change in the constitution of the League of Library Commissions at the Berkeley meeting the terms of office of the president and secretary were extended to two years, to expire on alternate years, the term of the secretary elected at that time to expire at this meeting. Three members of the League were added to the executive board with term of three years each, one of which expired at this time. The offices therefore to be filled to-day are, first and second vice-president for a term of one year, secretary-treasurer for two years, and member of the executive board for three years.

Inasmuch as change in the time of the annual meeting has given to the officers retiring this year but a six-months term it has seemed wise to your nominating committee to recommend that they be elected for the coming year with the exception of the secretary whose term must expire, and the first vice-president, which offices shall be exchanged. We would therefore nominate for the vacancies for the coming year the following officers:

First Vice-president—Miss Sarah B. Askew, New Jersey.

Second Vice-president—Mrs. A. J. Barkley, Iowa.

Secretary-Treasurer—Mr. Henry N. Sanborn, Indiana.

Member of the Executive Board—Miss Anna May Price, Illinois.

In making this recommendation for continuation in office of the retiring officers your committee does not wish to be considered as setting any precedent to be followed in succeeding years with changed conditions.

Respectfully submitted,

JULIA A. ROBINSON,

CHARLOTTE TEMPLETON,

M. S. DUDGEON,

Nominating Committee.

The report was adopted, and the secretary cast the ballot for the officers as nominated.

#### *Committee Appointments*

The president announced standing committees as follows:

*Publications:* Mr. Asa Wynkoop, New York; Mr. Henry N. Sanborn; Indiana; Miss Clara F. Baldwin, Minnesota.

*Committee on Aid to New Commissions:* Mr. W. R. Watson, New York; Miss Julia A. Robinson, Iowa; Mrs. Minnie C. Budlong, North Dakota.

*Committee on Books in Foreign Languages for Traveling and Public Libraries:* Miss J. Maud Campbell, Massachusetts; Miss Anna A. McDonald, Pennsylvania; Mr. M. S. Dudgeon, Wisconsin; and Miss Lilly M. E. Borresen, La Crosse, Wisconsin.

On motion, adjourned.

CLARA F. BALDWIN,  
Acting Secretary.

#### SCHOOL LIBRARIES SECTION

The A. L. A. School Libraries section met Friday afternoon and evening, December 31, 1915, at Hotel La Salle, Chicago. The opening hour, for general reports and discussion, was presided over by Miss Martha Wilson, in the absence of Miss Mary E. Hall, chairman of the section. About sixty were present for the afternoon.

#### General Reports

The treasurer's report showed \$2.75 in the section treasury as a result of voluntary contributions of twenty-five cents per member at Berkeley. Three more contributions were received at Chicago, making a total of \$3.50.

A greeting and message from Miss Hall was read by Miss Rachel Baldwin, of Brooklyn. Miss Hall recounted the rapid growth of interest and activity in school libraries, evidenced by the recent successful meetings and exhibits in California, Illinois, Ohio, New Jersey, New York, New England and the South. Concerted effort was urged for the appointment of trained supervisors

of school libraries in all states. A telegram of greeting and appreciation to Miss Hall was voted and sent.

Miss Martha Wilson reported active work in progress on the list of books for school libraries, to be published by the U. S. Bureau of Education.

The new department of "School Library News" in the Wilson Bulletin, published by The H. W. Wilson Company, was explained by Mr. Willis Kerr, who, with Miss Hall, is editing the department.

A permanent school library exhibit, to be kept at A. L. A. headquarters for loan as needed, was suggested. Ordered that a committee of three, including the chairman of the section, be appointed to prepare such an exhibit.

The report of Mr. F. K. Walter, chairman of the committee on professional training of school librarians, was presented, explaining the purpose of the committee to investigate how large a demand exists for trained school librarians. The trend of discussion, by several library school directors and representatives of various states present, was that the demand for trained librarians for schools is increasing, that sometimes it is difficult to find suitable candidates, and that the library schools are beginning to offer special work in this field.

A discussion of the function of the A. L. A. Committee on co-operation with the National Education Association called forth the explanation from Mr. Kerr, chairman of the committee, that the committee in no way duplicates the work of the School Libraries section and that there is a distinct advantage in having an official committee representing the American Library Association as a whole to co-operate with the N. E. A. and other educational bodies and officers.

Miss Irene Warren, president of the N. E. A. Library Department, outlined the plans for the meeting and exhibit at New York, in July, 1916.

#### Normal and Elementary Schools

Miss Irene Warren presided over this part of the program.

The comparative merits of supervision of

school libraries by state library commissions and by state departments of education were discussed by Miss Ruth Woolman, of the Missouri Library Commission, Mr. Kerr, and Mr. O. S. Rice, of Wisconsin.

The lack of adequate textbooks for required courses in children's literature was presented by Miss Mary B. Day, of the State Normal School at Carbondale, Illinois.

The importance of a thoroughly equipped children's library department in all normal school libraries was described by Mr. Kerr and Miss Effie Power.

Miss Grace Rose, of Davenport, Iowa, told of the plan for certification of the reading and library knowledge of teachers who have not had normal school training.

Miss Helene Louise Dickey, of Chicago Normal College, read a comprehensive paper on the need of library facilities in city training schools.

The work of the N. E. A. Library Department committee on normal school libraries was discussed, the opinion being that effort should now be made for more generally adequate funds and staff for normal school libraries.

W. H. KERR,

Acting Secretary.

#### High Schools

The High School librarians, with about thirty in attendance, met in an informal round table Friday evening, December 31st. In the absence of Miss Mary Hall, Miss Florence Hopkins of Detroit Central High School, acted as chairman. Miss Fanny Ball of Central High School, Grand Rapids, Mich., was secretary.

Various topics in regard to the management of high school libraries were discussed, such as courses in cultural reading in informal groups, and lectures, under the organization of the library, which should be open to pupils and parents together, on such subjects as music, biography and civic life. The possibility of library work as a vocation was brought up with the suggestion that courses of study in the high school be outlined for the guidance of pupils, as is the case in other vocational



subjects. The need of training pupils in the use of the library and of reference books was also thoroughly talked over.

Miss Warren of the School of Education, University of Chicago, spoke of the necessity of having librarians in high schools who had the training of the teacher as well as that of the librarian and maintained also that the library should be worked up as a separate department of the school. The general tone of the meeting was to the effect that the high school library has proved its right to claim an integral place in the regular school system.

Mr. Rice of the Department of Education, Wisconsin, offered the following resolution which was adopted.

"We recommend that the necessary equipment be provided in high schools for instruction in the use of books and libraries, and that such instruction be put upon the same basis, by the various states, as other required high school subjects."

The discussion of the resolution clearly indicated that there was no intention of introducing technical training into the high school, but rather to give in some dozen or twenty lessons the needed instruction to enable pupils to make intelligent use of the library and to do independent reference work.

FANNY D. BALL,  
Acting Secretary.

#### LIBRARY LABOR SAVING DEVICES

A report from the committee on library administration on "Library labor saving devices" is printed elsewhere in this issue; in connection with the proceedings of the recent Council meeting. The committee there voices its disappointment that only 158 of the 800 libraries have replied to whom were sent the questionnaire on this subject. If a reader of these words chances to be one of those who did not fill out and return the questionnaire, may we urge him please to do so, in order that the data which the committee is collecting may be as full and as representative as possible. It should be sent to Mr. C. Seymour Thompson, Public Library, Washington, D. C. If you have mislaid the blank

sheet sent you, ask Mr. Thompson for another.

#### NOTES AND QUERIES

(The secretary of the A. L. A. will appreciate a carbon copy of letters sent in answer to these queries.)

Dr. W. Dawson Johnston, librarian St. Paul Public Library, would like to have information with regard to any libraries which are having their printing or any part of it done on their local school press.

Miss Lizzie L. Bloomstein, librarian George Peabody College for Teachers, Nashville, Tenn., would like to have information of any colleges or universities which give apprentice courses for training applicants for library work.

#### SHAKESPEARE TERCENTENARY

The November, 1915, Bulletin contained a number of suggestions regarding the observance of the Shakespeare tercentenary. Here are a few more.

The A. L. A. Publishing Board has issued a "Brief guide to the literature of Shakespeare," by H. H. B. Meyer, of the Library of Congress. "Its object," to quote from the preface, "is to provide information concerning the various editions of Shakespeare's writings, and to point out at least a few of the biographies, commentaries, and criticisms which have contributed to our knowledge of the poet and his works. It is hoped that it will enable the librarian, the teacher or any one who may be interested, to select the books best suited to his particular needs, with the least expenditure of time and money. It differs from other guides to Shakespeare, some of which are mentioned in Section III of this list, in that it attempts to point a way through the vast maze of Shakespearean literature, rather than to offer instruction in the method of reading any particular play or group of plays."

The Boston Public Library has issued the following pamphlet: "Shakespeare Tercentenary 1616-1916. An exhibition, free lectures, selected list of working edi-

tions, and works relating to Shakespeare, offered by the Public Library of the City of Boston." 1915. 44p.

"What can be done by Illinois libraries for Shakespeare year," by Prof. D. K. Dodge, of the University of Illinois, in "Public Libraries," December, 1915, p. 460-2, is a most excellent and helpful presentation. So also are the Chicago plans set forth by Henry E. Legler, in the same, page 472.

The Louisville Free Public Library has prepared a selective bibliography of books of interest in connection with the tercentenary, and has purchased songs, dances and books on Shakespeare festivals and pageants for the use of the Drama League, schools and public. The library will display its collection of Shakespearian editions and related material in the art room in April. The library has a limited number of multigraphed copies of the list which it will send to libraries upon request.

In March there will be a loan exhibition of Shakespeariana in the main building of the New York Public Library, including valuable manuscripts, first editions, and prints. In the branch libraries special collections of books have been put on special tables, and books on the subject have been sent to the libraries in the public schools. Typewritten bibliographies are being posted in the libraries to call attention to the Shakespeare books. Little talks have been given to younger members of the staff to familiarize them with the subject.

The following announcements are made by the Tercentenary Bureau of the Drama League of America, 736 Marquette Building, Chicago:

The Shakespeare Tercentenary Bulletin for schools published by the Drama League in co-operation with the United States Bureau of Education, under the direction of Dr. Claxton, Commissioner of Education, can be obtained from the Tercentenary Bureau.

Mrs. Eugene H. Garnett's play, "Master Will of Stratford," price 50 cents, will be ready February 1.

The Chicago Tercentenary Committee

has prepared a very attractive garden plan for parks, universities and large schools, as well as a plan for a Shakespeare border in small school yard or private garden designed for consecutive bloom by the Garden Committee Chairman, Jens Jensen, the well-known landscape architect. These can be secured in blue print for 25 cents of the Tercentenary Bureau.

Other helps from the Tercentenary Bureau:

List of folk dances, 15 cents.

Quotations for tree planting and list of Shakespeare flowers, 25 cents.

Masque of Psyche, by Mrs. T. S. Hope, Ridgewood, N. J., ideal for use of women's clubs. Apply to the bureau.

We strongly recommend libraries to secure Bulletin No. 2 of the Drama League (address above). Free on request.

#### SALE, EXCHANGE, WANTS

(Any library member of the Association may insert, without cost, a ten-line notice of books or periodicals wanted, for sale or exchange.)

#### WANTS

Illinois University Library, Urbana, Ill.

A. L. A. Papers and Proceeds for 1883-1888, two copies each; 1890, one copy.

McCormick Theological Seminary, Virginia Library, 826 Belden Ave., Chicago, Ill.

Balch, Emily G. Our Slavic fellow citizens. Charities, 1910.

Milton, Mass., Public Library.

Country life in America. Vol. 1, Nov. 1901. Vol. 8, Oct. 1905.

House beautiful. Vol. 36, Sept., 1914.

Literary digest. Vol. 50, nos. from March 27, to June 5, 1915, inc.

Open Court Publishing Co., 122 So. Michigan Ave., Chicago.

Monist, July, 1891; January, 1892; April, 1893; April, 1894; October, 1895; January, 1896; January and October, 1897; October, 1904; April and July, 1912.

Tempe Normal School Library, Tempe, Ariz.

Independent, Index to vol. 82.



# BULLETIN

OF THE

## AMERICAN LIBRARY ASSOCIATION

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CHICAGO, ILL.

MARCH, 1916

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### ASBURY PARK CONFERENCE

Plans for the Asbury Park Conference are going forward although definite announcements cannot yet be made. The president, the secretary and Miss Edna B. Pratt, chairman of the local committee, visited Asbury Park March 5th and 6th, looked over a number of the hotels and discussed the conference with their managers.

Headquarters will be at the New Monterey and the Columbia. These two hotels are directly across the street from each other and together will house about 950 people assuming a reasonable amount of "doubling up." We will have the *exclusive* use of both. There will probably be an attendance of from 1200 to 1500, so perhaps it will be the largest conference in the history of the A. L. A. Therefore an overflow from the two headquarters hotels is expected and being planned for, and with the co-operation of the local committee arrangements are being made with a number of other hotels in close proximity to head-

quarters. There are hotels in abundance in Asbury Park and so there will be plenty of room, no matter how many come.

Rates at the headquarters hotels range from \$3.50 to \$5.00 a day, American plan, according to number occupying room, location, size and bath. Definite information as to rates for all recommended hotels and directions as to making of reservations will be made about May 1, through the library periodicals and the Bulletin of the A. L. A. In order to preserve absolute impartiality the rule will be observed that those applications received by the hotel managers before the date announced for making reservations will be considered as having been received on the opening date for making such reservations. There is small likelihood that any who apply within reasonable time after receiving the directions in the May Bulletin will fail of accommodations at the headquarters hotels.

The general sessions will be held in the Convention Auditorium, occupying a city

block just across the street from the New Monterey and the Columbia. Sections and affiliated societies will meet in the parlors of the two hotels, and the larger groups in the Auditorium.

Recreative features abound,—there are tennis courts close by the New Monterey to which we shall have access, there is a golf course on the edge of town, there is a fresh water lake with boats and canoes two or three hundred yards away, so near the ocean that it seems as if the waters of the two must mingle, there is the boardwalk, somewhat similar to the famous institution at Atlantic City, there are auto drives, a good dancing floor at the New Monterey, which will be duly utilized, and last but not least, there is the ocean. The New Monterey is right on the beach and bath houses are close at hand. The local committee is preparing a pamphlet on "What to do at Asbury Park" which will be distributed free to all at the registration desk at the conference. The local committee will maintain a desk at headquarters to help give information, arrange drives, boating parties, and the like.

The president is arranging an exceptionally appropriate and helpful program for the general sessions and the officers of the sections and affiliated societies are also planning good specialized group meetings.

The National Education Association will meet in New York the week following our conference at Asbury Park, and it is hoped that this close proximity of date and place will enable many teachers to attend the library meetings and many librarians the teachers' meetings.

A preliminary statement by the Travel committee regarding transportation is given in this issue and a final report will be made in the next number.

Special attention will be paid to exhibits. The Committee on library administration plans to conduct an exhibit of library labor saving devices similar in many respects to that held in Washington in 1914, which proved so very popular.

Altogether it seems conservative to say that the Asbury Park conference bids fair

to be one of the best in the history of the Association. The place is easy of access, the dates are as convenient probably for the majority as any which could be chosen, there is an abundance of first-class hotel accommodation at reasonable rates, there is the ocean and many other recreation features, and we are promised a good program. Should not this combination give us an exceptionally good conference, and one of which in after years you will be glad to have been a part?

#### Preliminary Travel Notice

Asbury Park, N. J., is easy to reach from all parts of the country, and reduced round-trip summer excursion rates will be available.

*From New York City*, an unlimited round-trip is offered for \$1.75, good either by rail, or by boat and rail. (To this 20 cents must be added if start is made from the Pennsylvania Station.) The routes from New York City are: (a) Sandy Hook boat to Atlantic Highlands, connecting there with train for Asbury Park. (b) Pennsylvania R. R. (c) Central Railroad of New Jersey.

*From Philadelphia*, a choice of routes and tickets is offered. (a) Five-day excursion via Monmouth Junction \$3.00. (b) Sixteen-day excursion same route, \$3.75. (c) Sixteen-day excursion via Elizabethport, \$3.75. (d) Sixteen-day excursion via Seaside Park, \$3.25.

Although the rates for June are not yet all available, the Travel committee feels assured they will be practically the same as those given in the following table.

From New England, the North Atlantic States (exclusive of New York City, Philadelphia and surrounding local points which have special rates), and from Southern points (south of Washington, and west to New Orleans) excursion tickets will be on sale—good either for six months, or until October 31st according to locality.

From the Middle West—Chicago, St. Louis, Cincinnati, Detroit, etc.—a thirty-day ticket will be available (also in most



of these places a slightly higher priced rate good until October 31st will be made). It should be noted, however, that Cleveland and Columbus, Ohio, are to be reckoned with the North Atlantic States points as they have an all-season ticket available at minimum price.

From Colorado, and from Missouri River points—Omaha, Kansas City, etc.—also from Minneapolis and St. Paul, round-trip tickets will allow a sixty-day limit returning. From Texas excursion tickets will be good until October 31st.

Pacific Coast delegates will buy to New York City, good for return until October 31st, or good for nine months. No rate is made from the coast to Asbury Park.

*Prices of excursion tickets* from New England and the North Atlantic States are from five to nine percent less than double the one-way fare. From the Middle West there is a slightly greater saving.

From Southeastern territory, Texas and Colorado, the reduction amounts to about 20 per cent.

Western tickets should be purchased including New York City, as nearly everyone will wish to visit that city.

*Special travel parties.* A personally conducted party from Chicago and the Middle West will be arranged by Mr. John F. Phelan, of the Chicago Public Library. A pullman train will be run from Chicago to Asbury Park without change.

From New England, Mr. F. W. Faxon will conduct a party, via Sound Line boat to New York and thence by Sandy Hook boat to Atlantic Highlands, only 40 minutes from Asbury Park by rail.

*Post-Conference Trip* will be omitted this year.

No personally conducted parties will be planned returning, but the Travel committee will make reservations for any wishing to return together, and will be glad to give all information required.

**Probable Round-trip Rates to Asbury Park**  
 New York City.....\$1.75    \$ 1.95  
 Philadelphia (5 days' limit). 3.00  
     (16 days' limit)..... 3.75    3.25

Boston (all rail)..... 12.25  
     (Sound lines)..... 9.75  
 Washington ..... 10.55  
 Pittsburgh ..... 21.25  
 (There is also a 16-day excursion rate of \$12.00 good leaving only Thursdays).

Buffalo ..... 19.65  
     (Differential \$17.75)

Cleveland ..... 26.20  
 Detroit ..... 31.70  
 Grand Rapids..... 31.70  
 Indianapolis ..... 33.—  
 Chicago ..... 35.00  
     (Differential \$31.70)

Cincinnati ..... 32.00  
 Louisville ..... 34.00  
 St. Louis..... 40.00  
     (Differential \$37.00)

Memphis ..... 43.00  
 Atlanta ..... 37.55  
 New Orleans..... 54.55  
 Fort Worth..... 58.75  
 Denver ..... 72.85

From Middle Western points and Buffalo by traveling over "differential" lines a saving of from \$2 to \$3 on the round trip may be made. This is shown, for example, from three points in table above.

#### TRAVEL COMMITTEE,

F. W. FAXON, Chairman.

#### THE MONTH AT HEADQUARTERS\*

During the past month the Association officers and Executive Board have been considering what help American libraries can furnish the French committee which is outlining plans for a reconstruction of European civilization after the war, with special reference naturally to conditions in France. This French Committee, which calls itself the Alliance for Social and Civic Education, and for which the spokesman is M. Henri Oger, 6 rue Oblin, Paris, has drawn up a very intelligent and broad-visioned scheme for social and civic education, in which they propose among other things (1) to establish in Paris a "National

\*Written for the Social Service Review by the Secretary of the A. L. A., at request of the editor of that magazine.

Federation" of all educational associations; (2) to establish, also at Paris, an "International Alliance of Civic Education" holding a Congress every three years, this Alliance to have relations with all civic and educational associations abroad, and to organize a clearing house for educational questions and a library of educational and social material; (3) to increase the civic-educational propaganda in France and in her colonies; (4) to secure the passage of laws (a) for organizing a system of public libraries modeled after those in the United States, which country is acknowledgedly the vanguard in public library progress; (b) for making obligatory the teaching of professions or vocations, organizing home teaching and pre-apprenticeship, preventing, if possible, the idleness of the child during the months which separate the graduation from the grade school and the beginning of his apprenticeship; and (c) to forbid the exhibit of objectionable films and the circulation of literature dangerous from the social point of view. The committee aims also to beautiful schools and to make them more comfortable and sanitary, and to make more obligatory primary or grade school instruction, as the situation in France is very bad, there being many schools but few pupils.

To achieve these objects the Committee aims to publish and distribute widely reports on what it wishes accomplished, for the purpose of popular information and enlightenment; then to organize a vast movement in favor of the immediate passage of laws to aid in accomplishing these results; to demand of all election candidates their promise to vote for the adoption of such laws; to organize in Paris an exhibition of social service education, including an exhibition of civic centers, of public libraries, of educational clubs, of university extension courses, of garden cities, of athletic clubs, of child welfare societies, of workmen's industrial betterment plans, in short of all social center work and civic and municipal improvement movements, gathered from all countries of Anglo-American culture.

After the Franco-Prussian war France was covered with statues very expensive but of little use, except as memorials. They propose now to erect in memory of the heroes of this war civic social centers as living proof of their desire to serve those who have served their country, the names of the dead of each community to be engraved in the entrance hall of each social center and municipal athletic headquarters.

To make come to pass this colossal exhibition sketched on such an ambitious canvas, the committee appeal for help to all known and unknown education and social service associations and to all friends of education and social institutions everywhere. They feel it necessary to strike the public mind by the colossal amount of the exhibits in addition to their appropriateness, arrangement and beauty.

Of course, that part of the plan possessing the strongest appeal to the American Library Association and that in which it can obviously be of more assistance is that dealing with the proposed establishment of a system of free public libraries throughout the republic of France, and with the exhibit of library plans, photographs of buildings and activities, administration methods and the like. Already many of the large libraries of the country have responded to the call for material and at its coming conference at Asbury Park in June, the American Library Association will carefully consider ways and means to assist further this very worthy and far-reaching national movement.

A number of recent activities of the American Library Association outside its routine work may be of interest to readers of *Social Service Review*. The National Americanization Committee invited the Association to send delegates to its conference at Philadelphia, January 19 and 20, to consider educational work with the foreign born. Practically all the important libraries of the country are now doing a considerable work in supplying books in foreign languages to foreigners of their communities, and coöperating with the schools in the educational work with the



child, but much of this work might perhaps be better coördinated, and as a result of this conference, which was attended by three delegates from the American Library Association, a committee from each organization may be appointed to go rather fully into a study of the whole subject.

The Association, through its headquarters office in Chicago, has recently compiled a list of the principal gifts and bequests to American libraries in 1915. This shows a total of \$2,164,601. Of this amount the Carnegie Corporation gave about half, or \$1,081,429. The largest single gift was the bequest of \$200,000 to the Cleveland Medical Library, by the will of Dr. Dudley P. Allen. By the will of Luther Hill Peirce, of Chicago, the public library of Bangor, Maine, received \$100,000; and by the will of the late Henry H. Lyman, who perished on the "Empress of Ireland," \$40,000 was bequeathed to McGill University, of Montreal, for the maintenance of his entomological library, which had been also bequeathed to that University.

Secretary Utley has given talks the past few weeks to the Western Reserve University Library School, Cleveland, the Training School for Children's Librarians, Pittsburgh, the New York Public Library School, the Connecticut College for Women, at New London, and the training class of the Chicago Public Library.

Plans are going forward for the library conference at Asbury Park, June 26 to July 1. An attendance of about fifteen hundred is expected and an uncommonly good program is being arranged by President Plummer and the officers who are in charge of the various section meetings.

#### VENTILATION, LIGHTING AND HEATING

Mr. Samuel H. Ranck, of the Grand Rapids Public Library, and chairman of the A. L. A. committee on Ventilation and lighting of library buildings, will conduct a question box on these subjects at one of the Council meetings at the Asbury Park Conference. Questions should be sent to Mr. Ranck in advance of the meeting; the earlier the better.

#### ROUND TABLE ON INSTITUTION LIBRARIES

A round table on "Libraries in state institutions for the dependent, defective and delinquent classes" will be conducted at the National Conference of Charities and Correction, which meets in Indianapolis, May 10 to 17. Thanks to the coöperation and kindness of Mr. W. T. Cross, secretary of the National Conference, we have been enabled to arrange for this meeting, which will be the first section meeting devoted to libraries that this organization has ever held. It will be conducted by Miss Miriam E. Carey, supervisor of institution libraries of the Minnesota State Board of Control. The program will include the following:

A report on a survey of institution libraries, by Florence R. Curtis, University of Illinois Library School, Urbana.

The importance of organized libraries in institutions, by Edith Kathleen Jones, librarian McLean Hospital, Waverley, Mass.

The outlook in Indiana, by Henry N. Sanborn, secretary Indiana Public Library Commission, Indianapolis.

The book and the boy, by W. L. Kuser, superintendent Iowa Industrial School for Boys, Eldora.

Each topic will be discussed by other competent speakers, according as time permits.

It is hoped that many interested in institution libraries will be present and participate.

#### ALASKA POST-CONFERENCE, 1905

Hon. James Wickersham, Delegate from Alaska, House of Representatives, Washington, D. C., is very anxious to secure a copy of "The far North-west," Newark, 1906. This is the illustrated pamphlet describing the post-conference trip to Alaska in 1905 of A. L. A. members who attended the Portland conference. Mr. Wickersham has been engaged for two or three years past in an effort to make a complete collection so far as possible of everything published about Alaska, but has not succeeded in securing a copy of the above. Perhaps some member of the A. L. A. may be able to help him.

## GIFTS AND BEQUESTS TO AMERICAN LIBRARIES, 1915

In the following list of gifts and bequests to American libraries are included gifts of money, buildings, building sites, books, miscellaneous and undescribed items.

The gifts from the Carnegie Corporation aggregate \$1,081,429, being \$636,766 less than for the previous year. From other sources the gifts of money or whose money value is quoted, total \$1,083,172, which is \$753,634 less than the total for 1914.

The largest single gift of the year was the bequest of \$200,000 to the Cleveland Medical library, by the will of Dr. Dudley P. Allen, the founder of the library. By the will of Luther Hills Peirce, of Chicago, the public library of Bangor, Maine, received \$100,000. The largest single gift from the Carnegie Corporation in 1915 was the sum of \$50,000, given to Lynn, Massachusetts, for two branch buildings.

The Library of Congress came into possession of a valuable bequest of rare books, pamphlets and maps, collected in the field of American history by Henry Harrisse; also received from the widow of John Boyd Thacher, his notable collection of foreign autographic documents. The Harvard University library received a large collection of theatrical memorabilia, comprising hundreds of thousands of prints, photographs, playbills, etc., from Robert Gould Shaw; and a collection on fishes and related topics, said to be most complete and comprising 12,000 vols., from Daniel B. Fearing. A collection reported to be probably the largest existing on Masonic subjects was bequeathed by Samuel C. Lawrence to the Massachusetts Grand Lodge of Masons, of Boston, together with \$50,000 for maintenance. By the will of Henry H. Lyman, his entomological library and an endowment fund of \$40,000 was bequeathed to McGill University, the same donor bequeathing property of an estimated value of \$25,000 to \$75,000 to the Montreal Free Public library.

Following is the financial summary:

From the Carnegie Corporation. . \$1,081,429

From other donors. . . . . \$1,083,172

Total. . . . . \$2,164,601

In addition to these money gifts the following were reported:

Number of volumes. . . . . 178,087

Sites for library buildings. . . . . 12

Buildings for library purposes. . . . . 5

Miscellaneous and undescribed items . . . . . 55

Unless otherwise stated the gift is to the public library of the place indicated.

### ALABAMA

**Birmingham.** 500 music rolls, from the Starr Piano Company.

### ARKANSAS

**Morrilton.** \$10,000 from Carnegie Corporation.

### CALIFORNIA

**Antioch.** A site for a Carnegie library building, from the Woman's Club, and \$600 from various sources.

**Berkeley.** University of California. The scientific library of the late Professor Samuel Benedict Christy, comprising 769 vols., bequeathed for use of the department of mining and metallurgy; 566 vols., including valuable Spanish books, from J. C. Cebraín; 306 vols. of medical works, bequeathed to the infirmary by the widow of Dr. George F. Reinhardt; \$100 from the Knights of St. Patrick, for the purchase of Irish books.

**Calexico.** \$10,000 from Carnegie Corporation.

**Contra Costa County.** \$7,500 from Carnegie Corporation, for three buildings, at Antioch, Concord and Walnut Creek; \$100 raised by an entertainment, for the Brentwood branch.

**Crescent City.** \$100 from the fire department, for purchase of books.

**Dinuba.** \$8,000 from Carnegie Corporation.

**East San Diego.** \$7,500 from Carnegie Corporation.



**Grass Valley.** \$15,000 from Carnegie Corporation.

**Lakeport.** 130 vols. from a library day entertainment.

**Los Angeles.** A collection valued at \$10,000, comprising pictures, manuscripts and other material relating to California history, from Luther A. Ingersoll.

**Pasadena.** The Curtis work on North American Indians, in 20 vols., from Susan Homer Stickney.

**Plumas County.** High School library. 1,500 vols. from Quincy W. C. T. U.

**Sebastopol.** \$7,500 from Carnegie Corporation.

**Sonora.** 2,500 vols. and furniture, from Manzanita Club.

**Turlock.** \$10,000 from Carnegie Corporation.

**Willits.** \$400 for furniture, from Woman's Improvement Club.

**Yreka.** 320 vols. from various sources.

#### COLORADO

**Colorado Springs.** \$2,000 from Dr. W. N. Strickler.

**Littleton.** \$3,000 additional from Carnegie Corporation.

**Sterling.** \$12,500 from Carnegie Corporation.

**Denver.** \$2,500 toward a book fund, from Dr. W. N. Strickler; \$300 from the Denver Chapter of the American Music Society.

#### CONNECTICUT

**Bridgeport.** \$5,000 from the executors of the will of Mary E. P. Sherman, payment having been delayed in litigation.

**Hartford.** 600 vols. of Russian books, from the Russian Progressive Organization; 400 vols. of musical works from Nathan H. Allen, formerly organist at a Hartford church during a period of twenty-five years.

— State library. 68 vols. of newspapers of historic value, from Mrs. Mary J. Welles Peabody, a relative of Gideon Welles, who collected this material during the time he served as Secretary of the Navy, in the administrations of Lincoln and Johnson.

— Watkinson library. 140 vols.

and about 150 musical scores, from Nathan H. Allen.

**New Haven.** Yale University. A building, donated to the School of Music, to contain a library, lecture rooms and a concert hall, from the widow of Albert Arnold Sprague, of Chicago, as a memorial to him; 12 stained glass windows, portraying the growth of literature, donated by William Fisher and Mr. and Mrs. G. W. Pepper, in memory of Professor G. P. Fisher, formerly of the Yale Divinity School.

**West Hartford.** Noah Webster Memorial library. Funds contributed by members of the local chapter of the D. A. R., and other citizens, for the erection of a building.

#### DELAWARE

**Wilmington.** Delaware College. By the will of Ashton R. Tatum, his valuable library on the subject of the horse, for the agricultural department of the college.

#### DISTRICT OF COLUMBIA

**Washington.** Library of Congress. A valuable gift of rare books, pamphlets and manuscript maps, collected during a period of forty years in the field of American history, bequeathed by Henry Harris; royal documents gathered by John Boyd Thacher, presented by his widow, this forming probably the most notable collection of foreign autographic documents in the country; 316 vols., chiefly Italian works, from Mrs. Ridgely Hunt; 350 works for the flute, from the widow of the late Bernard R. Green, Superintendent of the Library of Congress; also many other valuable additions to the collections of source material, manuscripts and music scores.

— Public library. 786 vols. from the Evening Star Newspaper Company; by the will of Thomas J. Brown, his collection of paintings and books, known as the Ulysses S. Grant collection; and also funds to be derived from the sale of his library of works on vital science of the Civil War; a valuable collection of orchestra scores, from the Georgetown Orchestra; a collection of about 60 titles in Esperanto, from the Washington Esperanto Unigo.

**FLORIDA**

**Clearwater.** \$10,000 from Carnegie Corporation.

**GEORGIA**

**Atlanta.** \$2,000 additional from Carnegie Corporation, to be applied on a branch building.

**Greensboro.** \$6,000 from Carnegie Corporation.

**Griffin.** \$10,000 donated by Mr. Hawkes, for the Hawkes Childrens' library, on condition that the city equip and maintain the same.

**Quitman.** \$10,000 from Carnegie Corporation.

**ILLINOIS**

**Bloomington.** Life-sized portrait of Adlai E. Stevenson, presented by citizens.

**Carlinville.** \$1,000 by the will of Addison H. Eldred.

**Chicago.** Ryerson library of the Art Institute. \$1,000 from Martin A. Ryerson.

**Chillicothe Township.** \$10,000 from Carnegie Corporation.

**Gilman City and Douglas Township.** \$10,000 from Carnegie Corporation.

**Griggsville.** \$5,000 from Carnegie Corporation.

**Lincoln.** Lincoln College. 200 vols. from Joseph Hodnett.

**Minonk.** \$20,000 for a library building, by the will of David Filger.

**Neponset.** \$100 bequeathed by an unnamed donor.

**Sheldon Township.** \$9,000 from Carnegie Corporation.

**Urbana.** University of Illinois library. 1,000 vols. on statistics and related topics, presented by President Edmund J. James; to be known as the Carl Martin James Collection.

200 vols. relating chiefly to Japan, presented by Professor Evarts B. Greene.

**INDIANA**

**Albion.** \$400 raised by a fair, for the library fund.

**Attica.** 100 vols. from Celeste Smith.

**Bloomington City and Bloomington and Perry Townships.** \$3,500 additional from

Carnegie Corporation; \$12,000 for a library site, from unnamed source.

**Boonville.** 500 vols. from John Breckinridge.

**Brookston Town and Perry Township.** \$10,000 from Carnegie Corporation.

**Carlisle Town and Haddon Township.** \$10,000 from Carnegie Corporation; 124 vols. and also magazines, etc., from Charles L. Loop.

**Colfax Town and Perry Township.** \$9,000 from Carnegie Corporation; 750 vols. from citizens.

**Culver City and Union Township.** \$10,000 from Carnegie Corporation; 102 vols. from Mrs. L. B. Martin.

**Darlington Town and Franklin Township.** \$10,000 from Carnegie Corporation.

**Francesville Town and Salem Township.** \$9,000 from Carnegie Corporation.

**Hanover.** College. Several thousand dollars from Mrs. E. B. Thompson, as a basis for a library endowment fund, to be known as the E. B. Thompson Memorial Library Fund.

**Hobart.** \$1,350 for a library site, from the Woman's Reading Club.

**Kendallville.** 150 vols. bequeathed by Mrs. Henry Kime; \$100 from Travelers' Protective Association.

**Kingman.** 800 vols. given at a "book shower."

**Lebanon.** Curios valued at several thousand dollars, bequeathed by William L. Higgins.

**Liberty Town and Center Township.** \$10,000 from Carnegie Corporation; \$1,500 for a site, from citizens.

**Milford Junction Town and Van Buren Township.** \$7,000 from Carnegie Corporation.

**Mishawaka.** \$30,000 from Carnegie Corporation; two lots given for building fund, from F. G. Eberhart.

**Mitchell.** \$2,000 for a library site, from citizens.

**Mooreville.** \$2,000 for a library site, from citizens.

**Notre Dame.** University. A botanical library of 5,000 vols., from Prof. Edward Lee Greene.



**Orleans Town and Township.** \$10,000 from Carnegie Corporation.

**Owensville Town and Montgomery Township.** \$12,500 from Carnegie Corporation.

**Pendleton.** \$1,600 from Morris Hardy; 150 vols. from Mrs. Elnora Maranville.

**Pierceton Town and Washington Township.** \$10,000 from Carnegie Corporation.

**Portland.** Complete set of Indiana session laws, and reprint of Indiana Territory laws, from Morton S. Hawkins.

**Remington Town and Carpenter Township.** \$10,000 from Carnegie Corporation.

**Rising Sun City and Randolph Township.** \$10,000 from Carnegie Corporation.

**Rushville.** 200 vols. from the estate of J. B. Reeves.

**Vevay.** 1,500 vols. and also shelving, from the Vevay Methodist Church.

**Vincennes.** \$30,000 from Carnegie Corporation.

**Warsaw.** \$12,500 from Carnegie Corporation; and \$2,500 additional to provide for Wayne Township.

**Waterloo.** A fountain valued at \$200, from R. E. Willis.

**West Lebanon Town and Pike Township.** \$7,500 from Carnegie Corporation; a site from Mr. and Mrs. William H. Goodwine.

**Winamac.** \$10,000 from Carnegie Corporation.

**Winchester.** \$12,000 from Carnegie Corporation.

## IOWA

**Bedford.** \$10,000 from Carnegie Corporation.

**Council Bluffs.** \$25 from Danish citizens, for making additions to the small but very popular collection of Danish books.

**Greenfield.** \$7,500 from Carnegie Corporation.

**Hamburg.** \$9,000 from Carnegie Corporation.

**Harlan.** \$10,000 from Carnegie Corporation.

**Logan Town and Jefferson Township.** \$10,000 from Carnegie Corporation.

**Malvern.** \$8,000 from Carnegie Corporation.

**Marshalltown.** 300 vols. and a number

of copies of famous paintings, from H. C. Conover.

**Mount Ayr.** \$8,000 from Carnegie Corporation.

**Sibley Town and Holman Township.** \$10,000 from Carnegie Corporation.

**Sioux City.** 1,000 vols., including books in Russian, Hebrew and Yiddish, from the Jewish Progressive Education Society.

**Storm Lake.** \$100 from James F. Toy.

**Traer.** \$2,000 additional from Carnegie Corporation, to provide for Perry Township.

## KANSAS

**Finney County.** 16 district school libraries, from George W. Finnup, under his offer to give a free library to any district in the county that will put up an equal sum with him for library purposes.

**Halstead.** \$2,500 additional from Carnegie Corporation.

**Hutchinson.** \$16,000 additional from Carnegie Corporation.

**Kansas City.** \$25,000 additional from Carnegie Corporation, for a branch building.

**McPherson Town and Township.** \$12,500 from Carnegie Corporation.

**Wellington.** \$17,500 from Carnegie Corporation.

## KENTUCKY

**Maysville.** Public High School. By the will of Thomas A. Davis, his private library, valued at \$5,000, and \$2,000 in cash for its maintenance.

## LOUISIANA

**New Orleans.** Tulane University. \$5,000 bequeathed to the law library by Mrs. Norma Conrad.

## MAINE

**Bangor.** \$100,000 by the will of Col. Luther Hills Peirce, of Chicago, a native of Maine; \$5,000 by the will of Dr. George S. Lynde, of New York, a former resident of Bangor.

**Biddeford.** McArthur Library Association. \$1,000 by the will of Benjamin F. Bryant.

**Bradford.** \$20,000 for a library building and its maintenance, by the will of John Bacon Curtis, of Portland, the bequest be-

ing made for the reason that the donor started the foundation of his large fortune in the town of Bradford.

**Buckfield.** Zadoc Long Free library. A bequest, the amount of which is now mentioned, by the will of the late Gov. John D. Long, the Zadoc Long Free library having been established in honor of his father.

**Harrison.** Caswell library. \$500 by the will of Abby Smith.

**Jonesport.** A brick building, costing about \$10,000, from the late Mrs. Oliver W. Peabody.

**Oakland.** Lot and 300 vols. from Alice Benjamin; \$2,500 for purchase of sheet music to be circulated under same rules as govern books, from Andrew Rice.

**Oxford.** Freeland Holmes library. \$500 from D. D. Stewart.

**Portland.** 151 vols. from Edwin P. Wentworth.

**Skohegan.** 116 vols. from Louise Coburn.

**Wilton.** \$10,000 from the late Mrs. Agnes I. Goodspeed, for new building; \$10,000 from her sons, F. O. and G. F. Goodspeed, to help build and maintain.

**Winslow.** 500 vols. from Margaret Kennedy.

#### MARYLAND

**Baltimore.** Enoch Pratt Free library. Books for the blind, valued at \$500, from an anonymous donor.

#### MASSACHUSETTS

**Amesbury.** Portrait of James H. Davis, for many years secretary and librarian of the Amesbury public library, donated by his son; busts of Jeremy Peters and wife, from their daughter, Mrs. Sally McCall; bust of her father, from Frances C. Sparhawk.

**Amherst.** Amherst College. \$1,000 from the estate of Edward A. Crane, for the library fund bearing his name.

**Berkley.** \$5,000 from Carnegie Corporation.

**Beverly.** A centrally located site for a library building, from Louisa P. and Katherine P. Loring.

**Boston.** Boston University. \$3,000 to be known as the Mary Lowell Stone Library Fund, from an anonymous donor.

———. Massachusetts Grand Lodge of Masons. \$50,000 by the will of Samuel C. Lawrence, who also bequeaths his private library, the Carson Masonic library, probably the largest collection of Masonic subjects in the world.

———. Public library. A collection of theater programs and other material relating to the stage, from William D. Andreas; miscellaneous vols., photographs, etc., from the estate of Mrs. Judith W. Andrews; portrait of Allen Augustus Brown (whose great music collection forms a special department of the library) donated by friends.

———. State library. A notable collection of more than 1,500 books and pamphlets relating to Bunker Hill and Charlestown, by the will of James F. Hunnewell.

**Boylston.** \$5,000 by the will of Ward N. Hunt, a native of Boylston.

**Cambridge.** Harvard University. A collection of theatrical memorabilia, comprising, 100,000 prints, 100,000 photographs, 250,000 playbills and 10,000 autograph letters, presented by Robert Gould Shaw; 12,000 vols., considered to be a most complete collection on fishes and related topics, from Daniel B. Fearing; 2,500 vols. on western history, to be added to the Charles Elliott Perkins Memorial collection, from an anonymous donor; 2,000 vols. on history and literature, from Mary E. Haven.

**Dalton.** Extensive alterations in the interior of the library, through the generosity of the Crane family.

**Douglas.** \$500 by the will of Arthur M. Taft.

**Duxbury.** 193 vols. from Russell W. Moore.

**Easthampton.** \$2,000 bequeathed to the Ferry Fund, by the will of Lydia Ferry.

**Gloucester.** \$10,000 and his private library, by the will of Father Healy.

**Hanson.** \$100 for purchase of books, by the will of Mercer B. Tilson.

**Hopkinton.** 200 vols. of children's books, from Emille Poulsson.

**Hyannis.** \$8,000 for a library building, from the estate of Edward L. Eagleston.

**Lanesboro.** \$15,000 by the will of Mrs.



**Maria Newton**, for a building to be known as the Newton Memorial library (preliminary notice in Bulletin, March, 1913).

**Lenox.** \$1,000 from Herbert Parsons, Mary Parsons, Mrs. Montgomery Hare and Gertrude Parsons, as a memorial to their father, John E. Parsons, who was president of the Lenox Library Association.

**Leverett.** A building to cost \$3,500, and \$1,500 as a maintenance fund, from Mrs. Judson Curtis, of Chicago, in memory of her father, Bradford Field.

**Lexington.** Cary Memorial library. \$2,500 by the will of Laura M. Brigham.

**Littleton.** \$200 to be given annually toward expense of keeping the library open Monday afternoons and evenings, by Elizabeth G. Houghton, of Boston.

**Lunenburg.** The income of \$1,000, to be known as the Lucy Augusta Goodrich Fund, by the will of Elnora F. Putnam.

**Lynn.** \$50,000 from Carnegie Corporation, for two branch buildings.

**Marlborough.** \$5,000 by the will of Winslow M. Warren.

**Medfield.** \$500 by the will of John M. Richardson.

**Methuen.** 65 large mounted foreign pictures, by the will of James H. Adams.

**Millbury.** \$12,500 from Carnegie Corporation.

**Newburyport.** \$15,000 by the will of William W. Swasey, on condition that within two years legal action be taken to insure that the public library shall forever be kept open on Sundays; \$5,000 by same will, for the South End Reading Room.

**Oakham.** \$1,000 from Mrs. Cella E. Fobes, the income to be used for library expenses.

**Orange.** \$2,500 from Sadie Orcutt.

**Reading.** \$2,500 additional from Carnegie Corporation.

**Sharon.** \$1,468 by the will of Elizabeth C. Estey.

**Shelburne.** \$1,000 by the will of Darwin Barnard, to be paid after the death of his brother.

**Shrewsbury.** 200 vols. from the estate of Henry J. Hascall.

**Springfield.** \$500 by the will of Eliza-

beth Tully, for the purchase of medical books; 200 vols., comprising chiefly a noteworthy collection of books relating to the city of New York, gathered by the late Oscar B. Ireland, donated by his widow.

**Stockbridge.** An interesting and valuable set of documents bearing on transactions with the Stockbridge Indians, from R. R. Bowker.

**Stoughton.** \$500 by the will of Cassendana L. Phinney.

**Tewksbury.** \$200 vols. from the estate of John Stillman Chandler.

**Warwick.** \$5,000 bequeathed more than thirty years ago, now becomes available for the purchase of books.

**West Boylston.** \$2,000 by the will of Henry F. Harris.

**West Springfield.** \$25,000 from Carnegie Corporation; \$100 each from two citizens, as subscriptions toward purchase of land for a town library.

**Westfield.** Westfield Athenaeum. A residuary interest in an estate of \$250,000, bequeathed for a building to be known as the Whitney public library, by the will of Milton B. Whitney, late dean of the Hampden County Bar.

**Worthington.** \$400 raised by a campaign following the dedication exercises of the new library, in order to free it from indebtedness.

## MICHIGAN

**Ann Arbor.** University of Michigan. 5,000 vols. on Roman history, bequeathed by Thomas Spencer Jerome to be divided mainly between the University of Michigan and the American Academy at Rome.

**East Jordan.** \$10,000 from Carnegie Corporation.

**Grand Rapids.** 800 vols., comprising valuable medical works, by the will of Dr. J. B. Griswold.

**St. Clair.** \$10,000 from Carnegie Corporation.

**West Lebanon.** A site for a Carnegie building, from the late William H. Goodwine.

## MINNESOTA

**Albert Lea.** \$500 from C. L. Luce, a former member of the library board.

**Crookston.** Piano costing \$450, from Current Events Club.

**Duluth.** \$30,000 additional from Carnegie Corporation, for a branch building.

**St. Cloud.** \$200 for books, from Ladies' Reading Room Society.

**St. Paul.** The Civil Engineers' Society of St. Paul has completed arrangements for turning over to the public library the society's library, valued at about \$6,000; \$500 toward the establishment of a business branch, from the Town Criers, a club of advertising men; two portable stereopticons from the Monday Art and History Class.

#### MISSOURI

**Joplin.** \$20,000 additional from Carnegie Corporation.

**Nevada.** \$17,500 from Carnegie Corporation.

#### MONTANA

**Roundup.** A public library has been started by the local Woman's Club, space free from rent having been furnished by C. A. Heinrich, and a large number of books donated from various sources.

#### NEBRASKA

**Clay Center.** \$7,000 from Carnegie Corporation.

**Franklin.** \$5,000 from Carnegie Corporation.

**Harvard.** \$3,000 from citizens, to equip the library as a social center.

**Omaha.** 3,000 stereopticon slides on travel, from the daughter of the late William Wallace.

**Plainview.** \$6,000 from Carnegie Corporation.

**Plattsmouth.** \$12,500 from Carnegie Corporation.

**Spencer Village and Township.** \$8,000 from Carnegie Corporation.

**Stromsburg.** \$7,500 from Carnegie Corporation.

**University Place.** \$12,500 from Carnegie Corporation.

**Wakefield.** A site and building, fully furnished, valued at \$10,000, from P. Graves, in memory of his son.

#### NEW HAMPSHIRE

**Hanover.** Dartmouth College. 100 vols.

by the will of Mrs. James T. Field, the collection being presentation copies given by authors to her husband, a member of the firm of Field & Osborne, the predecessors of Houghton, Mifflin & Co.

**Manchester.** 115 vols. dealing with the United States Navy, from Capt. Charles H. Manning.

#### NEW JERSEY

**Collingswood.** \$15,000 from the Carnegie Corporation.

**Edgewater.** \$15,000 from Carnegie Corporation.

**Hackensack.** A new stack room, and changes in the building necessitated by the growth of the library, at the expense of William N. Johnson, the donor of the building, which was opened in 1901.

**Hoboken.** 1,500 stereopticon slides, 1,000 geological specimens, and several hundred pieces of music, from the estate of Eugene B. Cook.

**Lambertville.** Stryker library. \$1,000 by the will of William W. Steel, of Philadelphia.

**Passaic.** A bronze tablet in memory of William C. Kimball, a former trustee of the library, presented by his friends.

**Princeton.** Princeton University. \$10,000 to be added to the library endowment, from an anonymous donor, the gift resulting from a campaign to place the library in the front ranks of university libraries.

**West Caldwell.** A public library, by the will of Mrs. Julia H. Potwin.

#### NEW YORK

**Albany.** State library. 9,849 vols., including: 500 books and 50 bound vols. of manuscripts, donated by Minnie M. Hough and R. B. Hough; bound files of the Ulster Republican, and Kingston Argus from 1835 to 1884; the Kingston Freeman from 1871 to 1884, donated by Kingston City Library; a copy of the catalog in 4 vols. of the Morgan Collections, given by M. C. Leferts; a collection of 77 photographs and prints of places and buildings of historic interest in Albany, from E. J. Tompkins.

———. State Normal College library. 1,200 vols. from the private library of Judge McNamara.



**Alexandria Bay.** \$225, including an annual donation of \$100, from G. C. Boldt.

**Alfred.** University library. 590 vols. from unnamed donors.

**Amsterdam.** \$100 by bequest of Georgina B. Teft; 317 vols. from unnamed donors.

**Arlington.** \$100 for books, from W. B. Hill.

**Ashville.** 247 vols. from various patrons.

**Attica.** Entire support of free library, amounting to about \$800, from Hon. F. C. Stevens and Mrs. R. S. Stevens.

**Aurora.** \$300 from anonymous donor or donors.

**Avon.** 200 vols. from unnamed source.

**Bay Shore.** 280 vols. from unnamed donors.

**Bedford.** 250 vols. from anonymous donors.

**Belfast.** \$10,000 additional for completion of library building, from Frank Bartlett.

**Belleville.** \$400 by bequest of unnamed friend.

**Binghamton.** 340 vols. from unnamed source.

**Bolton Landing.** \$250 from several subscribers.

**Brewster.** \$120 from anonymous source.

**Bridgehampton.** 365 vols. from unnamed patron.

**Bronxville.** 265 vols. from unnamed donors.

**Brooklyn.** Long Island Hist. Society library. \$2,960 from unnamed donors.

———. Public library. \$101,200 from unnamed source; 3,020 vols. from several donors.

**Buffalo.** Grosvenor library. 1,465 vols. from unnamed donors.

———. Historical Society library. 776 vols. from unnamed donors.

———. State Normal School library. \$4,000 by bequest of E. H. Butler.

**Burke.** \$1,000 by bequest of Philander Deming.

**Caledonia.** \$150 from anonymous patron; 290 vols. from various donors.

**Cambridge.** \$100 from unnamed source.

**Canajoharie.** \$264 from several patrons.

**Canandaigua.** 1,776 vols. from unnamed friends.

**Canaseraga.** \$100 from anonymous patron.

**Carthage.** \$15,000 by bequest of Mrs. Martha B. Corcoran, for a library building.

**Cazenovia.** \$3,000 from unnamed source.

**Clinton.** Hamilton College. 1,439 vols. from various donors, including 1,033 from Elihu Root and 97 from President Stryker; \$100 from Mrs. Sherwood Aldrich.

———. Kirkland Town Library. \$500 from Clinton Scollard, for permanent endowment.

**Delmar.** Site valued at \$500, from heirs of the Adams estate.

**Diamond Point.** \$230 by members of the summer colony, for running expenses.

**Dunkirk.** 600 vols. of Polish books, from Polish people of Dunkirk.

**East Hampton.** \$489, including \$150 from J. B. Ford and \$100 from C. G. Thompson; 290 vols. from unnamed donors.

**Endicott.** \$1,750 from Mr. and Mrs. C. B. Lord and many other subscribers; also 470 vols.

**Falconer.** 535 vols. from many donors.

**Fayetteville.** \$210 from unnamed donor or donors.

**Fort Edward.** 265 vols. from several donors.

**Fort Plain.** \$112 from unnamed patron.

**Fulton.** \$1,000 bequest from Mrs. C. M. Lee, to be effective on death of her husband.

**Geneseo.** State Normal School library. 236 vols. from unnamed source.

———. Wadsworth Library. \$720 from Wadsworth family, for current expenses.

**Geneva.** 884 vols. from unnamed donors.

**Glen Cove.** 200 vols. from Mrs. G. P. Tangeman.

**Gloversville.** 245 vols. from unnamed donors.

**Granville.** \$700 from Mr. and Mrs. F. T. Pember, for current expenses.

**Greene.** Additional securities, amounting to many thousand dollars, to replace others on which interest had been defaulted, from the Moore family, who orig-

inally gave about \$120,000 to establish and endow the library.

**Haines Falls.** Site for building, from W. I. Hallenbeck; \$3,000 from various members of the summer colony.

**Hamilton.** Colgate University. 756 vols. from unnamed donors.

———. Public library. 463 vols. from unnamed source.

**Harrison.** \$375 from anonymous donor or donors, for current expenses.

**Hartsdale.** 680 vols. from unnamed donor or donors.

**Hastings-on-Hudson.** 656 vols. from unnamed donors.

**Haverstraw.** \$350 from unnamed source.

**Hempstead.** \$385 and 330 vols. from unnamed friends.

**Herkimer.** \$500 from anonymous patron.

**Hermon.** \$188 from unnamed patrons.

**Highland.** \$100 from John Schuble; rent of library quarters from Mrs. Maud Adams.

**Highland Falls.** \$850 from Mrs. J. P. Morgan and daughter, for current expenses.

**Hillsdale.** \$1,200 by bequest of J. K. Cullin.

**Hudson Falls.** \$12,500 for new building, from 810 different donors, 20 of whom gave each from \$100 to \$3,000; also, a new piano from Preston Paris.

**Huntington.** \$100 from anonymous patron.

**Ilion.** \$100 and 538 vols. from Mrs. C. W. Seaman and others.

**Jamestown.** 464 vols. from unnamed donors.

**Johnstown.** 277 vols. from unnamed donors.

**Jordanville.** \$300 from the Douglas Robinson family.

**Keene Valley.** \$380 from members of the summer colony.

**Kingston.** \$1,000 from unnamed friend for purchase of books on industrial subjects; \$100 from another source, for current expenses; 600 vols. from unnamed source.

**Lackawanna.** \$20,000 from Carnegie Corporation.

**Little Falls.** \$1,200 from unnamed source.

**Lowville.** \$1,100 by bequest of Mrs. W. S. Scott, subject to life interest of a brother; \$3,000 by another bequest, conditioned on erection of library building within three years of death of donor.

**Lyons.** \$1,080 from many patrons, for current expenses.

**McGraw.** \$519 from Mrs. Daniel Lamont, for current expenses.

**Madalin.** \$275 from several patrons.

**Malone.** Wadhams Reading Circle Free Library. \$2,000 bequest from late Dr. Funness, subject to life interest of another beneficiary.

**Marcellus.** 202 vols. from several donors.

**Middleville.** 284 vols. from unnamed patrons.

**Mt. Kisco.** 380 vols. from several donors.

**Mt. Morris.** 330 vols. from unnamed patrons.

**Mt. Upton.** 239 vols. from local donors, to stock the new library.

**Mt. Vernon.** 217 vols. from unnamed source.

**New Berlin.** \$15,000 by bequest of Nathan Beardslee.

**New Paltz.** Valuable site for new building, by Huguenot National Bank.

**New Rochelle.** 905 vols. from unnamed donor or donors.

**New York City.** American Geographical Society library. 647 vols.

———. American Society of Civil Engineers. 3,312 vols.

———. Association of the Bar library. 2,370 vols.

———. Bryson library, Teachers College. 431 vols.

———. Engineering Societies library. 2,366 vols.

———. General Theological Seminary library. 698 volumes, including 300 different editions of the American Book of Common Prayer.

———. Hudson Guild Free library. \$192 and 550 vols., from unnamed patrons.

———. Public library. \$9,160 in cash from unnamed donors; \$50,000 by the will of Amos F. Eno, who also bequeaths his



collection of books, engravings, prints, etc., relating to New York; a total of 20,200 volumes from a large number of donors, of whom the following contributed each, 100 or more:

American Monthly Review of Reviews	167
Miss Blumenberg	114
Cooper Union	450
Delta Upsilon Fraternity	947
Mrs. Henry Draper (bequest)	2,395
Mrs. Edmund Dwight	207
Evarts, Choate and Sherman	145
France, consul general at New York	222
R. S. Guernsey	100
C. H. Hart	4,469 manuscripts
W. G. Johnston	605
Long Island Historical Society	207
National Child Labor Committee	920
New Yorker Staats Zeitung	163
Mrs. Whitelaw Reid	885
Maximilian Sternberg	530
Howard Townsend	197
U. S. War Department	121
Gordon Waterbury	134
Horace White, valuable collection of autographs	
Trumbull White	178
Cesar Zumeta	106

———. Russell Sage Foundation library. 800 vols. and pamphlets from the library of the late Jacob A. Riis, including notes in his handwriting and autographs, donated by his widow.

———. Riverdale Free library. \$1,445 from Grace H. Dodge and others.

———. Society library. 471 vols. from unnamed donor.

———. University library. Valuable private library on political economy, by bequest of C. A. Conant.

———. Union Settlement library. \$850 and 440 vols. from unnamed donors.

**Newark.** \$500 by bequest of Mrs. Harriet Geer; \$500 from Mrs. Anna Rew Gross.

**Newburgh.** Free library. 666 vols. from unnamed source.

**Newfane.** \$180 from unnamed source.

**Norwich.** 240 vols. from unnamed donors.

**Ogdensburg.** \$164 and 513 vols., from unnamed donors.

**Old Forge.** \$187 for operating expenses, from unnamed patron.

**Olean.** 253 vols. from unnamed donor or donors.

**Oneonta.** \$2,000 toward the purchase of additional ground for site, from W. E. Yager; \$250 from G. B. Baird for general fund.

**Owego.** \$1,000 to make up loss from abolition of license fees, subscribed by interested citizens.

**Oyster Bay.** \$125 for current expenses, from unnamed source.

**Palmyra.** Rent of library quarters, by Hon. Pliny T. Sexton.

**Pelham.** 500 vols. from Mrs. J. A. Wirth; 1,000 vols. from other unnamed donors.

**Perry.** 2,941 vols. and \$140, from unnamed donor or donors.

**Plattsburg.** 1,000 vols. from Mrs. J. M. Wever; 300 vols. from H. L. Grant.

**Pleasant Valley.** 430 vols. from unnamed source.

**Pleasantville.** \$155 from unnamed source.

**Pocantico Hills.** \$368 from J. D. Rockefeller.

**Port Jefferson.** \$109 from unnamed source.

**Port Washington.** \$320 and 678 vols., from unnamed donors.

**Portville.** \$200 from anonymous donor.

**Poughkeepsie.** Vassar College library. 1,444 vols. and \$150, from unnamed patrons.

**Randolph.** \$890 for operating expenses, by A. G. Dow, Jr.

**Richfield Springs.** 243 vols. from unnamed patron.

**Rochester.** Public library. 3,710 vols. from unnamed sources.

———. Reynolds library. 1,215 vols. from unnamed source.

———. University library. \$250 and 1,012 vols., from unnamed donors.

**Rockville Center.** 303 vols. from unnamed donor.

**Roxbury.** \$682 from Mrs. F. J. Shepard, for operating expenses.

**Rye.** 297 vols. and \$117, from unnamed donors.

**Saranac Lake.** \$375 and 329 vols., from unnamed donors.

**Sayville.** 1,442 vols. and \$735, from unnamed donors.

**Schenectady.** Public library. \$18,000 by bequest of Cornelia Veeder.

———. Union College library. 580 vols. from unnamed source.

**Sea Cliff.** 366 vols. and \$138, from unnamed donors.

**Shelter Island.** \$578 from unnamed patrons.

**Sherman.** \$150 from O. W. Norton; \$100 from Minerva Club.

**Skaneateles.** \$20,000 by the will of Mrs. Mary Bartlett Kellog.

**Smithtown.** 455 vols. and \$162, from unnamed donors.

**Southampton.** \$3,755, from various friends, for improving and enlarging library building.

**Southold.** \$312 from unnamed source.

**Stamford.** \$118 from unnamed source.

**Stuyvesant.** 328 vols., and rent of library building, from unnamed patrons.

**Syracuse.** 700 vols. from unnamed source.

**Troy.** 660 vols. from unnamed source.

**Tuxedo.** 330 vols. from unnamed donor.

**Utica.** 738 vols. from unnamed source.

**Valley Falls.** \$131 from unnamed donor or donors.

**Walden.** \$500 by bequest of Mrs. Harriet T. Roos.

**Warrensburg.** New library building, costing not less than \$15,000, from Clara Richards and Mrs. Mary Richards Kellog; \$100 for books from Randolph McNutt; 300 vols. from unnamed donor or donors.

**Watertown.** Flower Memorial library. 240 vols. from unnamed patron.

**Westhampton Beach.** \$175 for current expenses, from unnamed donor.

**White Plains.** 250 vols. from unnamed source.

**Wyoming.** 215 vols. from unnamed donor.

**Yonkers.** Woman's Industrial Union library. \$120 for books, from anonymous donor.

#### NORTH CAROLINA

**Asheville.** Pack Memorial library. Books valued at \$500 from Mrs. Lewis; furniture

valued at \$441 from G. W. Pack; books and periodicals donated by Capt. J. E. Ray have made possible the establishment of a reading room in West Asheville.

**Charlotte.** \$500 from D. A. Tompkins.

**Greensboro.** College for Women. Books valued at \$450, from an unnamed source.

**Salisbury.** \$250 from unnamed source.

**Wilmington.** Books valued at \$2,000, from Mrs. Strange.

#### NORTH DAKOTA

**Bismarck.** \$25,000 from Carnegie Corporation.

**Bowman.** A building and furnishings, valued at \$2,800, and books valued at \$1,000, from J. E. Phelan, in memory of his wife, the library to be known as the Clara Lincoln Phelan Memorial library.

#### OHIO

**Cincinnati.** The library of the Theological and Religious Library Association, representing a total value of \$50,000 and comprising a collection of 10,000 vols., besides prints and documents; and also cash and municipal bonds, transferred to the administration of the Cincinnati Public library trustees.

**Cleveland.** Medical library. \$200,000 by the will of Dr. Dudley P. Allen, the founder of the library.

**Lakewood.** \$4,600 additional from Carnegie Corporation.

**Madison Township.** \$10,000 from Carnegie Corporation.

**Maumee Village and Lucas County.** \$10,000 from Carnegie Corporation.

**Spencerville Village and Spencer Township.** \$10,000 from Carnegie Corporation.

**Toledo.** \$25,000 additional from Carnegie Corporation.

#### OKLAHOMA

**Collinsville.** \$7,500 from Carnegie Corporation.

**Oklahoma City.** 675 vols. purchased from penny contributions of school children, added to the school library in the past two years.

**Tulsa.** \$12,500 additional from Carnegie Corporation.

**Woodward.** \$10,000 from Carnegie Corporation.



## OREGON

**Albany.** \$100 from the Modern Travelers.

**Bandon.** \$115 toward a site, from unnamed source.

**Umatilla County.** \$32,500 from Carnegie Corporation (\$25,000 for a building at Pendleton; \$7,500 for a building at Milton).

## PENNSYLVANIA

**Allentown.** \$500 from Capt. George Ormrod.

**Carlisle.** Bosler Memorial library. \$5,000 and adjoining property, from the late Mrs. Bosler.

**Chambersburg.** The residue of the estate of Mrs. Robert E. Coyle, bequeathed, under certain conditions, for the foundation of a corporation to be known as the Coyle Free library.

**Greencastle.** \$2,000 as a result of "Old Home Week" celebration.

**Harrisburg.** Academy. \$5,000 for library purposes, from Mrs. Lyman D. Gilbert, in memory of her husband.

———. Public library. \$7,000 from Mrs. Lyman D. Gilbert, as a fund for the purchase of books, in memory of her husband.

**Hazleton.** \$1,200 from John Markle, to finish the children's room.

**Pittsburgh.** Carnegie library. \$3,429.57 additional from Carnegie Corporation, applied on a branch building.

———. Western Pennsylvania Institution for the Blind. \$500 from Charles L. Taylor, to equip a library in connection with the printing office endowed by him.

**Pottsville.** \$17,500 from unnamed donor, to complete the purchase of a building site.

**Sewickley.** A library building to cost \$50,000, from William Lewis Clouse, president of the Pittsburgh Plate Glass Co.

**Valley Forge.** Washington Memorial Chapel. 8,000 vols. for the memorial library, from an unnamed source.

## RHODE ISLAND

**Newport.** People's library. 550 vols. and \$100, from two anonymous donors.

———. Redwood Library and Athenaeum. \$100 from Annie E. King, towards restoring the room in which is kept the

David King collection; various items relating to Bishop Berkeley, including first editions of his works, portraits, etc., from D. B. Updike, in memory of Daniel Updike.

**Pawtucket.** Deborah Cook Sayles Public library. 77 vols., many finely bound, from the Frederic C. Sayles estate.

**Providence.** Brown University. \$1,000 from the class of 1894.

———. Public library. \$1,000 from Mrs. Zachariah Chafee; \$765 from the Monday Morning Musical Club, and \$100 from H. Cyrus Farnum, for the Elodie Farnum Memorial library, a branch; \$230 from the Children's Library Helpers.

## SOUTH CAROLINA

**Kingstree.** \$6,000 from Carnegie Corporation.

**Sumter.** \$10,000 from Carnegie Corporation.

## SOUTH DAKOTA

**De Smet.** 200 vols. donated by eastern friends; a sum for the purchase of children's books, and the use of a hall for a public library.

**Flandreau.** Moody County Public library. 1,000 vols. from citizens of vicinity, and \$125 for books from the Federation of Woman's Clubs, Firemen's Club, and citizens.

**Tyndall.** \$7,500 from Carnegie Corporation.

**Wagner.** \$5,000 from Carnegie Corporation.

## TENNESSEE

**Etowah.** \$8,000 from Carnegie Corporation.

**Sparta.** \$5,000 from Carnegie Corporation.

## TEXAS

**Dallas.** Southern Methodist University. 2,000 vols., forming a historical library of the Methodist Church, from the Methodist Publishing House, under its usual laws governing gifts.

**Fort Worth.** Woman's College. 5,000 vols. as the result of a campaign to acquire books.

**Houston.** Public library. A deed to the lot occupied by the library building, from

the trustees of the Colored Library Association; \$500 to purchase books for the use of school children, from N. S. Meldrum.

———. Public schools. \$500 contributed by pupils, to purchase additional books for the collections in the public schools.

**Vernon.** \$12,500 from Carnegie Corporation.

#### UTAH

**Panguitch.** \$6,000 from Carnegie Corporation.

#### VERMONT

**Bennington.** \$25,000 by the will of ex-Gov. John G. McCullough, to be expended at the discretion of the library trustees.

**Brandon.** \$450 from Shirley Farr, of Chicago, who has a summer home in Brandon.

**Bristol.** Lawrence Memorial library. Land and buildings adjoining the library site, by the will of William A. Lawrence, who also bequeaths a residuary interest in his estate.

**Hyde Park.** \$5,000 for a library building, from the late Loomis J. Lanpher.

**Swanton.** \$1,165 for the library building fund, as the result of a two-days' campaign and entertainment carried on by the King's Daughters.

**Waitsfield.** Joslin Memorial library. Life-sized portrait of the donor, George A. Joslin, from unnamed source.

**Waterbury.** By the will of Dr. Henry Janes, his house and lot, with other property worth between \$3,000 and \$4,000.

#### VIRGINIA

**Portsmouth.** 4,000 vols., contributed by the Seaboard Air Line Railway, and 1,000 vols. from the Y. M. C. A., as the result of efforts of women of the city to establish a public library.

#### WEST VIRGINIA

**Sistersville.** Gifts of money and furnishings, from a number of citizens.

#### WISCONSIN

**Clintonville.** \$9,000 from Carnegie Corporation; site valued at \$1,200 from Dr. Finney.

**Fond du Lac.** High School library. \$1,575 for books from unknown donor, a

former graduate of the high school, now residing in California.

**Milwaukee.** A collection of engravings, valued at \$6,000, from Charles W. Norris.

**New Lisbon.** School library. \$1,000 by the will of Prof. W. S. Johnson.

**Owen.** Books and furniture for starting a library, donated by various people.

**Platteville.** \$1,000 for book fund, from J. H. Evans.

**Shawano.** All lighting fixtures for new Carnegie building, from Mrs. F. W. Humphrey.

**South Milwaukee.** \$15,000 from Carnegie Corporation.

**Sparta.** \$1,000 from Walter M. Smith, librarian of the University of Wisconsin, and Mary A. Smith, librarian of the Madison Free library, the income of this sum to be used as a book fund in memory of the parents of the donors.

**Stone Lake.** 500 vols. from J. F. Cargill, of Pittsburgh, and \$100 from the Village Improvement League, for the purpose of starting a library.

**Tomah.** \$10,000 from Carnegie Corporation.

**West Allis.** \$600 and about 100 vols. raised by a canvass of the town, for the new Carnegie library; the chairs donated by the Woman's Clubs.

#### HAWAIIAN ISLANDS

**Oahu.** 10,000 vols., donated in response to an appeal printed in the *Milwaukee Wisconsin* for books for United States soldiers stationed on the island of Oahu. The soldiers constructed a permanent building to house the collection, blue lava stone being gathered by a garrison twenty miles away and generously sent to their comrades to enable them to erect a worthy home for their books.

#### CANADA

##### British Columbia

**Victoria.** 500 vols. valued at \$100.

##### Ontario

**Clinton.** \$4,900 from Carnegie Corporation.

**Kingston.** Queen's University. A library building, from Dr. James Douglas, one of



the oldest graduates of the university, and at present a trustee.

**Renfrew.** \$12,000 from Carnegie Corporation.

**South Norwich Township.** \$6,000 from Carnegie Corporation, for a building to be located at Otterville.

#### Quebec

**Montreal.** Free Public library. A bequest estimated at from \$25,000 to \$75,000, to aid in the establishment of a public library "free from all civic or ecclesiastical control," by the will of Henry H. Lyman, who lost his life on the "Empress of Ireland."

———. McGill University. By the will of Henry H. Lyman, his entomological collection of 375 vols. besides pamphlets and specimens, and an endowment fund of \$40,000 for its maintenance.

#### SPONSORS FOR KNOWLEDGE

By G. W. Lee

(See Bulletin of the A. L. A., January, 1916, p. 25-26)

The following, arranged by the Dewey System, includes what has been received to date, and may suggest what might to advantage come soon:

- 050 —Literary annuals. F. W. Faxon, 83 Francis St., Fenway, Boston.
- 050 —Periodical literature, bibliography of, F. W. Faxon.
- 050 —Serials currently received in Boston. T. J. Homer, 4 Linwood Square, Roxbury, Mass.
- 174 —Vocational guidance. Vocation Bureau, F. J. Allen, 6 Beacon St., Boston, Mass.
- 310 —Almanacs, comparison of various. Library School, New York Public Library, 476 Fifth Ave., New York.
- 324 —Proportional representation. American Proportional Representation League, C. G. Hoag, general secretary, Haverford, Pa.
- 328.26—Direct legislation (Initiative and Referendum, Recall). Editors of "Equity," 1520 Chestnut St., Philadelphia.
- 331 —Labor. Chicago P. L.

331.87—Syndicalism. St. Louis P. L.

332 —Banking and credit. Library of American Bankers' Association, 5 Nassau St., New York.

336.2 —Single tax. Louis F. Post, Assistant Secretary, Dept. of Labor, Washington, D. C.

336.2 —Taxation. Massachusetts State Library, Boston.

351.94—Judicial administration (or court reform). American Judicature Society, 1732 First National Bank Bldg., Chicago.

352.7 —Toll gates and toll roads. Frederick J. Wood, 147 Milk St., Boston.

374 —Correspondence clubs, international. Eugene F. McPike, 1200 Michigan Ave., Chicago.

380 —Public utilities commissions, railroad commissions and their reports. Utilities Publication Committee, 50 Church St., New York.

383 —Philately. Springfield (Mass.) City L.

386 —Erie Canal. Buffalo Public Library.

408.9 —International language bureau (Switzerland). Eugene F. McPike, 1200 Michigan Ave., Chicago.

408.9 —Esperanto. G. W. Lee, 147 Milk St., Boston.

408.9 —Ido. Eugene F. McPike, 1200 Michigan Ave., Chicago.

427 —Dialect. American Dialect Society, Percy W. Long, Secretary, Warren House, Harvard University, Cambridge.

614.8 —Accidents. David S. Beyer, manager Accident Prevention Dept., Mass. Employes' Insurance Assn., 185 Devonshire St., Boston.

620 —Engineering (civil, mechanical, electrical and railway). Engineering Magazine, L. O. Kellogg, Associate Editor, 140-142 Nassau St., New York.

621.33—Electric railways. C. B. Fairchild, Jr., Phila. Rapid Transit Co., 1035 Land Title Bldg., Philadelphia.

628.46—Snow, removal of. Lewis A. Armistead, 101 Milk St., Boston.

- 636.1 —Horse. Mounted Service School, J. A. Crane, 1st Lieutenant, 5th Field Artillery, Secretary, Fort Riley, Kans.
- 656 —Railway economics. Bureau of Railway Economics Library, Homer Bldg., 13th and F Sts., Washington.
- 658 —Scientific research as applied to business. Waldemar Kaempffert, Editor Popular Science Monthly, 239 Fourth Ave., New York.
- 664.8 —Perishable commodities, transportation of. Eugene F. McPike, Mgr. Perishable freight service, Illinois Central R. R., 1200 S. Michigan Ave., Chicago.
- 664.9 —Packing industry. John Crerar L., Chicago.
- 710 —City planning. Frank A. Bourne, 79 Kilby St., Boston.
- 720 —Architecture and furniture, colonial. Worcester (Mass.) F. P. L.
- 728 —Houses, pictures of old, outside of New England. Library, Boston Athenaeum.
- 796 —New England, outdoor. Helen Granger, 47 Prentiss St., Cambridge, Mass.
- 796 —Play and recreation. Playground and Recreation Association of America, 1 Madison Ave., New York.
- 811.36—Whittier, J. G. Haverhill (Mass.) P. L.
- 821.31—Spenser, Edmund. Percy W. Long, Warren House, Harvard University, Cambridge, Mass.
- 929.6 —Heraldry, American. Charles K. Bolton, Boston Athenaeum.
- 974.45—Essex Co., Mass., genealogy and local history of. Haverhill (Mass.) P. L.
- 974.48—Plymouth Co., Mass. Brockton (Mass.) P. L.
- 974.79—Niagara Frontier. Buffalo Public Library.
- 975.2 —Maryland. Bernard C. Steiner, Enoch Pratt F. L., Baltimore, Md.
- 975.3 —Washington, D. C., sources of information in. Library of Congress, Washington, D. C.

- 977 —Great Lakes. Frederick J. Shepard, reference librarian Buffalo Public Library.

It is evident that the working catalog will need a threefold arrangement: by classes, as above; alphabetically by subject, as in the January Bulletin; alphabetically by names of sponsors.

More registrations will be welcome before adopting measures for calling for formal credentials or rules covering the terms upon which information is given out. (Of course, properly entering a single topic is an item of expense, and this will need to be financed later on.)

*To become a sponsor.* Such a brief memorandum as the following is sufficient for present purposes:

"I send the following for inclusion in your list: 'Vocational Guidance: Vocational Bureau, 6 Beacon Street, Boston.'

"F. J. Allen.

"March 6, 1916."

*What may be expected of a sponsor, except to wait for something to happen?* He may do well to send a bibliography, statement, or memorandum, of whatever length he may choose, giving sources of information, with also descriptive matter, if thought best, relating to the topics in question. The following, by the sponsor for Esperanto, may serve as a type (in which some descriptive matters seems needed):

#### Sources of Information Re International Language Esperanto

The language is regularly, briefly, and well described in the World Almanac—in the 1916 issue, see page 557—though good descriptions are also given in various other annuals, encyclopedias, etc. The world headquarters is that of the Universal Esperanto Association, 10 Rue de la Bourse, Geneva, Switzerland. There are monthly publications in the chief countries of the world, and there have been ten congresses, beginning with 1905: Boulogne, Geneva, Cambridge (Eng.), Dresden, Barcelona, Washington, Antwerp, Cracow, Berne and San Francisco, and Copenhagen has been suggested for 1916. The war, besides interrupting various publications, prevented



the congress which was about to be held in Paris in 1914. Much propaganda work continues, however, in spite of and because of the war; the men in the trenches and in the hospitals, and the "interned" in general, finding a useful diversion in teaching and in learning this international tongue, while those needing to intercommunicate, whether as allies in the fight or as attendant helpers, bear witness to the language difficulties they now have to encounter. Information regarding such matters, as also of the movement in America, may be obtained of the Esperanto Office, West Newton, Mass. By sending four cents in postage to that address a booklet, entitled "The Whole of Esperanto," may be had, giving not only a concise statement of the grammar, but for practice an Esperanto translation of Hans Christian Andersen's "Ugly Duckling," with a general vocabulary. By sending sums varying from \$2.00 to \$6.00 combination sets are obtainable, including grammars, dictionaries, and a subscription to the official publication of the Esperanto Association of North America, entitled "Amerika Esperantisto." An interesting comment on teaching Esperanto to children is given in Chapter III of "Natural Education," by Winifred Sackville Stoner, published by the Bobbs-Merrill Company.

Statements of about the same length as the above may prove sufficient for the majority of topics, except that in many cases the actual names of persons—living authorities—would be appreciated (e. g., for City Planning, Heraldry, the Packing Industry, Taxation and other topics listed in the January Bulletin). Moreover, at the outset, and until the system becomes widely used, individual sponsorships may be better, as being more enthusiastic than institutions; yet for permanency, and for likelihood of less bias, institutions should

\*The Esperanto Association of North America, while a more appropriate eventual sponsor, than an individual, might, however, be less appropriate than some institution, or department thereof, that is interested in languages, and particularly international languages, with no special ax to grind. It is likely that inquiries would come, as they frequently do, for Ido, Idiom Neutrale, Ro, Langue Bleu, etc.

generally prevail.\* But this is crossing the bridge too soon. We need registrations—advocates of the system—at present. "Sponsors for sponsors" and a consulate will follow in their season.

[Public Libraries for April will contain an article entitled "International Society for Inter-Communication," by Eugene F. McPike, 1200 Michigan avenue, Chicago, and will give according to the Dewey Decimal Classification system a considerable number of subjects within the scope of the organization, the official organ of which, to be issued monthly, will be the Link, which is published abroad and of which Mr. McPike will be the American representative. —Editor.]

#### LABOR-SAVING DEVICE EXHIBIT

Plans are now being made for an exhibit of labor-saving devices and equipment similar to the Washington exhibit of 1914, to be held at the coming conference at Asbury Park. The exhibit will be held in the basement of the New Monterey Hotel, occupying two large rooms and a connecting hallway on the ocean side. The location and arrangement of the rooms offer excellent opportunities for a successful exhibit, and every effort will be made to make this feature of the conference an attractive and profitable one.

A more detailed announcement of the plans will be printed in the next issue of the Bulletin. The general nature of the exhibit will be the same as that of the one held in 1914, but a special effort will be made to make the display of the highest possible practical value to small libraries, as well as to those of larger income.

The committee will welcome all suggestions of devices which it may be desirable to include in this exhibit, especially of all the small and inexpensive devices and appliances which anyone has found of use as time and labor savers. Criticisms of the 1914 exhibit and suggestions for improvement will also be gratefully received. Correspondence should be addressed to Mr. C. Seymour Thompson, Public Library, Washington, D. C.

# BULLETIN

## OF THE

# AMERICAN LIBRARY ASSOCIATION

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Issued in  
JANUARY, MARCH, MAY, JULY, SEPTEMBER AND  
NOVEMBER

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There is no subscription price, and the Bulletin is sent only to members of the Association.

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### AMERICAN LIBRARY ASSOCIATION

President—Mary W. Plummer, Library School, New York Public Library, N. Y. City.

First Vice-President—Walter L. Brown, Public Library, Buffalo, N. Y.

Second Vice-President—Chalmers Hadley, Public Library, Denver, Colo.

Executive Board—The president, vice-presidents and Herbert Putnam, Library of Congress, Washington; H. W. Carver, Carnegie Library, Pittsburgh; J. T. Jennings, Public Library, Seattle; M. S. Dudgeon, Wisconsin Free Library Commission, Madison; S. H. Ranck, Public Library, Grand Rapids, Mich.; A. E. Bostwick, Public Library, St. Louis.

Secretary—George B. Utley, 78 E. Washington St., Chicago.

Treasurer—Carl B. Roden, Public Library, Chicago.

Executive offices—78 E. Washington Street, Chicago, Ill.

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### A LETTER

The Panama-Pacific International  
Exposition

Office of the President

February 28, 1916.

My dear Mr. Utley:

It was not possible for me to attend many of the convention sessions, neither was it possible for me personally to greet many of the delegates who attended the great number of congresses, conferences and conventions which met with us during the Exposition period.

I take this opportunity of expressing the appreciation of the Exposition management to the officers and members of your organization for the part they had in making the Exposition such an unqualified success. We consider the congress program one of the

chief factors in producing that very gratifying result.

So many human interests were represented and the convention discussions had to do with such vital, practical, present-day needs, that we are certain that true international fraternity and world service were distinctly advanced.

We know that convention attendance was largely responsible for the symmetrical success of our undertaking. We rejoice, however, that the Exposition was the means of making all of us better neighbors. You know us better. We are glad you came.

Very truly yours,

CHARLES C. MOORE,  
President.

### COMMITTEE APPOINTMENTS

President Plummer has appointed the following Executive Board committees:

Decimal Classification Advisory Committee  
(See Bulletin, January, 1916, p. 31)

C. W. Andrews, John Crerar Library, Chicago.

Corinne Bacon, care H. W. Wilson Co., White Plains, N. Y.

W. S. Biscoe, New York State Library.

June R. Donnelly, Simmons College Library School, Boston.

Jennie D. Fellows, New York State Library, Albany.

Charles A. Flagg, Public Library, Bangor, Me.

Julia Pettee, Union Theological Seminary, New York City.

Mary L. Sutliff, Library School, New York Public Library.

A. Law Voge, Mechanics'-Mercantile Library, San Francisco.

The President suggests that Mr. Voge serve as secretary but that the Committee elect its own chairman.

Asbury Park Conference Local Committee  
Edna B. Pratt, New Jersey Public Library Commission, Trenton.

Adeline J. Pratt, assistant librarian Asbury Park Public Library.

Sarah B. Askew, New Jersey Public Library Commission, Trenton.



Ernest C. Richardson, Princeton University Library.

M. Taylor Pyne, chairman New Jersey Public Library Commission, Princeton.

Josephine W. Porter, librarian Asbury Park Public Library.

#### Publicity

Mr. W. H. Kerr, chairman of the Publicity Committee, who was empowered to complete his committee, has named the following:

Charles H. Compton, Seattle Public Library.

Frederick C. Hicks, Columbia University Library.

Samuel H. Ranck, Grand Rapids Public Library.

Charles E. Rush, Des Moines Public Library.

William F. Yust, Rochester Public Library.

Mrs. Elizabeth Claypool Earl, Indiana Public Library Commission, Connersville.

Joseph L. Wheeler, McMillan Free Library, Youngstown, Ohio.

#### COWHIDE VS. BUCKRAM

In the second edition of Library Handbook No. 5, "Binding for Libraries," recently issued, the A. L. A. Committee on Bookbinding advocates the use of cowhide in binding fiction and juvenile books. Unfortunately the war demand for cowhide has caused the price to advance and the quality to deteriorate. The Committee therefore suggests that buckrams meeting the specifications of the Bureau of Standards, or other cloths equally as strong, be substituted for cowhide in all cases. When the price and quality again become normal this policy should be reversed.

A. L. BAILEY, Chairman

Committee on Bookbinding.

#### THE LIBRARIES AND THE STEVENS BILL

In accordance with the resolutions of the Council of the American Library Association, the bookbuying committee of the Association prepared a circular to libraries, urging the necessity of joint action to se-

cure an amendment to the Stevens bill, which would exempt libraries from the provisions of the bill. The committee also had in view other action looking toward the same end. A conference was arranged with Mr. Whittier of the American Fair Trade League, which seems to be the organization energetically backing price maintenance legislation. Mr. Whittier informed the committee that a new bill was about to be introduced which would replace the old Stevens-Ayres bill. He offered his co-operation in obtaining a clause in the bill exempting libraries. The new bill was introduced by Representative Stephens of Nebraska, January 21st. (H. R. No. 9671.) The bill contains the following clause:

"The provisions of this act shall not apply in cases of sales of such article or articles of commerce to the United States, or in cases of sales of such articles to any state or public library, or to any society or institution incorporated or established solely for religious, philosophical, educational, medical, scientific or literary purposes, made in good faith for use thereof by such society or institution."

It would appear that all objections on the part of librarians, as such, to the old bill are obviated by the introduction of the new bill, and that no further action on the part of libraries and library organizations will be necessary if the second section is retained.

The clause reinforces the principle laid down in the tariff law that libraries which are supported by public taxation for educational purposes, and which are practically wholesale buyers, should not be on the same plane as the private individual.

The Bookbuying Committee is grateful for the hearty co-operation it has received from librarians in all parts of the country. The progress of the bill, of course, will be carefully watched and reported. It is possible that the bill may be so amended in committee as to affect libraries, in which case some action on the part of libraries and library organizations would be desirable. At the present writing (March 1st)

the bill is still in the hands of the House Committee on Interstate Commerce. If not passed at this session, it will probably be considered and urged at future sessions.

CHARLES H. BROWN,  
Chairman Bookbuying Committee.

### IMPORTATION OF BOOKS—PRESENT LAW THREATENED

The Publishers' Weekly for March 4, at page 732, states that Mr. Driscoll has introduced a bill in Congress (H. R. 10231) providing that the importation of books for public libraries be made only "with the consent of the proprietor of the American copyright or his representative." This provision was proposed at the time of the passage of the present copyright law and was not included therein, because the librarians of the country were able to show its unwisdom to the Joint Committee on Printing of Congress.

As Chairman of the Committee on Federal and State Relations of the American Library Association, I have protested against any favorable action upon this provision, which would greatly hamper the work of the public library, an essential part of the system of public education. In case any hearings are given upon the bill, we shall endeavor to be heard in opposition to this provision.

BERNARD C. STEINER.

### COMMITTEE ON WORK WITH THE BLIND

The chairman of the Committee has received notices from two libraries announcing recently established collections of books for the blind.

Further announcements of new departments for the blind should be sent this committee for incorporation in the annual report.

Address: Mrs. Gertrude T. Rider, Library of Congress, Washington, D. C.

### SALE, EXCHANGE, WANTS

(Any library member of the Association may insert, without cost, a ten-line notice of books or periodicals wanted, for sale or exchange.)

### WANTS

California University Library, Berkeley, Cal.

Glanville, R. de. Tractatus de legibus regni Angliæ. 1780.

Canton (Mass.) Public Library.

Macaulay's History of England, published in five volumes. Vol. 3.

Illinois University Library, Urbana, Ill.

Columbia University Teachers College Technical education bulletins, nos. 7, 12, 18. Oakland (Cal.) Free Library.

A. L. A. Booklist, vol. 8, no. 2 (Oct. 1911) and vol. 9, no. 3 (Nov. 1912).

Chautauquan, vol. 72, no. 37 (May 16, 1914).

Craftsman, vol. 2—1902.

International Studio, vols. 7, 16 and 24.

Quarterly Journal Economics, vol. 5.

National Geographic Magazine, vol. 1 to and including vols. 11, 14 and 15.

Political Science Quarterly, vols. 1 and 17.

Oregon University Library, Eugene, Ore.

Wisconsin Library Bulletin, vol. 9, no. 1.

St. Paul (Minn.) Public Library.

A. L. A. Booklist, vol. 8, nos. 6 and 8; vol. 10, nos. 2 and 3.

### FOR SALE

Peabody Institute Library, Baltimore, Md.

The Catalogue of the Library of the Peabody Institute, Baltimore, in 13 vols., bound in cloth. Price \$20. Apply to John Parker, Librarian.

### OFFERS

Public Library of District of Columbia, Washington, D. C.

American Highway Association publications, including American Road Congress, 1911, 1913, 1914.

Good roads yearbook, 1912, 1913, 1914, 1915.

As long as they last any volume will be sent express collect; or on receipt of postage sufficient to cover 2-pound package for each volume.

Trade List Annual for 1910 and 1914.

To any library which is willing to pay the transportation charges.



# BULLETIN

OF THE

## AMERICAN LIBRARY ASSOCIATION

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VOL. 10, No. 3.

CHICAGO, ILL.

MAY, 1916

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### ASBURY PARK CONFERENCE

June 26-July 1

#### PROGRAM

##### GENERAL SESSIONS

First Session, Monday, June 26, 8 P. M.

Greetings from M. Taylor Pyne, chairman  
New Jersey Public Library Commission.

President's address: Mary Wright Plummer, principal New York Public Library School.

Second Session, Tuesday, June 27, 10 A. M.  
Business, reports, etc.

How the community educates itself—Arthur Elmore Bostwick, librarian St. Louis Public Library.

Leadership through learning — William Warner Bishop, librarian University of Michigan.

Children's reading—John Jay Chapman, New York.

Democracy in modern fiction—Mary Ogden White, Summit, N. J.

Third Session, Thursday, June 29, 10 A. M.  
Business, reports, etc.

Modern drama as an expression of democracy—Robert Gilbert Welsh, dramatic critic "New York Telegram."

The new poetry and democracy—Jessie B. Rittenhouse, New York.

Some of the people we work for—John Foster Carr, director Immigration Publication Society, New York.

Fourth Session, Friday, June 30, 8:15 P. M.

Symposium: The American public as seen from the circulation desk—Edith Tobitt (Omaha), Louise Prouty (Cleveland), Catherine Van Dyne (Newark), Paul M. Paine (Syracuse).

Establishing libraries under difficulties—  
Mabel Wilkinson, Greeley, Colo.

Times past (illustrated by slides)—Fred-  
erick W. Faxon, Boston.

**Fifth Session, Saturday, July 1, 10 A. M.**

Business, reports, etc.

The public library as affected by municipal  
retrenchment—Frederick C. Hicks, law  
librarian Columbia University, New  
York.

How Ontario manages her free libraries—  
E. A. Hardy, secretary Ontario Library  
Association.

The larger publicity—J. L. Wheeler, libra-  
rian Reuben McMillan Free Library,  
Youngstown, Ohio.

Analysis of library legislation—W. H.  
Brett, librarian Cleveland Public Library.

Unfinished business; report of resolutions  
committee; report of tellers of election;  
adjournment.

### COUNCIL

**First Meeting, Wednesday, June 28,  
10:30 A. M.**

(Executive meeting)

Report on fire insurance rates, by Matthew  
L. Dudgeon. Discussion.

Libraries' relation with book publishers  
and dealers, by William H. Brett. Dis-  
cussion.

Letter from *L'Alliance pour l'Education  
Sociale et Civique*, read by Secretary.  
Discussion and appointment of commit-  
tee.

**Second Meeting, Friday, June 30, 11 A. M.**  
(Open meeting)

Question-box on heating, lighting and ven-  
tilation, by Samuel H. Ranck.

The library's part in the Americanization  
of the immigrant.

(a) The immigrant, the school and the  
library—Dr. Albert Shiels, New York  
Board of Education.

(b) Translation of American books for  
the immigrant—Dr. H. H. Wheaton,  
United States Bureau of Education.

(c) Foreign books and periodicals for  
the immigrant—J. Maud Campbell,

Massachusetts Free Library Com-  
mission.

(d) Discussion led by John Foster Carr.  
(Suggestion that A. L. A. act as  
clearing house of work done for for-  
eigners in libraries, in order that  
other societies working with foreign-  
ers may know definitely what is  
being done.)

Discussion of suggestion and appoint-  
ment of committee.

### AGRICULTURAL LIBRARIES SECTION

**Session: Wednesday Morning, June 28**

Some opportunities in agricultural library  
work—Mrs. Ida A. Kidder, librarian Ore-  
gon Agricultural College, Corvallis.

Union checklist of serials in agricultural  
libraries—Charles R. Green, librarian  
Massachusetts Agricultural College, Am-  
herst.

Agricultural libraries as special libraries—  
John A. Lapp, editor "Special Libraries."  
Agricultural index—H. W. Wilson, pub-  
lisher.

Reports of committees.

Chairman, M. G. Wyer, University of  
Nebraska.

### CATALOG SECTION

There will be two sessions; the first on  
Tuesday evening, June 27, and the second  
on Friday afternoon, June 30. The follow-  
ing program is tentative.

#### First Session

Appointment of committees.

Problems discovered in cataloging the  
Library of the School of Mines at Rolla,  
Mo.—Jesse Cunningham, St. Joseph, Mo.,  
Public Library.

Inspiration through cataloging—J. Chris-  
tian Bay, John Crerar Library. Discus-  
sion led by Agnes Van Valkenburgh, New  
York Public Library School.

Maps (arrangements for this topic not com-  
plete).

Alphabetical arrangement in the card cata-  
log—C. H. Hastings, Library of Congress.  
Discussion led by Margaret Mann, Car-  
negie Library, Pittsburgh.



**Second Session**

Reports of committees; election of officers. The cataloging test: results and outlook—Aksel G. S. Josephson, John Crerar Library.

Classification: discussion of the report to the Council.

Chairman, Sula Wagner, St. Louis Public Library; secretary, Charlotte H. Foye, John Crerar Library.

**CHILDREN'S LIBRARIANS SECTION**

There will be two sessions; the first on Wednesday evening, June 28, and the second on Friday afternoon, June 30. The program will concern itself with two themes:

(1) Critical comments on library work with children—J. C. Dana, Henry E. Legler, R. R. Bowker, Miss Marie Shedlock, and A. E. Bostwick. Papers will be printed and distributed before the meeting so that time at the meeting may be used for discussion.

(2) Social work and children's libraries (speakers to be announced).

Chairman, Gertrude E. Andrus, Seattle Public Library; secretary, Jessie Sibley, New York Public Library.

**COLLEGE AND REFERENCE SECTION**

Session: Wednesday afternoon, June 28.

General subject: Research facilities in American libraries, present status, new projects, future needs.

Two papers will be presented:

Possible results of the European war on the European book market—Dr. Walter Lichtenstein, librarian Northwestern University.

Library preparedness in the fields of economics and sociology — Adelaide R. Hasse, chief of documents division, New York Public Library.

These papers will be followed by an informal discussion in which the subject of "library preparedness" in other fields, science, technology, etc., will be treated by representatives of some of the large university and reference libraries.

Business meeting: Reports of committees, election of officers, etc.

Chairman, W. M. Hepburn, Purdue University.

**PROFESSIONAL TRAINING SECTION**

Session: Tuesday afternoon, June 27.

Minutes of former meeting and appointment of committees.

Subject for consideration: Comparison of the curricula of library schools and public library training classes.

Points of similarity between the two types of courses—Mrs. Harriet P. Sawyer, chief of the instructional department, St. Louis Public Library.

Points of difference between the two types of courses—Julia A. Hopkins, principal of the training class, Brooklyn Public Library.

Discussion opened by Frank K. Walter, vice-director New York State Library School, continued by Carl B. Roden, assistant librarian Chicago Public Library, and Prof. A. S. Root, librarian Oberlin College. After the three formal discussions the subject will be open for general discussion from the house.

Reports from the different library schools of any new phase of work recently undertaken or planned for the immediate future.

Report of work of the A. L. A. Committee on library training, A. S. Root, chairman. Reports of committees, and adjournment.

Chairman, Frances Simpson, University of Illinois Library School; secretary, Julia A. Hopkins, Brooklyn Public Library.

**SCHOOL LIBRARIES SECTION**

First Session, Thursday Evening, June 29

Topic: The national campaign for better school libraries.

The importance of the school library in modern education—James Fleming Hosie, Chicago Normal College.

The school library situation in the south—Lucy E. Fay, University of Tennessee.

Symposium: How can we further the school library movement?

1. What the college and university can do—Azariah S. Root, Oberlin College, Oberlin, Ohio.

2. How the public library can help in developing effective high school libraries—Henry E. Legler, Chicago Public Library.

3. What the public library can do for grade and rural school libraries—Effie L. Power, Carnegie Library of Pittsburgh; Orpha Maud Peters, Public Library, Gary, Ind.
4. What a department of education can do for the school libraries of a city—Claude G. Leland, superintendent of school libraries, New York City.

**Second Session, Saturday Afternoon, July 1**  
Business meeting; election of officers; reports of committees.

Round table conference on normal and elementary school libraries; conducted by Nancy I. Thompson, State Normal School, Newark, N. J.

Round table conference of high school librarians; conducted by Mary E. Hall, Girls' High School, Brooklyn.

There will be an exhibit of normal and high school library work, photographs of rooms, plans, outlines of instruction, reading lists, illustrative material, etc.

Chairman, Mary E. Hall, Girls' High School, Brooklyn, secretary; Alice A. Blanchard, Newark Free Public Library.

#### TRUSTEES' SECTION

A session will be held on Tuesday afternoon, June 27.

It is expected that a number of the trustees of the eastern libraries will be present and take part. Many matters of interest to trustees will be discussed.

Hon. David A. Boody, president of the board of the Brooklyn Public Library, and R. R. Bowker, and Theodore L. Frothingham, trustees of the same library, will be present. The latter is expected to speak upon the question of "Salaries of library assistants." Mrs. Elizabeth Claypool Earl, president of the Indiana Public Library Commission, will discuss "The trustees' obligation to the state," and incidentally tell what the Indiana trustees are doing. Librarians are earnestly requested to bring this meeting to the attention of their trustees and urge them to attend. There ought to be a large attendance, especially of eastern trustees.

Chairman, W. T. Porter, Cincinnati; sec-

retary, T. L. Montgomery, Pennsylvania State Library, Harrisburg.

#### GOVERNMENT DOCUMENTS ROUND TABLE

The usual round table will be conducted on Friday morning, June 30. Program is in charge of George S. Godard, of the Connecticut State Library, chairman of the Committee on public documents.

#### THEOLOGICAL LIBRARIES ROUND TABLE

The librarians of some eighteen or twenty theological seminaries have recently been in correspondence with each other regarding a round table at the Asbury Park conference on their specialized work, and it is now expected that such a meeting will be held on Friday morning, June 30. The program is not yet arranged, but among the topics suggested are the following:

Theological library classification.

Specialization in denominational periodicals.

Co-operative indexing of important theological material not now indexed.

A "General Theological Library" in the west.

Relation of the theological library to the general library in universities.

Frank G. Lewis, librarian Crozer Theological Seminary, Chester, Pa., is taking the lead in arranging for this round table and will be glad to hear from any who are interested with whom he is not yet in touch.

#### LEAGUE OF LIBRARY COMMISSIONS

**Wednesday Afternoon, June 28**

Book wagon delivery—A. L. Bailey, Wilmington, Del.

Conducting library institutes—Asa Wynkoop, Albany, N. Y.

The value of the organization of library trustees—Mrs. Elizabeth Claypool Earl, Connersville, Ind.

Round table: Library and school coöperation. Leader: Mary E. Downey, Salt Lake City, Utah.



**Friday Afternoon, June 30**

Field work of the North Dakota Library Commission as outlined by the Educational Survey—Mrs. Minnie C. Budlong, Bismarck, N. D.

Round table: Traveling library problems  
—Leader: Anna A. MacDonald, Harrisburg, Pa.

**Discussion:**

Is it possible for library commissions to give all around library service through traveling library centers?

- a. Character of the collection.
- b. How to make up the libraries.
- c. Making the station a success.
- d. Giving definite library help.
  1. Through special collections.
  2. Through general reference calls.

**Business meeting.**

President, Fannie C. Rawson, Frankfort, Ky.; secretary-treasurer, Henry N. Sanborn, Indianapolis, Ind.

**SPECIAL LIBRARIES ASSOCIATION**

Four sessions will be held; Wednesday, June 28, morning and evening, and Friday, June 30, morning and afternoon. The program is not yet completed, but will among others contain the following features:

**Papers**

Sources of information for business men—D. C. Buell, Railway Educational Bureau, Omaha, Neb.

Public Affairs Information Service—John A. Lapp, Bureau of Legislative Information, Indianapolis, Ind.

The Chicago Municipal Reference Library—Frederick Rex, municipal reference librarian, Chicago, Ill.

Coöperation between libraries and the engineering profession—Kenneth G. Walker, technology librarian, Free Public Library, New Haven, Conn.

**Reports of Committees**

Coöperation—G. W. Lee, Stone & Webster, Boston, Mass.

Classification—J. C. Bay, John Crerar Library, Chicago, Ill.

Technical indexing—W. P. Cutter, United Engineering Societies, New York City.

National center for municipal information

—Clinton Rogers Woodruff, National Municipal League, Philadelphia, Pa.

Clippings—Jesse Cunningham, librarian Public Library, St. Joseph, Mo.

Membership—G. W. Lee, Stone & Webster, Boston, Mass.

President, Andrew Linn Bostwick, St. Louis Public Library; secretary-treasurer, Jesse Cunningham, St. Joseph Free Public Library.

# **NATIONAL ASSOCIATION OF STATE LIBRARIES AND AMERICAN ASSOCIATION OF LAW LIBRARIES**

(Joint Sessions)

**Tuesday Afternoon, June 27**

Address of welcome—John P. Dullard, state librarian of New Jersey.

Response—(to be announced).

Report of joint committee on official index to state legislation—George S. Godard, state librarian of Connecticut.

Address: Economic conditions of the twentieth century—Dr. Clinton Rogers Woodruff, secretary National Municipal League, Philadelphia.

Discussion led by Johnson Brigham, state librarian of Iowa.

**Thursday Evening, June 29**

The Library of the Bureau of Railway Economics in its inter-library relations—R. H. Johnston, librarian Bureau of Railway Economics, Washington, D. C.

Library by-products—Miss Joanna Strange, New York Public Library.

Discussion led by Miss Adelaide R. Hasse, New York Public Library.

Address—(to be announced).

# **NATIONAL ASSOCIATION OF STATE LIBRARIES**

There will be joint sessions with the American Association of Law Libraries on Tuesday afternoon, June 27, and Thursday evening, June 29. For program see above. An independent session will be held Tuesday evening, June 27. Program as follows: President's address—A. J. Small, Iowa State Library.

Mobilization: a next step in the organization of a state library service—Frank M.

Tolman, reference librarian New York State Library.

Report of Public Archives Committee—H.

R. McIlwaine, state librarian of Virginia.

The Archive depot, with illustrations from state, national and foreign archives—

Waldo G. Leland, secretary American Historical Association, Washington, D. C.

A short business meeting for the election of officers will be held 9:30-10:00 a. m. Thursday, June 29.

### AMERICAN ASSOCIATION OF LAW LIBRARIES

There will be two joint sessions with the National Association of State Libraries. For program and dates see above. Two independent sessions will be held, the first on Wednesday afternoon, June 28; time for second not yet arranged.

#### First Session

President's address—E. J. Lien, Minnesota State Library.

Reports of committees.

Problems of statutory indexing—Mrs. Agnes McNamara Munson, New York City.

Instruction in legal bibliography at Columbia Law School—Frederick C. Hicks, law librarian Columbia University.

Instruction in legal bibliography at the University of Chicago Law School—Frederick W. Schenk, law librarian University of Chicago.

#### Second Session (Round Table)

Treatment of new phases of legal literature—Reports of public service commissions, railway commissions, etc.

Paper (to be announced)

### BIBLIOGRAPHICAL SOCIETY OF AMERICA

The Bibliographical Society of America will meet on Thursday evening, June 29. The general subject of the program will be "The claims of bibliography," with addresses by Dr. W. N. C. Carlton, librarian of the Newberry Library; George Watson Cole, librarian of the Library of Henry Huntington, and H. H. B. Meyer, chief of the division of bibliography, Library of Congress.

The annual election of officers will be held at this meeting.

### SCHEDULE OF SESSIONS

(This schedule is only tentative and minor changes are liable to be made.)

#### Monday, June 26

Afternoon—Executive Board.

Evening—First General Session.

#### Tuesday, June 27

Morning—Second General Session.

Afternoon—Trustees' Section, Professional Training Section, American Association of Law Libraries and National Association of State Libraries (joint session).

Evening—Catalog Section, Publishing Board, National Association of State Libraries.

#### Wednesday, June 28

Morning—Agricultural Libraries Section, Special Libraries Association, Council (at 10:30 o'clock).

Afternoon—League of Library Commissions, American Association of Law Libraries, College and Reference Section.

Evening—American Library Institute Board, Special Libraries Association, Children's Librarians Section.

#### Thursday, June 29

Morning—Third General Session.

Afternoon—Princeton trip.

Evening—National Association of State Libraries and American Association of Law Libraries (joint session), School Librarians Section, Bibliographical Society of America.

#### Friday, June 30

Morning—Special Libraries Association, Documents Round Table, Theological Librarians Round Table, Council.

Afternoon—Catalog Section, Children's Librarians Section, Special Libraries Association, League of Library Commissions; 4:30-6:30, automobile drive.

Evening—Fourth General Session.

#### Saturday, July 1

Morning—Fifth General Session.

Afternoon—School Libraries Section, Executive Board.



## TRAVEL NOTICE

Buy tickets, and check trunks, to Asbury Park, N. J.

Asbury Park is easy to reach from all parts of the country, and reduced round-trip summer excursion rates will be available.

As the hotels which the Association will occupy are nearer to the *North* Asbury Park station than to Asbury Park proper (these stations are 6/10 of a mile apart), members should alight at North Asbury Park. Tickets reading to Asbury Park are good also to North Asbury. All baggage should be checked to Asbury Park, as conditions for handling it are not adequate at North Asbury Park. Baggage checks will be surrendered to porters on arrival at hotels, so it will be unnecessary to look after one's own baggage at the station.

From New York City an unlimited round-trip is offered for \$1.75, good either by rail, or by boat and rail (to this 20 cents must be added if trip is made from and to the Pennsylvania Station). The routes from New York City are: (a) Sandy Hook boat (from Pier 10, foot of Cedar street) to Atlantic Highlands, connecting there with train for Asbury Park. (b) Pennsylvania Railroad. (c) Central Railroad of New Jersey. Time by boat about two hours, by train about 1½ hours. Both the boats and the trains leave at frequent intervals throughout the day and evening. Consult time-tables. For further information regarding travel from New York apply to C. H. Brown, of the Travel committee.

From Philadelphia a choice of routes and tickets is offered: (a) Five-day excursion via Monmouth Junction, \$3.00. (b) Sixteen-day excursion, same route, \$3.75. (c) Sixteen-day excursion via Elizabethport, \$3.75. (d) Sixteen-day excursion via Seaside Park, \$3.25.

From New England, the North Atlantic States (exclusive of New York City, Philadelphia and surrounding local points which have special rates), and from Southern points (south of Washington, and west to New Orleans) excursion tickets will be on

sale—good either for six months, or until October 31st according to locality.

From the Middle West—Chicago, St. Louis, Cincinnati, Detroit, etc.—a thirty-day ticket will be available (also in most of these places a slightly higher priced rate good until October 31st will be made). It should be noted, however, that Cleveland and Columbus, Ohio, are to be reckoned with the North Atlantic States points as they have an all-season ticket available at minimum price.

From Colorado, and from Missouri River points—Omaha, Kansas City, etc.—also from Minneapolis and St. Paul, round-trip tickets will allow a sixty-day limit returning. From Texas excursion tickets will be good until October 31st.

Pacific Coast delegates will buy to New York City, good for return until October 31st, or good for nine months. No rate is made from the coast to Asbury Park.

*Prices of excursion tickets* from New England and the North Atlantic States are from five to nine per cent less than double the one-way fare. From the Middle West there is a slightly greater saving.

From Southeastern territory, Texas and Colorado, the reduction amounts to about 20 per cent.

Western tickets should be purchased including New York City, as nearly everyone will wish to visit that city.

### Special Travel Parties

#### *Chicago Party (including Middle West)*

(Send Pullman fare to J. F. Phelan, Public Library, Chicago, before June 10th.)

Arrangements have been completed with the Pennsylvania Railroad for special train service, leaving Chicago, Sunday afternoon, June 25th, at 3:00 o'clock, arriving at Harrisburg at 9:30 Monday morning, leaving Harrisburg at 12:30 o'clock and due to arrive at Asbury Park at 5:05 p. m., Monday, June 26th.

Advanced inquiries and registrations indicate a large attendance from this section and those desiring to travel with the special Chicago party are urged to register as

early as possible, in order to secure choice assignments on the train.

The Pennsylvania Railroad is the "last word" in the line of modern equipment, safety, convenience and comfort.

#### STOP-OVER AT HARRISBURG

A stop-over of three hours will be made at Harrisburg at the invitation of the Pennsylvania Free Public Library Commission. The train will arrive at 9:30 Monday morning and leave at 12:30 p. m. sharp. The Harrisburg librarians will meet the party at the train and take them on a personally conducted trip to the principal points of interest, library and otherwise, in Harrisburg. This is sure to be one of the most enjoyable features of the trip. It is hoped that a number of Harrisburg librarians will join the party there and continue with them the rest of the way to Asbury Park.

#### RAILROAD RATES

Regular thirty-day, round-trip, summer excursion tickets will be on sale after June 1st from Chicago and points west, and must be validated at destination before returning home.

Tickets are sold via New York at the same fare as Asbury Park, and those desiring to return via the Pennsylvania Lines, through New York, with stop-overs, should purchase tickets reading via that point.

Those desiring to return via Baltimore and Washington should purchase tickets via these points.

Stop-overs will be permitted at any point on the Pennsylvania Lines, within the limit of the ticket, upon application to the conductor.

The following table shows summer excursion rates from principle middle-western points:

Chicago .....	\$35.00
St. Louis.....	40.00
Kansas City.....	51.20
Omaha .....	59.10
St. Paul.....	54.00
Des Moines.....	52.24
Cedar Rapids.....	45.86
Sioux City.....	59.54
Milwaukee .....	39.08
Detroit .....	30.50
Grand Rapids.....	31.70

Cincinnati .....	32.00
Indianapolis .....	33.00
Cleveland .....	26.20
Pittsburgh .....	21.25
Denver .....	72.85
Louisville .....	34.00

Railroads running out of Chicago, other than the Pennsylvania and the New York Central, offer rates about \$3.30 less for the round trip, from such points as:

Chicago .....	\$31.70
St. Louis.....	37.00
Kansas City.....	48.20
Omaha .....	55.80
St. Paul.....	50.70
Des Moines.....	48.94
Cedar Rapids.....	42.56
Sioux City.....	56.24
Milwaukee .....	35.78

#### PULLMAN RATES

Pullman fares, from Chicago to Asbury Park, are as follows:

Drawing room.....	\$18.00
Compartment.....	14.00
Lower berth.....	5.00
Upper berth.....	4.00

#### DINING CAR SERVICE

A table d'hôte dinner will be served Sunday evening, costing one dollar, and breakfast and luncheon the following day will be served a la carte.

Address all communications regarding railroad fares and special train out of Chicago to John F. Phelan, Public Library, Chicago.

#### *New England Party*

From New England F. W. Faxon will conduct a party, via the Providence Line boat from Providence to New York, and thence by Sandy Hook boat to Atlantic Highlands, only 40 minutes from Asbury Park by rail.

Leave Boston, South Station, *probably* at 6:06 p. m., Sunday, June 25; Mansfield, 6:46, Attleborough, 6:57, arriving at Providence Line dock in Providence at 7:20. Steamer (probably the "Providence") will sail at 7:30 p. m., due in New York City at 7 a. m., Pier No. 14, foot of Fulton street. Sandy Hook steamer leaves from Pier No. 10, foot of Cedar street (two blocks from Providence Line dock) at 9:15 a. m., due at Atlantic Highlands at 10:28,



where the short train trip will commence, reaching North Asbury Park at about 11:05 a. m., Monday, June 26.

These times are subject to change, as the summer schedules are not yet available. Verify before buying tickets.

The Providence Line to New York is the same class of service as the Fall River Line, and has been chosen as more convenient to the greater number of persons. Staterooms (containing upper berth and double lower berth in each) cost \$2.00 outside and \$1.00 inside, accommodating one or two persons.

Members of the party will buy their own excursion tickets, but will send money for stateroom, or half stateroom if roommate is desired, on the Providence boat, to F. W. Faxon, 83 Francis street, Fenway, Boston, Mass., before June 1.

Tickets reading via boat lines to Asbury Park may be used for return all-rail as far as New York without extra cost, and by rail, New York to Boston, on payment of \$1.25 extra, either at time of purchase or at Grand Central station, New York City, returning.

Each piece of checked baggage will cost 50 cents for New York transfer. These transfer cards may be purchased at time of purchase of ticket, and used in checking baggage to destination. Those leaving from Boston and vicinity may purchase tickets at 248 Washington street, or at South Station.

Note: As no special party will be arranged from New York City, owing to the shortness of the trip, any members desiring to join with the New England party on the 9:15 boat will be more than welcome. No registration needed.

Post-conference trip will be omitted this year.

No personally conducted parties will be planned returning, but the Travel Committee will make reservations for any wishing to return together, and will be glad to give all information required.

#### Round-trip Rates to Asbury Park

New York City.....	\$1.75	\$ 1.95
Philadelphia (5 days' limit) ..	3.00	
(16 days' limit).....	3.75	3.25

Boston (all rail).....	12.25
(Sound lines) .....	9.75
Washington .....	10.55
Pittsburgh .....	21.25

(There is also a 16-day coach excursion on Pa. R. R., round-trip rate of \$12.00 good leaving only Thursday, June 22d. If Pullman is used rate is \$14.00 plus Pullman fare.)

Buffalo .....	19.65
Cleveland .....	26.20
Detroit .....	30.50
Grand Rapids.....	31.70
Indianapolis .....	33.00
Chicago .....	35.00
Cincinnati .....	32.00
Louisville .....	34.00
St. Louis.....	40.00
Memphis .....	43.00
Atlanta .....	37.55
New Orleans.....	54.55
Fort Worth.....	58.75
Denver .....	72.85

From Middle Western points and Buffalo by traveling over "differential" lines a saving of from \$2 to \$3 on the round trip may be made. This is shown, for example, from three points in table above.

#### TRAVEL COMMITTEE,

F. W. FAXON, Chairman,

83 Francis St., Fenway, Boston.

C. H. BROWN,

26 Brevoort Place, Brooklyn, N. Y.

J. F. PHELAN,

Chicago Public Library.

#### ADVANCE ATTENDANCE REGISTER

There will be printed, as usual, in advance of the Asbury Park Conference, a list of those who are expecting to attend. This list will be compiled from the bookings made with the manager of the New Monterey Hotel, who, as stated elsewhere in this number, will make reservations not only for his hotel, but for all the other hotels as well, which are listed as auxiliaries to the headquarters hotel. All those, therefore, who expect to attend the Conference, but who will not make reservation through the above agency, are requested to send name, library position, home address, and Asbury Park address, not later than June 15th to Miss Adeline Pratt, Public Library, Asbury Park, N. J.

## HOTELS, MEETING PLACES AND GENERAL INFORMATION

**Hotels:** Headquarters will be at the New Monterey Hotel and Columbia Hotel across the street from each other. Auxiliary hotels providing for probable overflow, three of which offer lower rates than headquarters, and all of which are in close proximity, are the following: The Thedford, The Fenimore, The Sea Breeze and The Brunswick. There are a multitude of hotels in Asbury Park. Those selected for our use are known personally to the local committee and every effort has been made to choose those which will provide satisfactory service and give "value received." The committee have also, of course, selected those which are located in fairly close proximity to the two headquarters hotels.

**Rates:** The rates per day offered by these hotels, all on the American plan, for week of conference, are as follows:

*New Monterey* (capacity 600; exclusive use):

Two persons in double room fitted with double bed, hot and cold running water, \$3.50 each.

Same, but with twin beds, \$4.00 each.

Two persons in double room with twin beds and private bath, \$4.50 each.

Two rooms with private bath between and occupied by four persons, \$4.00 each.

For a party of six, eight or ten, occupying a suite of rooms all communicating and having access to one private bath, \$4.00 each.

There are forty rooms in hotel large enough to accommodate three or four single beds. Congenial parties of intimate friends can be made up if desired to occupy these.

*Columbia* (capacity 300; exclusive use);

Two in double room, hot and cold running water, \$3.50 and \$4.00 each, according to location of room.

One in single room, hot and cold water, \$4.00.

Two in double room with private bath, \$4.50 each.

Four in two communicating double rooms, with private bath between, \$4.50 each.

*Thedford* (capacity 120; exclusive use if needed; nearly opposite Columbia):

Two in room, \$2.00, \$2.50, \$3.00 and \$3.50 each, according to size and location of room.

One in room, \$2.50 to \$3.00 each.

*Fenimore* (capacity 250, can accommodate 150 A. L. A. members; five and one-half blocks from New Monterey):

Two in double room without private bath, \$2.50 and \$3.00 each.

One in room, \$2.50 and upwards, according to location and size of room.

Two in double room, twin beds, private bath, \$3.50 each.

*Sea Breeze* (can accommodate 75 A. L. A. members; diagonally opposite New Monterey and across street from Columbia; unobstructed view of ocean):

One in room, \$2.50 each, or \$15 per week.

Two in room, \$2.25 each, or \$14.00 per week.

No rooms with private bath.

*Brunswick* (can accommodate 150 A. L. A. members; three blocks from New Monterey; near the ocean):

Two in room without private bath, \$3.50 and \$4.00 each.

One in room without private bath, \$4.00.

Two in room with private bath, \$4.50 each.

One in room with private bath, \$5.00.

**Hotel Reservations:** Reservation for rooms at ALL the above-named hotels will be in charge of Sherman O. Dennis, manager New Monterey Hotel, Asbury Park, N. J., and applications should be addressed directly to him. *Bookings for rooms will be made on and after May 15, and in order that all may have an equal opportunity the ruling has been made, as on previous simi-*



lar occasions, that applications made for rooms in advance of May 15 will be considered as having been received on that date.

Members of the local committee on arrangements will be in Asbury Park the greater part of the time bookings are being made, and will advise and coöperate with Mr. Dennis in this work. The New Monterey has a New York office at 8 West Fortieth street, where the manager or his representative will be pleased to meet any wishing to confer personally with him.

Those wishing to room together, or having preference as to roommate should so state when applying for reservation. State clearly and definitely name of hotel desired, and price you wish to pay. If full name is not signed, letter should state whether the writer is a man or a woman.

Arrangements can be made, if desired, for a library to engage one or more rooms to be occupied successively for portions of the week by various members of the staff.

The New Monterey has a small number of single rooms regarding which information can be had from the manager, but in order that as many as possible may be quartered at this hotel it will be necessary in most cases to assign two persons to a room. Twin beds can be provided in nearly all cases when requested.

There are in addition to the hotels scores of very comfortable boarding houses. Information regarding some of these may be had from Miss Josephine Porter or Miss Adeline Pratt, members of local committee and librarian and assistant librarian respectively of the Asbury Park Public Library.

**Meetings:** General sessions will be held in Auditorium in open square just across street from the New Monterey. Meetings of sections and affiliated societies will be held in parlors of New Monterey and Columbia, and some of the larger section meetings in the Auditorium. The librarian and trustees of the Asbury Park Public Library have very kindly placed at our disposal the auditorium in the library, and the offer will be gratefully accepted if it

is necessary to hold meetings outside the zone of the headquarters hotels.

**Entertainment and Amusement:** On Monday evening after the program a reception will be given to the Association by the New Jersey Public Library Commission and the New Jersey Library Association.

Thursday afternoon will be devoted to a trip by special train to Princeton, where we will be the guests of the University and of M. Taylor Pyne, chairman of the New Jersey Public Library Commission.

Friday afternoon after the program a two hours' automobile drive up the coast will be given by the Asbury Park Chamber of Commerce.

The Chamber of Commerce has arranged to have autos meet our members at the railroad station on arrival and conduct them to their respective hotels.

As a result of special effort on the part of Mayor Hetrick and the Chamber of Commerce and other prominent citizens Pryor's Band will begin its engagement a week earlier than originally contracted for, expressly that it may be at Asbury Park the week of our conference. All music-loving members of the Association will keenly appreciate this very signal courtesy.

The hotel orchestra will play every evening for informal dancing.

There are excellent tennis courts close by the New Monterey, canoeing and boating in Deal Lake, three or four minutes' walk distant, and bath houses close to the hotels.

The Deal Golf Club has kindly offered to take care of those who are devotees of that sport. Those wishing the use of the courses should present credentials from their home clubs.

The local committee will compile a booklet on "What to do at Asbury Park," which will be distributed at headquarters.

The local committee will operate an information desk at headquarters, at which some member will be present at certain announced hours daily to answer questions, assist in making up parties to go to places of interest, etc.

**Miscellaneous:** There will be plenty of space in New Monterey Hotel for exhibits by publishers, book-sellers and others who handle commodities of interest to librarians. For space and rates application should be made direct to Mr. Dennis, manager of the New Monterey.

Banks at Asbury Park have signified their willingness to cash personal checks for members of the Association who identify themselves by their membership badge.

#### LIBRARY SCHOOL DINNERS

Those in charge of library school dinners or reunions will please write to the secretary of the A. L. A., who will be glad to help in arranging time and place. There will be ample facilities provided at the New Monterey Hotel for groups who wish to lunch or dine together either in the main dining room or in private dining rooms.

#### EXHIBIT OF LIBRARY LABOR-SAVING DEVICES

The Committee on Library Administration announces with regret that the plans for the exhibit of labor-saving devices and library equipment which it was hoped to make an important feature of the Asbury Park conference have been abandoned. All possible efforts have been made to arrange for an exhibit which should be fully as successful and profitable as the Washington exhibit of 1914. The undertaking has been abandoned only after the most careful consideration, and after it had become apparent that if such an exhibit were held this year it could hardly attain the high measure of success desired for it.

The chief obstacle encountered has been the difficulty experienced by so many manufacturers in getting raw materials for the manufacture of their products. Because of this difficulty a considerable number of important manufacturers are finding it hard to manufacture their products sufficiently fast to meet the demand, and therefore came to the conclusion that it would be unwise for them to participate in an exhibit at Asbury Park. A number of manufacturers also considered the meeting place

at Asbury Park less desirable from their standpoint, for such an exhibit, than a meeting place in a large city where they have their agencies and would not be under the expense of sending machines and representatives to a resort, where there would be no business of any kind done during the week excepting the business of demonstrating at the exhibit.

Tentative arrangements had already been made with a number of manufacturers, but so many important firms would have been absent from the exhibit that it would have been impossible to fill their places satisfactorily with other firms. The Committee is unwilling to carry out the plans for the exhibit if the undertaking could be made only partially successful. It therefore seemed that the interests of the manufacturers and of the librarians would be best conserved by abandoning the undertaking, and postponing it until a more favorable year.

#### LIBRARIANS VISITING NEW YORK

Many members of the A. L. A. will doubtless go to New York after the Asbury Park Conference, either to attend the N. E. A. meetings, or for other purposes. The New York Library Club is desirous of knowing the names of all such visiting librarians, and they are requested to send their names and addresses at an early date to the president of the club, Mr. F. W. Jenkins, Russell Sage Foundation Library, 130 East 22d street, New York. This will enable the local committee to make plans for their entertainment.

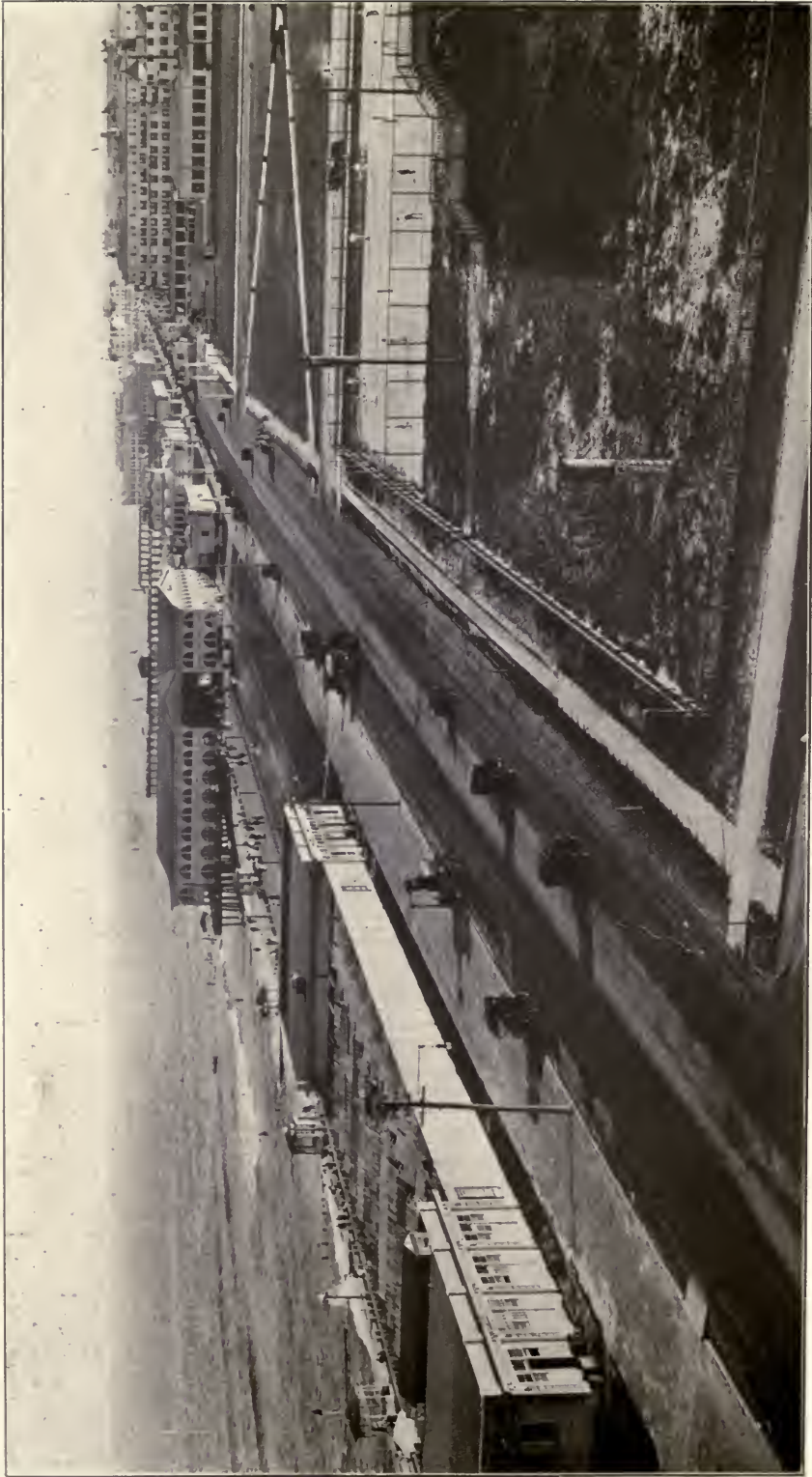
#### THE 1917 CONFERENCE

It may seem a bit early to be planning for the 1917 conference, but it is not too early. When the Executive Board had under consideration the place of meeting for 1916 there was full recognition of the claims of the middle west, inasmuch as the conference had not been held in that section since 1910. But no place which seemed satisfactory to a majority, even of the middle west members, could at that time be found, and Asbury Park was se-





NEW MONTEREY HOTEL, ASBURY PARK  
A. L. A. Headquarters for 1916 Conference



LOOKING SOUTH FROM NEW MONTEREY HOTEL, ASBURY PARK  
Steps to Auditorium, where General Sessions will be held, at the right. Tennis courts in foreground will be reserved for our use.

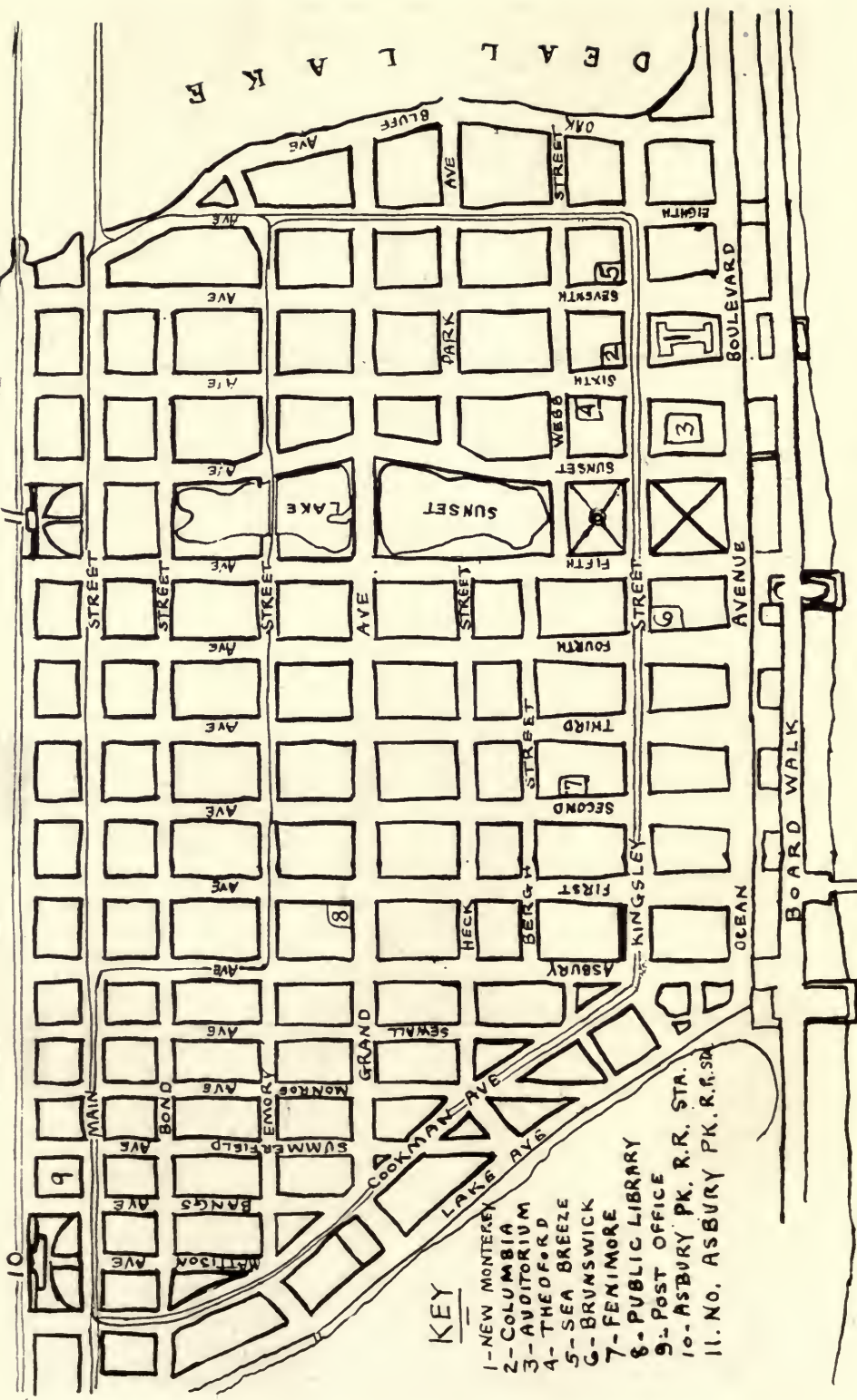




THE BOARD WALK AT ASBURY PARK

The New Montezuma Hotel, Asbury Park, N. J.

# MAP OF ASBURY PARK



## KEY

- 1-NEW MONTEREY
- 2-COLUMBIA
- 3-AUDITORIUM
- 4-THEODOR
- 5-SEA BREEZE
- 6-BRUNSWICK
- 7-FENIMORE
- 8-PUBLIC LIBRARY
- 9-POST OFFICE
- 10-ASBURY PK. R.R. STA.
- 11-NO. ASBURY PK. R.R. STA.

OCEAN



lected. In voting for this place, however, the Board coupled with it the recommendation "that the secretary and officers of the Association make every effort to find a suitable meeting place in the middle west for 1917." And it is not too early to begin to make this effort. The secretary and other officers and members of the Executive Board will warmly welcome suggestions of places which seem worthy of consideration. Write them to the secretary or bring them to Asbury Park with you.

#### SHAKESPEARE TERCENTENARY AND THE SHAKESPEARE HEAD PRESS

The secretary of the A. L. A. has just received a letter, under date of April 12, from Mr. Frank Pacy, acting honorary secretary of the Library Association, of Great Britain, stating that the Council of that Association are deeply interested in obtaining a successful response to an enclosed appeal, which had been published in "The Spectator" of March 11. The appeal is for the adequate support of the Shakespeare Head Press, which has been so admirably conducted for the past twelve years by Mr. A. H. Bullen. American librarians will most assuredly share in the concern for this worthy enterprise, and so we reprint part of "The Spectator" article herewith. The appeal as there printed is signed by some twenty-eight notable scholars, churchmen and statesmen.

"We are reluctant to add to the multitude of public appeals, but we feel ourselves justified in urging that a modest sum may be found for an excellent purpose. It would be sad for many of us if, Pearce Head Press at Stratford-upon-Avon should be broken up and the devoted work terminated of its founder, Mr. A. H. Bullen. When about £10,000, or three minutes' cost of the war, will save an undertaking which is an honour to English literature and English typography, to Shakespeare's country and Caxton's country, we strongly hope that the amount named will be provided by the generosity of a single donor

or by wider subscription. The former way would be the better, and, now that the Shakespeare Tercentenary approaches, we need not point out that the name of a single donor would be fitly perpetuated in Stratford-upon-Avon. That is indeed a distinction to which any man or woman might aspire.

"On Mr. Bullen's behalf few words are needed. It is more than a quarter of a century since his publication of rare Elizabethan works began to delight and instruct us. He set up his press at Stratford in no ordinary spirit, but as scholar and printer. He has been in some sense a Caxton of our day. Taking as his text Thomas Fuller's saying that 'Learning hath gained most by those books by which the printers have lost,' he has brought out in distinguished form volumes that would not otherwise have seen the light. Among such things are Gabriel Harvey's 'Marginalia' and Mr. W. J. Lawrence's 'The Elizabethan Playhouse,' representing years of research. The 'Stratford Town Shakespeare,' in ten stately volumes, is for beauty and dignity unique among editions and ennobles any library, private or public, in which it may be found. In all these labours there has been more love than profit; but England has been the gainer.

"There is still much to do that ought to be done. Valuable material lies now almost inaccessible in unprinted MSS. Many of our older writers need to be edited or re-edited. If Mr. Bullen could realize his dream of following his great Stratford Shakespeare by editions of all the Elizabethan dramatists, he would accomplish that which of all things perhaps is most desired by true lovers of books throughout the English-speaking world.

"Mr. Bullen hoped to establish a continuing press for the benefit, now and hereafter, of Shakespearean scholars, British and American, who could not look to have their work published on ordinary commercial terms. He especially wishes to train a younger man to carry on the work eventually. We need not say that all the conditions of sound management for the purposes in view would be served by a properly constituted trust."

Cheques may be sent payable to Lloyds Bank, Ltd., 16 St. James' street, London, S. W., for account Shakespeare Head Press (Sir Edward Brabrook, Hon. Treasurer).

# BULLETIN

## OF THE

# AMERICAN LIBRARY ASSOCIATION

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Issued in  
JANUARY, MARCH, MAY, JULY, SEPTEMBER AND  
NOVEMBER

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There is no subscription price, and the Bulletin is sent only to members of the Association.

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### AMERICAN LIBRARY ASSOCIATION

President—Mary W. Plummer, Library School, New York Public Library, N. Y. City.

First Vice-President—Walter L. Brown, Public Library, Buffalo, N. Y.

Second Vice-President—Chalmers Hadley, Public Library, Denver, Colo.

Executive Board—The president, vice-presidents and Herbert Putnam, Library of Congress, Washington; H. W. Craver, Carnegie Library, Pittsburgh; J. T. Jennings, Public Library, Seattle; M. S. Dudgeon, Wisconsin Free Library Commission, Madison; S. H. Ranck, Public Library, Grand Rapids, Mich.; A. E. Bostwick, Public Library, St. Louis.

Secretary—George B. Utley, 78 E. Washington St., Chicago.

Treasurer—Carl B. Roden, Public Library, Chicago.

Executive offices—78 E. Washington Street, Chicago, Ill.

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### IMPORTATION OF BOOKS

The Librarian of Congress has sent to the A. L. A. headquarters office information relative to plans formulated by the Department of State for the importation of books from the enemies of Great Britain, which for the benefit of college, university and public libraries we print herewith.

In December, 1915, the Department of State issued the following:

#### Statement for the Press

The Foreign Trade Adviser of the Department is in receipt of a communication from Sir Richard Crawford, Commercial Adviser of the British Embassy, stating that the British Government is prepared to issue permits for shipment to the United States of books in German or other languages, from the enemies of Great Britain, of a philosophical, scientific, technical, or educational character, if specifically destined for universities, colleges or public bodies. Sir Richard Crawford states that it would be required that in all such appli-

cations for such permits, the good faith of the application and the particular institution concerned should be vouched for by some official authority. The Librarian of Congress has indicated his willingness to act in the capacity indicated by Sir Richard Crawford, in passing on these applications. The endorsement of the Librarian of Congress upon the application would be to the effect that he is satisfied that the application is genuine and that the volumes for which the application is made are in fact intended for the use of applicant institution.

If universities, colleges, or other public institutions interested in obtaining books of this character will forward their applications to the Librarian of Congress the latter will pass upon them and after satisfying himself of the bona fides of the application and the proposed use of the books, so endorse the application, forwarding it to the Foreign Trade Adviser of the Department, who will in turn forward it to the British Embassy at this capital with an unofficial request that the permit for the shipment of the books in question be issued.

There are two forms of the application above referred to. Dr. Putnam states that:

No. 1 is to be used where the application is direct from the institution (university, college or public body) placing an order abroad.

No. 2 is to be used where the application is from an importer acting as agent for a group of institutions.

The forms will, of course, require modification in detail, where (under No. 1) the order is to be placed with an importer or where (under No. 2) the application is in behalf of a single institution.

Application (No. 2) by the importer or agent must be accompanied by an affidavit, as indicated. Those direct need not be.

In preparing the application it will be well to consider carefully the limitations within which alone the permits are to be granted, and to conform strictly to them.

Following are the two specimen forms:

#### *Specimen Form No. 1*

#### Application for Permit

for the shipment to the United States from countries hostile to Great Britain, of cer-



tain books of a philosophical, scientific, technical, or educational character, specifically destined for universities, colleges or public bodies.

.....191...

To the Honorable

The Secretary of State.

Respectfully represents the undersigned:

1. That he is.....of the

2. That such institution is a { University  
College  
Public Body

3. That it requires for its use from a country now hostile to Great Britain the books whose titles are shown on the attached list marked A, comprising in all .....titles, and the number of copies stated respectively.

4. That he believes there is no one of the said books which may not truly be described as "philosophical, scientific, technical, or educational in character."

5. That in behalf of the said { University  
College  
Public Body

he has placed [proposes to place] an order for the shipment of the said books from [Germany] with the firm of..... located at..... and that the shipment will be made through the port of [Rotterdam].

Wherefore he prays the good offices of the Department of State to secure from the British authorities exemption from interference with the said shipment or detention of the said books while in transit to the United States.

Signed.....

Endorsement:

The Library of Congress,  
Washington, D. C.,.....191...

I am satisfied that the within application is genuine and that the volumes covered by it are in fact destined for the use of

the { University  
College named.  
Public Body

.....  
Librarian of Congress.

Specimen Form No. 2

#### Application for Permit

for the shipment to the United States from countries hostile to Great Britain, of certain books of a philosophical, scientific, technical, or educational character, specifically destined for universities, colleges or public bodies.

.....191...

To the Honorable

The Secretary of State:

Respectfully represents the firm of.....

doing business as importers of books and periodicals, with principal place of business at.....Street,  
.....City:

1. That the books whose titles are shown on the attached list, marked A, comprising in all.....titles, were ordered from us by the several universities, colleges and public bodies named in the attached list marked B; that the actual orders therefor are of record in our office; that the number of copies specified on list A is the number actually required to fill such orders; and that the importation thereof by us is solely for the purpose of filling such orders, and not for stock, or for any other purpose or destination whatsoever;

2. That it is our purpose to gather the said books in [Germany] for shipment to the United States from the port of [Rotterdam];

3. That upon the arrival of the said books in [New York City] it is our intention to despatch them immediately to the several institutions or public bodies named; and we guarantee that this shall be done;

4. That we believe there is no one of the said books which may not truly be described as "philosophical, scientific, technical, or educational" in character;

5. That the customers for whom they are destined, as named in said list B, are either Universities, Colleges or Public Bodies.

Wherefore, in behalf of such customers, whose agents we are, we request the good offices of the Department of State to secure from the British authorities exemption from interference with the shipment of the said books or detention thereof while in transit to the United States.

Affidavit

.....191...

.....ss.

Before me personally appeared the above named..... and made oath to the truth of the facts stated and the good faith of the representations made in the foregoing application by him signed.

.....  
Notary Public.

(Seal)

Endorsement:

The Library of Congress,  
Washington, D. C.,.....191...

I am satisfied that the within application is genuine, and that the volumes covered by it are in fact destined for the use of the institutions or public bodies named.

.....  
Librarian of Congress.

**Special Addendum Where the List is of  
Periodicals, of Other Serials, or of  
Books Published in Parts**

*Special*

And as the said books [periodicals] are published in parts [numbers] of which only a single part [number] is issued at one time or can be included in a particular invoice, though the order [subscription] for them placed with us covers the entire work [year], we further request that such permit as may be issued for such exemption shall cover subsequent shipments comprising the parts or numbers issued hereafter, until the completion of the publication [until the expiration of the current subscription year].

*N. B.—It is recommended that applications for current periodicals shall be kept distinct from those for books.*

It is required that the applications and the lists of books and periodicals appended shall be in quadruplicate; also the lists appended must be clear lists, containing no items not covered by the application. Copies of order sheets with partial checks will not answer.

Where the titles are few, they should be incorporated in the body of the application itself; where there are too many to be so incorporated, they may be extended upon a separate sheet, provided this is secured firmly to the application.

Please note also (1) the only shipments can be out of Rotterdam, and (2) that the number of applications are to be kept within as narrow limits as possible. For this purpose, it would be desirable to group as many items as possible in each application.

It is furthermore required according to recent word from Dr. Putnam that:

(1) In each application the precise number of volumes applied for, the value of each, and the total value is to be furnished.

(2) In all applications the name is to be given of the shipping agent at Rotterdam, by whom the shipment is to be forwarded.

**STATISTICS OF UNIVERSITY LIBRARIES, 1914-1915**

These statistics have been compiled by J. T. Gerould, librarian of the University of Minnesota, and we are departing from our practice of printing in the Bulletin only what is strictly related to the A. L. A. because we believe these figures will be in a way supplemental to those collected by the A. L. A.

	Volumes in library	Volumes added, 1914-15	Expended for books, 1914-15	Appropriation, 1915-16	Staff	Total salary account
Brown .....	215,000	15,000	\$ 8,544.41	\$10,000.00	10	\$ 9,390.00
California .....	304,662	23,038 <sup>1</sup>	30,000.00	30,000.00	40	46,110.00
Chicago .....	458,616	28,280	34,821.82	40,568.68	94	72,028.00
Columbia .....	630,075	21,714	45,000.00	50,000.00	74	68,000.00
Cornell .....	461,129	15,615	12,631.73	23,909.25	21	23,008.00
Illinois .....	326,893	44,306	57,225.00	55,000.00	51	47,438.00
Indiana .....	104,502	5,939	14,215.70	.....	8	11,600.00
Iowa .....	114,895	7,688	15,000.00	15,000.00	11	8,800.00
Johns Hopkins Univ..	190,814	8,136	15,253.13	22,000.00	14	11,837.50
Kansas .....	101,940	7,162	15,000.00	20,000.00	16	11,665.00
Leland Stanford.....	263,657	24,535	58,076.70	31,834.00	25	29,230.00
Michigan .....	352,718	15,580	23,902.55	32,000.00	35	29,555.00
Minnesota .....	207,406	22,406	46,774.83	51,084.00	29	33,010.00
Missouri .....	138,133	8,916	13,837.00	15,800.00	15	12,705.00
Nebraska .....	121,270	6,220	16,000.00	17,000.00	13	11,600.00
Northwestern .....	102,874	4,557	12,530.72	8,400.00	10	9,300.00
North Dakota.....	55,843	2,672	3,217.61	3,430.00	5	5,470.00
Oberlin .....	303,576	16,411	6,222.00	6,811.00	15	12,500.00
Ohio .....	147,265	9,688	18,350.00	22,000.00	18	16,200.00
Pennsylvania .....	413,519	23,706	17,915.95	23,508.88	29	22,000.00
Princeton .....	373,224	41,239	21,923.00	45,000.00	34	23,690.12
South Dakota.....	30,000	5,000	5,000.00	3,000.00	2	2,570.00
Texas .....	109,032	9,811	21,620.00	23,595.00	14	15,060.00
Washington .....	64,991	6,661	12,000.00	10,000.00	9	12,130.00
Wisconsin <sup>2</sup> .....	235,400	11,480	26,241.00	26,000.00	20	26,585.00
Yale .....	1,000,000	84,581	31,888.76	.....	43	40,922.07

<sup>1</sup>Including department libraries in this figure only.

<sup>2</sup>Not including State Historical Society Library of 185,000 volumes in the same building.



## SPONSORS FOR KNOWLEDGE

(See Bulletin of the A. L. A., January, 1916, pp. 25-26, and March, 1916, pp. 83-85.)

There are now (April 27) 58 sponsors, as shown by the appended cumulated list. For particulars regarding the plan, see numbers of Bulletin above referred to. Reprints of these articles will be sent free to anyone on application to the American Library Association, 78 East Washington street, Chicago.

029.5 —Indexes and indexing. H. W. Wilson Co., White Plains, N. Y.

050 —Literary annuals. F. W. Faxon, 83 Francis St., Fenway, Boston.

050 —Periodical literature, bibliography of, F. W. Faxon.

050 —Serials currently received in Boston. T. J. Homer, 4 Linwood Square, Roxbury, Mass.

096 —Manuscripts, illuminated. Gordon W. Thayer, Harvard College Library, Cambridge, Mass.

174 —Vocational guidance. Vocation Bureau, F. J. Allen, 6 Beacon St., Boston, Mass.

267.3 —Young Men's Christian Association. International Y. M. C. A. College, J. T. Bowne, librarian, Springfield, Mass.

310 —Almanacs, comparison of various. Library School, New York Public Library, 476 Fifth Ave., New York.

324 —Proportional representation. American Proportional Representation League, C. G. Hoag, general secretary, Haverford, Pa.

328.26—Direct legislation (Initiative and Referendum, Recall). Editors of "Equity," 1520 Chestnut St., Philadelphia.

331 —Labor. Chicago Public Library.

331.87—Syndicalism. St. Louis Public Library.

332 —Banking and credit. Library of American Bankers' Association, 5 Nassau St., New York.

336.2 —Single tax. Louis F. Post, Assistant Secretary, Dept. of Labor, Washington, D. C.

336.2 —Taxation. Massachusetts State Library, Boston.

338 —Commercial gas. National Commercial Gas. Co., 61 Broadway, N. Y.

351.94—Judicial administration (or court reform). American Judicature Society, 1732 First National Bank Bldg., Chicago.

352 —Commissions and commission-manager plans of government. H. S. Gilbertson, secretary National Short Ballot Organization, 383 Fourth Ave., N. Y.

352.7 —Toll gates and toll roads. Frederick J. Wood, 147 Milk St., Boston.

360 —Philanthropic foundations. Ivy L. Lee, 61 Broadway, New York.

368.1 —Fire protection. National Fire Protection Association, 87 Milk St., Boston, Mass.

369.42—Boys' clubs. International Y. M. C. A. College, J. T. Bowne, librarian, Springfield, Mass.

374 —Correspondence clubs, international. Eugene F. McPike, 1200 Michigan Ave., Chicago.

380 —Public utilities commission, railroad commissions and their reports. Utilities Publication Committee, 50 Church St., New York.

383 —Philately. Springfield (Mass.) City L.

385 —Railway economics. Bureau of Railway Economics Library, Homer Bldg., 13th and F Sts., Washington.

386 —Erie Canal. Buffalo Public Library.

408.9 —International language bureau (Switzerland). E. F. McPike, 1200 Michigan Ave., Chicago.

408.9 —Esperanto. G. W. Lee, 147 Milk St., Boston.

408.9 —Ido. Eugene F. McPike, 1200 Michigan Ave., Chicago.

411 —Alphabet, universal. Robert Stein, Bureau of Crop Estimates, Department of Agriculture, Washington, D. C.

427 —Dialect. American Dialect Society, Percy W. Long, Secretary, War-

- ren House, Harvard University, Cambridge.
- 614.8 —Accidents. David S. Beyer, manager Accident Prevention Dept., Mass. Employes' Insurance Assn., 185 Devonshire St., Boston.
- 620 —Engineering (civil, mechanical, electrical and railway). Engineering Magazine, L. O. Kellogg, Associate Editor, 140-142 Nassau St., New York.
- 621.3 —Electrical merchandising. W. G. Stetson, Boston Edison Co., 39 Boylston St., Boston, Mass.
- 621.33—Electric railways. C. B. Fairchild, Jr., Phila. Rapid Transit Co., 1035 Land Title Bldg., Philadelphia.
- 621.5 —Refrigeration. Am. Society of Refrigerating Engineers, W. H. Ross, Sec'y, 154 Nassau St., N. Y.
- 628.46—Snow, removal of. Lewis A. Armistead, 101 Milk St., Boston.
- 636.1 —Horse. Mounted Service School, J. A. Crane, 1st Lieutenant, 5th Field Artillery, Secretary, Fort Riley, Kans.
- 656 —Railroads. Ivy L. Lee, 61 Broadway, N. Y.
- 658 —Scientific research as applied to business. Waldemar Kaempfert, Editor Popular Science Monthly, 239 Fourth Ave., New York.
- 660 —Metallurgical and chemical engineering. W. P. Cutter, 29 W. 39th St., N. Y.
- 664.8 —Perishable commodities, transportation of. Eugene F. McPike, Mgr. Perishable freight service, Illinois Central R. R., 1200 S. Michigan Ave., Chicago.
- 664.9 —Packing industry. John Crerar L., Chicago.
- 710 —City planning. Frank A. Bourne, 79 Kilby St., Boston.
- 720 —Architecture and furniture, colonial. Worcester (Mass.) Free Public Library.
- 728 —Houses, pictures of old, outside of New England. Library, Boston Athenaeum.
- 740 —Decorative art. Boston Public Library.
- 795 —Playing cards, foreign and domestic. Walter Cox Green, 572 Chestnut St., Meadville, Pa.
- 796 —New England, outdoor. Helen Granger, 47 Prentiss St., Cambridge, Mass.
- 796 —Play and recreation. Playground and Recreation Association of America, 1 Madison Ave., New York.
- 811.36—Whittier, J. G. Haverhill (Mass.) P. L.
- 821.31—Spenser, Edmund. Percy W. Long, Warren House, Harvard University, Cambridge, Mass.
- 929.6 —Heraldry, American. Charles K. Bolton, Boston Athenaeum.
- 974.45—Essex Co., Mass., genealogy and local history of. Haverhill (Mass.) P. L.
- 974.48—Plymouth Co., Mass. Brockton (Mass.) P. L.
- 974.79—Niagara Frontier. Buffalo Public Library.
- 975.2 —Maryland. Bernard C. Steiner, Enoch Pratt Free Library, Baltimore, Md.
- 975.3 —Washington, D. C., sources of information in. Library of Congress, Washington, D. C.
- 977 —Great Lakes. Frederick J. Shepard, reference librarian Buffalo Public Library.

#### THE BETTER EVALUATION OF BOOKS

As we go to press we receive copy of a letter which the president of the Macmillan Company has addressed to some of the large libraries of the country on one of the most important subjects which can engage the attention of librarians, namely the better evaluation of books. We believe that the American Library Association, either through the Council or Executive Board, will want to give careful regard to the suggestions made by Mr. Brett, and perhaps appoint a committee to bring in recommendations for practical procedure, and in order that all members of the Association may be prepared for possible future discussion and consideration of the matter we are here printing the letter in full.



The Macmillan Company  
Publishers

President's Office

64-66 Fifth Ave., New York, April 25, 1916.  
George B. Utley, Esq.,

Secretary of American Library Association.

Dear Sir:

A little over a year ago I wrote an article for *The Atlantic Monthly*, calling attention to some of the difficulties in the distribution of books in this country, and as a result I had a flood of correspondence and letters from almost every state in the Union, from which I gathered that one of the most pressing needs of this country at the present time in connection with literature and its publication and distribution, is the need for some means or some practical channel through which the public may learn to discriminate easily in regard to books and their comparative worth or worthlessness.

When it is considered that more than 10,000 separate books are published in the United States every year, and when the immense extent of the country is taken into account, it can be readily seen, I think, that the population as a whole, interested in reading as it is, has no way by which a sure guide can be found to the better books in literature or the sciences as compared with the books of little worth or even no worth or value at all.

The American Library Association, it is true, publishes a valuable monthly catalogue of books which they have examined; but this catalogue is prepared with the needs of the librarians strictly in view, and does not give enough information about the books examined to serve the purpose of the general reader or the public at large.

The American public is a reading public and is desirous, I believe, of getting the best in literature and affording the encouragement to the best books which is so desirable and necessary for the advancement of our civilization, but it has at present, as I said, no sure guide by which it may know the best of the published books, discriminate the sheep from the goats. And the consequence is that the most widely advertised books, even if they are of the most trashy and worthless description, achieve the widest circulation and find their way into the hands of the greatest number of readers.

I believe that a great deal might be done to obviate this, to my mind, very great evil, if the Libraries would join hands with the great State and other Universities, and through the faculties of the Universities and the Library Committees examine the

published literature of the time and publish lists of it, showing its value and indicating the class of readers to whom it would be of use and benefit.

My suggestion roughly is (1) that the great Universities and great Libraries should work together in this matter by the appointment of readers from among the faculties of the Universities and from among the librarians and Library Reading Committees to examine all the books that are published.

(2) That the Libraries aided by the Universities should publish lists of the books that are worth while and approved by these readers, such lists being issued weekly or monthly as might be thought best; the expense of the publication of the lists to be borne as part of the current University and Library expenses.

(3) That the Libraries furnish these lists through the American Library Association as they now do their published lists, to Librarians belonging to their Association, and that in addition the lists be furnished to readers of books who might be interested in them sufficiently to apply to the Librarians for them.

(4) That each University have an adjunct to its Extension Department or Publicity Department which should furnish these lists to inquirers throughout the state in which the institution is situated, and that the official in charge of the distribution of these lists should also furnish information to inquirers about books on any subject in which the inquirer is interested.

In making this suggestion I may seem to be working only in the interests of the publishers, and yet it seems to me that it should be a part of the work of great Libraries and Universities to enlighten and adjust popular judgment and taste, especially in a country so large as this where information of the kind and character of that indicated is so difficult to arrive at. And I believe they could be of the greatest service to the country by lending themselves to a plan of this sort.

I am sending you this letter merely to make the suggestion and in order, if you have time for the matter, to get your opinion as to the feasibility of some such plan as I have suggested. If the matter could be taken up by the proper department of your Library with other Libraries throughout the country and with the great Universities, I believe that interest would be clearly manifested and that a workable plan for the proper prosecution of the matter could be readily arrived at.

I am, of course, aware that the different large Libraries have Reading Committees

who recommend books for purchase or who in some cases recommend books for black-listing as far as their Libraries are concerned. I know also of the very excellent work done by the Extension Department of the Universities in disseminating information in regard to all subjects among the people generally. What is needed here is a concerted effort along the lines which I have ventured to put before you as above, and cooperation between the Universities and Libraries to accomplish what I believe would be a very desirable end, i. e., the serving as a guide to the public in the reading of worth while books and their recommendation.

I am

Yours very truly,  
GEORGE P. BRETT.

#### N. E. A. CONFERENCE

The National Education Association will hold its summer meeting in New York City, July 1-8. The New York teachers are making plans for entertainment which will assure a very interesting as well as profitable time. Among the departments of the N. E. A. which will be of interest to members of the American Library Association is the Library Department, which is one of the most active departments in the Association, with committees on high school libraries, rural school libraries, elementary school libraries, normal school libraries and Course of Study in Library Instruction.

The meetings of the Library Department will be held July 3, 4, 5. Persons desiring copy of the Bulletins containing information concerning the meeting may secure them by applying to D. W. Springer, Secretary, Ann Arbor, Mich.

D. W. SPRINGER.

#### WANTS

**Bible Teachers' Training School Library,**  
541 Lexington Ave., New York City.

**Bibliotheca Sacra,** Oberlin, Ohio. July 1911, Oct. 1912.

**Expositor,** London, Hodder & Stoughton. June, 1906; March, April, May, 1910; Nov. 1912; Aug. 1913; Feb., Dec., 1915.

**Expository Times,** T. & T. Clark, Edin. Jan. & Dec., 1907; May, Aug., Dec., 1908; May, Nov., Dec., 1910.

**Homiletic Review,** N. Y. Funk & Wagnalls. Mar., Aug., Sept., Oct., 1907; June 1908; Jan., Oct., 1913; Mar., 1914.

**Interpreter,** L. Hewlett & Johnson. Jan. 1908; Jan. & July, 1911.

**Interstate Commerce Commission Library,**  
Washington, D. C.

**Academy of Political Science, Proceedings,** vol. 5 (any).

**Engineering News,** August 19, 1915.

**National Rivers & Harbors Congress,** 1904, 1905, 1906, 1908, 1913.

**Political Science Quarterly,** June 1915.

**McGill University Library,** Montreal, Canada.

**Public Libraries,** Vol. 12 (1907), no. 10; also title-page and Index to vol. 12. Purchase or exchange.

**San Diego, Calif., Free Public Library.**

**A. L. A. Booklist, Indexes** to vols. 5, 8 and 9.

**Wichita, Kan., City Library.**

**A. L. A. Booklist, Indexes** to vols. 8 and 9.

#### FOR SALE

**University of Chicago Library, Chicago, Ill.**

**Art Journal,** vols. 1 to 29, 1849-1877 (2 copies of vol. 2, 1859), in red half-morocco, University stamp and book plate.

**Monumenta Historiae Patriae, edita iussu, Regis Caroli Alberti, Augustae Taurinorum.** The following volumes:

**Liber Iurium Republicae Genuensis,** vols. I & II, 1854-7.

**Edicta Regum Langobardorum,** 1855.

**Scriptorum,** vol. XII, 1848.

**Chartarum,** vol. II, 1854.

**Leges Municipales,** vol. II, 1876.

**Codex Diplomaticus Sardiniae,** vol. I, 1861.

**Kingsborough's Antiquities of Mexico,** London, 1831-48. 9 vols., folio. Colored plates. Bound in ¼ green morocco. Stamp and plates of University of Chicago.

#### FOR SALE OR EXCHANGE

**Baylor University Library, Waco, Texas.**

**American Journal of Sociology,** vols. 1-9.

**Annals of American Academy,** vol. 1.

**Century Magazine,** new series, vols. 1-8, 11, 14, 16, 21-24, 26-28, 31, 33, 37, 39-43, and 45-47.

**Christian Review,** vols. 17-18.

**Littell's Living Age,** vols. 107-111, 121, 123, 125, 133-4, 137-8, 142, 158.

**Scribner's Monthly (Century),** vols. 16, 19-21.



## BULLETIN 1916

OF THE

## AMERICAN LIBRARY ASSOCIATION

Entered as second-class matter December 27, 1909 at the Post Office at Chicago, Ill., under  
Act of Congress of July 16, 1894.

VOL. 10, No. 5.

CHICAGO, ILL.

SEPTEMBER, 1916

## HANDBOOK, 1916

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# CHARTER

## COMMONWEALTH OF MASSACHUSETTS

Be it known, that whereas Justin Winsor, C. A. Cutter, Samuel S. Green, James L. Whitney, Melvil Dui, Fred B. Perkins and Thomas W. Bicknell, have associated themselves with the intention of forming a corporation under the name of the American Library Association for the purpose of promoting the library interests of the country by exchanging views, reaching conclusions, and inducing co-operation in all departments of bibliothecal science and economy; by disposing the public mind to the founding and improving of libraries; and by cultivating good will among its own members, and have complied with the provisions of the statutes of this Commonwealth in such case made and provided, as appears from the certificate of the President, Treasurer, and Executive Board of said corporation, duly approved by the Commissioner of Corporations, and recorded in this office:

Now, therefore, I, Henry B. Peirce, Secretary of the commonwealth of Massachusetts, do hereby certify that said Justin Winsor, C. A. Cutter, Samuel S. Green, James L. Whitney, Melvil Dui, Fred B. Perkins and Thomas W. Bicknell, their associates and successors, are legally organized and established as, and are hereby made an existing corporation under the name of the American Library Association, with the powers, rights, and privileges, and subject to the limitations, duties, and restrictions, which by law appertain thereto.

Witness my official signature hereunto subscribed, and the seal of the Commonwealth of Massachusetts hereunto affixed this tenth day of December in the year of our Lord one thousand eight hundred and seventy-nine.

HENRY B. PEIRCE,  
Secretary of the Commonwealth.



# AMERICAN LIBRARY ASSOCIATION

Organized Oct. 6, 1876; Incorporated Dec. 10, 1879

This national body was organized in Philadelphia, October 6, 1876, as the immediate result of a three days' library conference held in connection with the Centennial exhibition.

Its purposes are the promotion of library interests, the interchange of experience and opinion, the obtaining of larger results from library labor and expenditure, and the advancement of the profession of librarianship.

In addition to advancing library interests generally, the Association aims:

1. By organization and force of numbers to effect needed reforms and improvements, most of which could not be brought about by individual effort.
2. By co-operation, to lessen labor and expense of library administration.
3. By discussion and comparison, to utilize the combined experiments and experience of the profession in perfecting plans and methods, and in solving difficulties.
4. By meetings and correspondence, to promote acquaintance and *esprit de corps*.

## Offices of the Association

The executive and publishing offices of the Association are at 78 East Washington St., Chicago, on the fifth floor of the Chicago public library building. They are open daily from nine to five and members visiting Chicago may have mail sent here and are cordially invited to use the rooms. Any changes of address or position should be reported promptly to the executive office so that the membership list in the Handbook may be up-to-date and all publications may reach members promptly.

## Membership and Dues

Any person or institution engaged in library work may become a member. The annual dues are Two dollars for individuals and Five dollars for institutions, payable in advance on January 1st. An entrance fee of One dollar must be paid by individuals upon joining or rejoining if membership has lapsed. Any individual member may become a life member exempt from dues on payment of Twenty-five dollars.

All applications for membership and remittances for dues should be made to the American Library Association, 78 East Washington St., Chicago, by money orders or drafts on New York or Chicago. If local checks are sent, 10 cents exchange should be added.

## Benefits of Membership

Individual members receive the Bulletin of the American Library Association, published bi-monthly and forming an annual volume of over 400 pages, one number of which is the official Handbook and another the Proceedings of the annual meeting; they enjoy special travel and hotel rates, all conference privileges and hospitalities, and are entitled to vote for officers of the Association. Every library worker whose name is on the membership list and who pays the annual fee, helps thereby to more effective work by the Association, which in turn will accrue to the benefit of the individual member.

Institutional (library) members, in addition to the Bulletin, will receive the A. L. A. Booklist (10 issues a year), an annotated buying list of current books suitable for large and small libraries. Every library member may send one delegate to all meetings of the Association, who shall be entitled to all privileges of an individual member.

Libraries may ask Headquarters for information on any library subject.

# CONSTITUTION OF THE AMERICAN LIBRARY ASSOCIATION

Adopted 1909

## Object

Sec. 1. The object of the American Library Association shall be to promote the welfare of libraries in America.

## Membership

Sec. 2. **Members.** Any person or institution engaged in library work may become a member by paying the annual dues; and others, after election by the Executive board; but no member shall be entitled to vote at a business meeting of the Association or for the election of officers until the annual meeting of the calendar year following his accession to membership. The annual dues of the Association shall be two dollars for individuals and five dollars for libraries and other institutions, payable in advance in January, save that for the first year the dues for individuals shall be three dollars.

Sec. 3. **Honorary Members.** On nomination of the Council, honorary members may be elected by unanimous vote at any meeting of the Association.

Sec. 4. **Life Members and Fellows.** Any individual member may become a life member, exempt from dues, by paying \$25. On payment of \$100 any individual member may become a life fellow. An individual life member may become a life fellow on payment of \$75.

## Endowment Fund

Sec. 5. All receipts from life and perpetual memberships and life fellowships, and all gifts for endowment purposes, shall constitute an endowment fund, which shall be invested and the principal kept forever inviolate. The interest shall be expended as the Executive board may direct. The endowment fund shall be in the custody of three trustees, one of whom shall be elected by ballot at each annual meeting, to hold office for three years from the date of his election and until his successor

shall be elected. No money from the endowment fund shall be invested or expended except on check signed by a majority of the trustees.

## Management

Sec. 6. The business of the Association, except as hereinafter specifically assigned to other bodies, shall be entrusted to the Executive board. But the Association may, by a three-fourths vote of those present and voting, take direct action, or revise the action of the Executive board or Council, or give them mandatory instructions.

## Officers and Committees

Sec. 7. The officers of the Association shall be a president, first and second vice-presidents, a secretary, and a treasurer. The president and vice-presidents shall be elected at each annual meeting of the Association. The secretary and treasurer shall be chosen by the Executive board, shall hold office at its pleasure, and receive such salaries as it shall fix.

Sec. 8. **President and Vice-Presidents.** The president shall be the representative head of the Association. In case of his death, resignation, or inability to serve, the ranking vice-president shall become president.

Sec. 9. **Secretary.** The secretary, subject to the general authority of the president and of the Executive board, shall be the active executive officer of the Association. He shall keep a record of the attendance and proceedings at each meeting of the Association, Council or Executive board, and serve as agent for the treasurer in collecting membership dues.

Sec. 10. **Treasurer.** The treasurer shall record all receipts and disbursements, pay bills, on approval of the chairman of the finance committee or of a member designated by that committee, and make an annual report to the Association covering the calendar year.



**Sec. 11. Executive Board.** The president and vice-presidents, together with six other members elected as hereinafter specified, shall constitute the Executive board. At the annual meeting of 1909 there shall be elected by ballot six persons to serve as the above mentioned elective members of the Executive board. Immediately after their election they shall by lot divide themselves into three equal classes, of which the term of the first shall expire in 1910, of the second in 1911, and of the third in 1912. In 1910 and at each annual meeting of the Association thereafter, there shall be elected by ballot for a three years' term, two members of the Executive board to take the place of those whose term will thus expire. The Executive board shall administer the business affairs of the Association except those specifically assigned to other bodies, or dealt with by direct vote of the Association as hereinbefore provided. It shall appoint the non-elective and assistant officers, and all standing committees; and fix the salaries of all paid officers of the Association. It shall have authority to arrange the program for the annual meeting and to decide upon the presentation and printing of papers and reports. It shall have authority to include in the publications of the Association so much of the program, notices, circulars, and proceedings of affiliated associations as it may deem advisable.

**Sec. 12. Finance Committee.** There shall be a finance committee of three, the chairman of which shall be chosen from the Executive board. The finance committee shall prepare annual and supplementary budgets, within which appropriations shall be made by the Executive board, and no expense shall be incurred in behalf of the Association by any officer or committee in excess of the authorized appropriation. The finance committee shall audit the accounts of the secretary, treasurer and trustees of the endowment fund and report to the Association at the annual meeting.

**Sec. 13. Votes by Correspondence.** Approval in writing by a majority of a board or committee voting shall have the force

of a vote, provided no member expresses disapproval.

#### Council

**Sec. 14. Membership.** The Council shall consist of the Executive board, all ex-presidents of the Association who continue as members thereof, all presidents of affiliated societies who are members of the Association, twenty-five members elected by the Association at large, and twenty-five elected by the Council itself and one member from each state, provincial and territorial library association or any association covering two or more such geographical divisions which complies with the conditions for such representation set forth in the by-laws. The elected members shall be chosen five each year by the Association and Council respectively, to hold office for five years, except that at the annual meeting of 1909 the existing Council shall elect twenty-five and shall divide them by lot into five classes to hold one, two, three, four and five years respectively.

**Sec. 15. Meetings.** The Council shall hold at least two meetings a year, one of which shall be at the time and place of the annual meetings of the Association. Other meetings shall be called upon request of twenty members.

**Sec. 16. Duties.** The Council may consider and discuss library questions of public and professional interest, and by a two-thirds vote adopt resolutions on these or any other matters of library policy or practice, and no resolutions, except votes of thanks and on local arrangements shall be otherwise adopted. In particular it shall consider and report upon questions which involve the policy of the Association as such; and no such questions shall be voted upon by the Association, except upon a three-fourths vote of the Association deciding for immediate action, without a previous reference to the Council for consideration and recommendation. It may by two-thirds vote affiliate with the American Library Association, upon suitable conditions, other organizations kindred in purpose and by the same vote establish sec-

tions of the Association. It may nominate honorary members.

#### Terms of Office

Sec. 17. All officers, members of the Council and members of the Executive board elected by the Association shall serve until the adjournment of the meeting at which their successors are chosen.

#### Publishing Board

Sec. 18. The publishing board shall consist of five members appointed by the Executive board for terms of not more than three years, one of whom shall be chosen from the Executive board. Its object shall be to secure the preparation and publication of such catalogs, indexes and other bibliographic and library aids as it may approve.

Sec. 19. The publishing board shall annually appoint its chairman and secretary.

Sec. 20. No work involving the expenditure of money shall be undertaken except by a vote of a majority of the whole board, and the Association shall not be liable for any debts incurred by the publishing board. The treasurer of the Association shall serve as treasurer of the publishing board, but shall keep separate accounts. With the approval of the finance committee, money may be apportioned by the Executive board from the treasury of the Association for the running expenses of the publishing board.

Sec. 21. The publishing board shall report in print at each annual meeting of the Association.

#### Meetings

Sec. 22. **Annual Meeting.** There shall be an annual meeting of the Association at such place and time as may be finally determined by the Executive board.

Sec. 23. **Special Meetings.** Special meetings of the Association may be called by the Executive board, and shall be called by the president on request of twenty members of the Association. At least one month's notice shall be given, and only business specified in the call shall be transacted.

Sec. 24. **Quorum.** Forty members shall constitute a quorum of the Association and twenty of the Council.

#### Amendments and By-Laws

Sec. 25. **Amendments.** This constitution may be amended by a three-fourths vote of those present and voting at two successive meetings of the Association, provided that notice of the amendments be sent to each member of the Association at least one month before final adoption.

Sec. 26. **By-Laws.** By-laws may be adopted by vote of the Association upon recommendation of the Executive board or after reference to and report from the Executive board. Any by-law may be suspended by a three-fourths vote of those present and voting at any meeting of the Association.

#### BY-LAWS

Sec. 1. Any person renewing membership shall pay all arrears of dues or dues required of new members. Members whose dues are unpaid at the close of the annual conference and who shall continue such delinquency for one month after notice of the same has been sent by the treasurer, shall be dropped from membership.

Each new member shall be assigned a consecutive number in the order of first joining and paying dues. A delinquent member rejoining shall receive his original number. It shall be the duty of members to inform the secretary promptly of any change of address.

The fiscal year of the Association shall be the calendar year.

Sec. 2. At least three months prior to the annual meeting of the Association the Executive board shall appoint a committee of five, no one of whom shall be a member of the Board, to nominate the elective officers and other members of the Executive board, trustees of the Endowment fund, and such members of the Council as are to be chosen by the Association under the provisions of Sec. 14 of the constitution.

This committee shall report to the Ex-



executive board, which shall after adoption of the report publish its nominations in the Bulletin at least one month prior to the annual meeting of the Association and shall place such nominations before the Association on a printed ballot which shall be known as the "Official Ballot." The Board shall also include on such ballot other nominations filed with the secretary by any five members of the Association at least twenty-four hours before election, provided that with the petition containing such nominations or noted upon it, shall be filed the consent of the person or persons so nominated.

In general, nominations to the Council shall be made with a view of having it representative of all sections of the country and of the principal classes of libraries included in the Association. No person shall be nominated as president, first or second vice-president or councilor of the Association for two consecutive terms. No more than the required number of nominations shall be made by the committee. The position and residence of each nominee shall be given on the official ballot.

Sec. 3. At the first meeting of the Council at each annual conference, there shall be designated a committee of five to nominate the new members of the Council which the Council itself is to elect for the next ensuing term. This committee shall report to the Council, and the election by the Council shall be by ballot. The prohibition in Sec. 2 of the re-election of a councilor for two consecutive terms shall not apply to the councilors elected by the Council itself.

Sec. 3a. Each state, territorial and provincial library association (or any association covering two or more such geographical divisions) having a membership of not less than fifteen members, may be represented in the Council by the president of such association, or by an alternate elected at the annual meeting of the association. The annual dues shall be \$5.00 for each association having a membership of fifty or less, and ten cents per additional capita where membership is above

that number. The privileges and advantages of the A. L. A. conferences shall be available only to those holding personal membership or representing institutional membership in the Association or to members of other affiliated societies.

Sec. 4. In case of a vacancy in any office, except that of president, the Executive board may designate some person to discharge the duties of the same *pro tempore*.

Sec. 5. The president and secretary, with one other member appointed by the Executive board, shall constitute a program committee, which shall, under the supervision of the Executive board, arrange the program for each annual meeting, and designate persons to prepare papers, open discussions, etc., and shall decide whether any paper which may be offered shall be accepted or rejected, and if accepted, whether it shall be read entire, by abstract or by title. It shall recommend to the Executive board printing accepted papers entire or to such extent as may be considered desirable. Abstracts of papers to be presented at annual conferences shall be in the hands of the program committee at least two weeks before the conference.

Sec. 6. The Executive board shall appoint a committee of eight on library training, which shall from time to time investigate the whole subject of library schools and courses of study, and report the results of the investigations, with its recommendations. The membership of this committee shall be as follows: one member of a state library commission, one librarian of a free public library of at least 50,000 volumes, one librarian of a college or reference library, one library trustee, four library school graduates, including one from the faculty of a library school; one school graduate and one other member to retire each year.

Sec. 7. The Executive board shall appoint annually a committee of three on library administration to consider and report improvements in any department of library economy, and make recommenda-

tions looking to harmony, uniformity and co-operation, with a view to economical administration.

Sec. 8. The Executive board shall at each annual meeting of the Association appoint a committee of three on resolutions, which shall prepare and report to the Association suitable resolutions of acknowledgment and thanks. To this committee shall be referred all such resolutions offered in meetings of the Association.

Sec. 8a. Petitions for the establishment of sections shall be presented only by members actively engaged in the work of the proposed section and by not less than twenty such members. Before such a petition be granted by Council, it shall be referred to a special committee to be appointed by the president, which committee after investigating the grounds for the petition and the conditions regarding it, shall report to the Council as to the desirability of such section. Council shall have power to discontinue a section when, in the opinion of Council, the usefulness of that section has ceased.

Sec. 9. The objects of sections which may be established by the Council under the provisions of Sec. 16 of the constitution, shall be discussion, comparison of

views, etc., upon subjects of interest to the members. No authority is granted any section to incur expense on account of the Association or to commit the Association by any declaration of policy. A member of the Association eligible under the rules of the section may become a member thereof by registering his or her name with the secretary of the section.

Sec. 10. Provision shall be made by the Executive board for sessions of the various sections at annual meetings of the Association, and the programs for the same shall be prepared by the officers of sections in consultation with the program committee. Sessions of sections shall be open to any member of the Association, but no person may vote in any section unless registered as a member of the same. The registered members of each section shall, at the final session of each annual meeting, choose a chairman and secretary, to serve until the close of the next annual meeting.

Sec. 11. The vote of institutional members shall be cast by the duly designated representative whose credentials are filed with the secretary. In the absence of such designation or of such delegate the vote may be cast by the chief librarian or ranking executive officer in attendance at the meeting.

## MEMBERS CLASSIFIED

### MEMBERSHIP BY POSITION

Institutional Members .....	466
Affiliated State Associations.....	19
Trustees .....	69
Library Commissions .....	60
Chief Librarians .....	842
Heads of Departments and Branch Librarians.....	704
Assistants .....	708
Library School Instructors .....	32
Library School Students .....	27
Editors .....	19
Commercial Agents .....	68
Others .....	174
Total.....	3,188



## MEMBERSHIP BY STATES

	1914	1915	1916		1914	1915	1916
Alabama .....	13	15	21	Vermont .....	23	19	20
Arizona .....	5	6	6	Virginia .....	16	14	17
Arkansas .....	2	5	2	Washington .....	60	75	63
California .....	111	178	149	West Virginia .....	4	5	5
Colorado .....	22	22	27	Wisconsin .....	79	95	103
Connecticut .....	79	75	80	Wyoming .....	2	7	6
Delaware .....	6	6	5	Canada .....	41	45	42
District of Columbia...	139	130	123	Alberta .....	4	7	6
Florida .....	9	9	8	British Columbia...	4	8	6
Georgia .....	28	22	24	Manitoba .....	2	2	2
Idaho .....	4	4	6	New Brunswick.....	1	2	2
Illinois .....	260	272	288	Nova Scotia.....	1	1	2
Indiana .....	66	72	68	Ontario .....	20	18	16
Iowa .....	53	69	78	Quebec .....	7	5	7
Kansas .....	32	36	37	Saskatchewan .....	2	2	1
Kentucky .....	20	19	19				
Louisiana .....	10	10	9	Total .....	2869	2992	3152
Maine .....	23	19	22				
Maryland .....	29	25	25	FOREIGN			
Massachusetts .....	294	297	280	(Including U. S. De-			
Michigan .....	91	101	105	pendencies)			
Minnesota .....	55	69	70				
Mississippi .....	3	3	2	Alaska .....	..	1	1
Missouri .....	56	61	74	Australia .....	1	1	1
Montana .....	8	13	17	Canal Zone .....	..	1	1
Nebraska .....	24	21	20	Denmark .....	1	1	1
Nevada .....	2	1	1	England .....	9	7	7
New Hampshire .....	25	29	29	Finland .....	..	..	1
New Jersey.....	80	82	110	France .....	2	1	1
New Mexico.....	2	2	1	Germany .....	3	2	1
New York.....	567	525	602	Hawaii .....	4	4	5
North Carolina.....	13	12	12	India .....	1	3	5
North Dakota.....	18	25	23	Italy .....	1	..	..
Ohio .....	149	152	170	Japan .....	3	3	3
Oklahoma .....	10	13	16	New Zealand.....	1	1	1
Oregon .....	38	50	46	Norway .....	2	1	1
Pennsylvania .....	190	176	206	Philippine Islands.....	5	4	3
Rhode Island.....	46	40	39	Porto Rico .....	1	1	1
South Carolina.....	7	5	6	Scotland .....	1	1	1
South Dakota.....	8	9	9	Sweden .....	..	..	1
Tennessee .....	15	15	17	Union of South Africa..	..	1	1
Texas .....	29	30	36				
Utah .....	5	6	8	Grand Total.....	2905	3024	3188

## MEMBERSHIP BY CLASSES

	1914	1915	1916
Honorary Members .....	4	4	4
Life Fellows .....	2	2	2
Life Members .....	98	105	113
Perpetual Members .....	3	3	3
Institutional Members .....	411	460	466
Affiliated State Associations .....	17	18	19
Annual Members .....	2387	2432	2581
Total.....	2905	3024	3188

# PAST MEETINGS AND ATTENDANCE

Date	Place	Attendance	Membership Nos. in order of joining	Added each year
1876, Oct. 4-6.....	Philadelphia .....	103	1- 69	69
1877, Sept. 4-8.....	New York .....	66	70- 122	53
1877, Oct. 2-5.....	London (international) .....	21		
1878 .....	No meeting .....		123- 196	74
1879, June 30-July 2..	Boston .....	162	197- 385	189
1880 .....	No meeting .....		386- 397	12
1881, Feb. 9-12.....	Washington .....	70	398- 413	16
1882, May 24-27.....	Cincinnati .....	47	414- 454	41
1883, Aug. 14-17.....	Buffalo .....	72	455- 470	16
1884 .....	No meeting .....		471- 476	6
1885, Sept. 8-11.....	Lake George, N. Y. ....	87	477- 513	37
1886, July 7-10.....	Milwaukee .....	133	514- 594	81
1887, Aug. 30-Sept. 2..	Thousand Islands, N. Y. ....	186	595- 700	106
1888, Sept. 25-28.....	Catskill Mts., N. Y. ....	32	701- 725	25
1889, May 8-11.....	St. Louis .....	106	726- 771	46
1890, Sept. 9-13.....	Fabyans (White Mts.) .....	242	772- 884	113
1891, Oct. 12-16.....	San Francisco .....	83	885- 939	55
1892, May 16-21.....	Lakewood, Baltimore, Washington	260	940-1081	142
1893, July 13-22.....	Chicago .....	311	1082-1230	149
1894, Sept. 17-22.....	Lake Placid, N. Y. ....	205	1231-1315	85
1895, Aug. 13-21.....	Denver and Colorado Springs....	147	1316-1377	62
1896, Sept. 1-8.....	Cleveland .....	363	1378-1550	173
1897, June 21-25.....	Philadelphia .....	315	1551-1684	134
1897, July 13-16.....	London (international) .....	94		
1898, July 5-9.....	Lakewood-on-Chautauqua .....	494	1685-1825	141
1899, May 9-13.....	Atlanta, Ga. ....	215	1826-1908	83
1900, June 6-12.....	Montreal, Canada .....	452	1909-2116	208
1901, July 3-10.....	Waukesha, Wis. ....	460	2117-2390	274
1902, June 14-20.....	Boston and Magnolia, Mass.....	1018	2391-2735	345
1903, June 22-27.....	Niagara .....	684	2736-2975	240
1904, Oct. 17-22.....	St. Louis .....	577	2976-3239	264
1905, July 4-8.....	Portland, Ore. ....	359	3240-3497	258
1906, June 29-July 6..	Narragansett Pier, R. I.....	891	3498-3979	482
1907, May 23-29.....	Asheville, N. C. ....	478	3980-4325	346
1908, June 22-27.....	Minnetonka, Minn. ....	658	4326-4557	232
1909, June 28-July 3..	Bretton Woods, N. H. ....	620	4558-4704	147
1910, June 30-July 6..	Mackinac Island, Mich.....	533	4705-5010	306
1910, Aug. 28-31.....	Brussels (international) .....	46		
1911, May 18-24.....	Pasadena, Cal. ....	582	5011-5217	207
1912, June 26-July 2..	Ottawa, Canada .....	704	5218-5628	411
1913, June 23-28.....	Kaaterskill, N. Y. ....	892	5629-6018	390
1914, May 25-29.....	Washington, D. C. ....	1366	6019-6486	468
1915, June 3-9.....	Berkeley, Cal. ....	779	6487-6862	376
1916, June 26-July 1..	Asbury Park, N. J. ....	1386	6863-7260	398



# HONOR ROLL OF ATTENDANCE AT CONFERENCES

COMPILED BY MRS. HENRY J. CARR

For early honor rolls and other statistics, see Library Journal, 1892 Conference, p. 24; and vol. 23, p. 238-39.  
The following members have attended the number of Conferences indicated:

33. Henry J. Carr.
29. Mrs. Henry J. Carr.
26. R. R. Bowker, Frank P. Hill.
25. Mary Eileen Ahern, George E. Wire.
24. Clement W. Andrews, William H. Brett, Samuel Swett Green.
23. Melvil Dewey, Frederick W. Faxon, William I. Fletcher, Henry M. Utley.
22. T. L. Montgomery, E. J. Nolan, W. T. Peoples.
21. Nina E. Browne, Mrs. Alice G. Evans, Gardner M. Jones, E. C. Richardson.
20. William E. Foster, Tessa L. Kelso, Bernard C. Steiner.
18. J. C. Dana, Linda A. Eastman, Caroline M. Hewins, Herbert Putnam, Josephine A. Rathbone, W. K. Stetson, J. I. Wyer, jr.
17. W. S. Biscoe, Johnson Brigham, W. P. Cutter, C. H. Gould, Lizzie A. Williams.
16. E. H. Anderson, Arthur E. Bostwick, Eliza G. Browning, Mrs. H. L. El mendorf, Mrs. Salome Cutler Fairchild, G. S. Godard, Mary E. Hazel tine, Frank C. Patten, Lutie E. Stearns, Sula Wagner, Purd B. Wright.
15. G. F. Bowerman, Edith E. Clarke, J. C. M. Hanson, W. C. Lane, Ernst Lemcke, Mary B. Lindsay, W. T. Porter, Rose G. Stewart, Edith To bitt, Hiller C. Wellman.
14. Walter L. Brown, Anna R. Dougherty, Marilla W. Freeman, C. B. Galbreath, C. H. Hastings, Mary E. Hawley, B. Pickman Mann, Harriet L. Matthews, John G. Moulton, S. H. Ranck, Abby L. Sargent, W. F. Sewall, Bessie S. Smith, Alice S. Tyler, Caroline M. Underhill.
13. E. M. Barton, William Beer, Mrs. Emma Neisser Delfino, Electra C. Doren, Mrs. E. C. Earl, W. R. Eastman, Caroline H. Garland, Sarah E. Goding, Alfred Hafner, Helen E. Haines, Henry E. Legler, C. A. Nelson, F. O. Poole, Mary E. Robbins, C. B. Roden, Agnes Van Valkenburgh, Mrs. Jessie Palmer Weber.
12. A. L. Bailey, S. H. Berry, William Warner Bishop, Cedric Chivers, George W. Cole, T. L. Cole, Mrs. F. W. Faxon, Irene A. Hackett, George W. Harris, Jane P. Hubbell, J. T. Jennings, Isabel E. Lord, Effie L. Power, Mrs. G. E. Stechert, George B. Utley, H. W. Wilson, William F. Yust.
11. Mary E. Downey, Julia E. Elliott, F. B. Gay, Adelaide R. Hasse, W. E. Henry, N. D. C. Hodges, A. H. Hopkins, Mary L. Jones, A. G. S. Josephson, Andrew Keogh, Ella M. McLoney, Katherine Patten, A. S. Root, A. J. Small, Thorvald Solberg, F. Mabel Winchell.
10. John R. Anderson, Clara F. Baldwin, Paul Blackwelder, Edna D. Bullock, Mrs. D. P. Corey, H. W. Craver, Mrs. Mary H. Curran, Mrs. Melvil Dewey, Mary Francis, J. T. Gerould, Chalmers Hadley, J. L. Harrison, Theresa Hitchler, Anna G. Hubbard, Jessie F. Hume, George Iles, Henry F. Jenks, R. H. Johnston, Ada Alice Jones, Mrs. Gardner M. Jones, T. W. Koch, G. W. Lee, Anna C. Moore, Nina K. Preston, W. C. Rowell, Adam Strohm, Elizabeth P. Thurston, Adelaide Underhill, Elizabeth B. Wales, Beatrice Winsler.

## PAST OFFICERS

The following tabulation of officers of the American Library Association has been compiled by Mrs. Henry J. Carr. For additional particulars see Library Journal, vol. 23: 569-570, 614-615, 660-661.

PRESIDENTS	Year	Presided at the following conferences:
Justin Winsor <sup>1</sup> .....	1876-85	Philadelphia; New York; Boston; Washington; Cincinnati; Buffalo; Lake George.
William Frederick Poole <sup>2</sup> .....	1885-87	Milwaukee; Thousand Islands.
Charles Ammi Cutter <sup>3</sup> .....	1887-89	Catskill Mts.; St. Louis.
Frederick Morgan Crunden <sup>4</sup> .....	1889-90	Fabyans (White Mountains).
Melvil Dewey .....	1890-July 1891	San Francisco.
Samuel Swett Green .....	July-Nov. 1891	Lakewood, N. J., Baltimore and Washington.
William Isaac Fletcher .....	1891-92	Chicago.
Melvil Dewey .....	1892-93	Lake Placid, N. Y.
Josephus Nelson Larned <sup>5</sup> .....	1893-94	Denver.
Henry Munson Utley .....	1894-95	Cleveland.
John Cotton Dana .....	1895-96	Philadelphia.
William Howard Brett .....	1896-97	Lakewood (Chautauqua), N. Y.
Justin Winsor <sup>1</sup> .....	July-Oct. 1897	Atlanta.
Herbert Putnam .....	Jan.-Aug. 1898	Montreal.
William Coolidge Lane .....	1898-99	Waukesha, Wis.
Reuben Gold Thwaites <sup>7</sup> .....	1899-1900	Boston and Magnolia, Mass.
Henry James Carr .....	1900-01	Niagara Falls.
John Shaw Billings <sup>8</sup> .....	1901-02	St. Louis.
James Kendall Hosmer .....	1902-03	Portland, Ore.
Herbert Putnam .....	1903-04	Narragansett Pier, R. I.
Ernest Cushing Richardson .....	1904-05	Asheville, N. C.
Frank Pierce Hill .....	1905-06	Lake Minnetonka, Minn.
Clement Walker Andrews .....	1906-07	Bretton Woods, N. H.
Arthur Elmore Bostwick .....	1907-08	Mackinac Island, Mich.
Charles Henry Gould .....	1908-09	Pasadena, Cal.*
Nathaniel Dana Carlile Hodges ..	1909-10	Ottawa, Canada.
James Ingersoll Wyer, Jr. ....	1910-11	Kaaterskill, N. Y.
Mrs. Theresa West Elmendorf ..	1911-12	Washington, D. C.
Henry Eduard Legler .....	1912-13	Berkeley, Cal.
Edwin Hatfield Anderson .....	1913-14	Asbury Park, N. J.**
Hiller Crowell Wellman .....	1914-15	
Mary Wright Plummer <sup>9</sup> .....	1915-16	
Walter Lewis Brown .....	1916-	

<sup>1</sup> Died Oct. 22, 1897.

<sup>2</sup> Died March 1, 1894.

<sup>3</sup> Died Sept 8, 1903.

<sup>4</sup> Died Oct. 28, 1911.

<sup>5</sup> Died Aug. 15, 1913.

<sup>6</sup> Died March 11, 1913.

<sup>7</sup> Died Oct. 22, 1913.

<sup>8</sup> Died Sept. 21, 1916.

\* President absent. General sessions presided over by ex-presidents Green, Hill, Carr, Andrews, Bostwick, and ex-vice-president Alice S. Tyler.

\*\* President absent. General sessions presided over by vice-presidents Brown and Hadley.



**SECRETARIES**

Melvil Dewey, 1876-90.  
 William E. Parker and Miss Mary Salome  
 Cutler, 1890-July 1891.  
 Frank Pierce Hill, 1891-95.  
 Henry Livingston Elmendorf, 1895-96.  
 Rutherford Platt Hayes, 1896-97.  
 Melvil Dewey, 1897-98.  
 Henry James Carr, 1898-1900.  
 Frederick Winthrop Faxon, 1900-02.  
 James Ingersoll Wyer, Jr., 1902-09.  
 Chalmers Hadley, 1909-11.  
 George Burwell Utley, 1911-

**RECORDERS**

Ernest Cushing Richardson, 1887-89.  
 George Thomas Little, 1889-92.  
 Henry Munson Utley, 1892-93.  
 Henry James Carr, 1893-95.  
 Charles Alexander Nelson, 1895-96.  
 Gardner Maynard Jones, 1896-97.  
 Helen Elizabeth Haines, 1897-1907.  
 Lutie Eugenia Stearns, 1907-08.  
 Mary Eileen Ahern, 1908.  
 Alice Bertha Kroeger, 1908-09.

**REGISTRAR**

Nina E. Browne, 1889-1909.

**TREASURERS**

Melvil Dewey, Oct. 1876-April 1877.  
 Charles Evans, April 1877-Sept. 1878.  
 Melvil Dewey, 1897-98.  
 Frederick Jackson, April 1879-July 1880.  
 Melvil Dewey, July 1880-Dec. 1880; Chair-  
 man Finance Committee, Dec. 1880-  
 March 1881.  
 Frederick Jackson, March 1881-May 1882;  
 Chairman Finance Committee, May 1882-  
 Sept. 1882.  
 James Lyman Whitney, Sept. 1882-Oct.  
 1886.  
 Henry James Carr, Oct. 1886-Sept. 1893.  
 George Watson Cole, Sept. 1893-Aug. 1895.  
 Edwin Hatfield Anderson, Aug. 1895-Aug.  
 1896.  
 George Watson Cole, Sept. 1896-Nov. 1896.  
 Charles Knowles Bolton, Dec. 1896-June  
 1897.  
 Gardner Maynard Jones, June 1897-Sept.  
 1906.  
 George Franklin Bowerman, Sept. 1906-  
 Aug. 1907.  
 Anderson Hoyt Hopkins, Aug. 1907-July  
 1908.  
 Purd B. Wright, July 1908-Jan. 1910.  
 Carl B. Roden, Jan. 1910-

## OFFICERS, 1916-1917

### President

Walter L. Brown, Public library, Buffalo, N. Y.

### First Vice-President

Harrison W. Craver, Carnegie library, Pittsburgh, Pa.

### Second Vice-President

George H. Locke, Public library, Toronto, Canada.

### Executive Board

The president, vice-presidents and six other members as follows:

#### *For term expiring 1917*

Arthur E. Bostwick, Public library, St. Louis, Mo.

Judson T. Jennings, Public library, Seattle, Wash.

#### *For term expiring 1918*

Matthew S. Dudgeon, Free library commission, Madison, Wis.

Samuel H. Ranck, Public library, Grand Rapids, Mich.

#### *For term expiring 1919*

Josephine A. Rathbone, Pratt Institute, Brooklyn, N. Y.

Arthur L. Bailey, Wilmington Institute free library, Wilmington, Del.

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### Secretary

George B. Utley, 78 East Washington St., Chicago.

### Treasurer

Carl B. Roden, Public library, Chicago.

### Trustees of the Endowment Fund

W. W. Appleton, New York. (Term expires 1917.)

M. Taylor Pyne, Princeton, N. J. (Term expires 1918.)

E. W. Sheldon, New York. (Term expires 1919.)



# COUNCIL OF THE AMERICAN LIBRARY ASSOCIATION, 1916-191

## The Executive Board

- Walter L. Brown, Public library, Buffalo, N. Y.  
Harrison W. Craver, Carnegie library, Pittsburgh, Pa.  
George H. Locke, Public library, Toronto, Can.  
Judson T. Jennings, Public library, Seattle, Wash.  
Matthew S. Dudgeon, Free library commission, Madison, Wis.  
Samuel H. Ranck, Public library, Grand Rapids, Mich.  
Arthur E. Bostwick, Public library, St. Louis, Mo.  
Josephine A. Rathbone, Pratt Institute, Brooklyn, N. Y.  
Arthur L. Bailey, Institute free library, Wilmington, Del.

## Ex-Presidents Now Members

- Melvil Dewey, Lake Placid Club, N. Y.  
S. S. Green, Worcester, Mass.  
W. I. Fletcher, Amherst, Mass.  
H. M. Utley, Public library, Detroit.  
J. C. Dana, Free public library, Newark.  
W. H. Brett, Public library, Cleveland.  
Herbert Putnam, Library of Congress, Washington.  
W. C. Lane, Harvard university library, Cambridge, Mass.  
H. J. Carr, Public library, Scranton, Pa.  
E. C. Richardson, Princeton university library, Princeton, N. J.  
F. P. Hill, Public library, Brooklyn.  
C. W. Andrews, The John Crerar library, Chicago.  
A. E. Bostwick, Public library, St. Louis.  
C. H. Gould, McGill university library, Montreal.  
N. D. C. Hodges, Public library, Cincinnati.  
J. I. Wyer, Jr., State library, Albany, N. Y.  
Mrs. H. L. Elmendorf, Public library, Buffalo, N. Y.  
Henry E. Legler, Public library, Chicago.  
E. H. Anderson, Public library, New York.  
H. C. Wellman, City library, Springfield, Mass.

## Presidents of Affiliated Organizations

- John P. Dullard, National association of state libraries, New Jersey State library, Trenton, N. J.  
Luther E. Hewitt, American association of law libraries, Law library of Philadelphia, City hall, Philadelphia.  
Fannie C. Rawson, League of library commissions, Kentucky library commission, Frankfort, Ky.

## Elected by the Association at Large

### *Term expires 1917*

- F. K. Walter, State library, Albany, N. Y.  
Margaret Mann, Carnegie library, Pittsburgh, Pa.  
W. W. Bishop, University of Michigan library, Ann Arbor.  
E. R. Perry, Public library, Los Angeles, Cal.  
Caroline Burnite, Public library, Cleveland, O.

### *Term expires 1918*

- Mary Eileen Ahern, "Public Libraries," Chicago.  
Cornelia Marvin, Oregon State library, Salem, Ore.  
Alice S. Tyler, Western Reserve University library school, Cleveland, O.  
R. R. Bowker, "Library Journal," New York.  
A. L. Bailey, Free library, Wilmington, Del.

### *Term expires 1919*

- Adam Strohm, Public library, Detroit, Mich.  
W. R. Watson, Division of educational extension, State library, Albany, N. Y.  
Corinne Bacon, care H. W. Wilson Co., White Plains, N. Y.  
Andrew Keogh, Yale university library, New Haven, Conn.  
Effie L. Power, Carnegie library, Pittsburgh, Pa.

### *Term expires 1920*

- Carl H. Milam, Public library, Birmingham, Ala.

Herbert S. Hirshberg, Public library, Toledo, Ohio.

Mary L. Jones, Los Angeles County free library, Los Angeles, Cal.

C. E. Rush, Public library, Des Moines, Ia.

Sarah C. N. Bogle, Carnegie library school, Pittsburgh, Pa.

*Term expires 1921*

Mary F. Isom, Library Association, Portland, Ore.

Willard Austen, Cornell University library, Ithaca, N. Y.

J. C. M. Hanson, University of Chicago libraries, Chicago.

Gratla A. Countryman, Public library, Minneapolis, Minn.

Linda A. Eastman, Public library, Cleveland, Ohio.

**Elected by the Council**

*Term expires 1917*

Josephine A. Rathbone, Pratt Institute, Brooklyn, N. Y.

Mrs. Blewett Lee, 716 Rush St., Chicago, Ill.

Mrs. Harriet P. Sawyer, Public library, St. Louis, Mo.

M. S. Dudgeon, Wisconsin free library commission, Madison, Wis.

W. O. Carson, Department of Education, Toronto, Ont.

*Term expires 1918*

Willis H. Kerr, State normal school library, Emporia, Kan.

Mary E. Robbins, Carnegie library school, Atlanta, Ga.

Samuel H. Ranck, Public library, Grand Rapids, Mich.

*Term expires 1919*

Thomas M. Owen, Department of archives and history, Montgomery, Ala.

Edith Tobitt, Public library, Omaha, Neb.

Walter L. Brown, Public library, Buffalo, N. Y.

Edith A. Phelps, Oklahoma City, Okla.

Charles F. D. Belden, State library, Boston, Mass.

*Term expires 1920*

George F. Bowerman, Public library, Washington, D. C.

W. N. C. Carlton, Newberry library, Chicago, Ill.

Mrs. Elizabeth Claypool Earl, Indiana public library commission, Connersville, Ind.

Mary E. Hall, Girls' High School library, Brooklyn, N. Y.

Harold L. Leupp, University of California library, Berkeley, Cal.

*Term expires 1921*

Gertrude E. Andrus, Public library, Seattle, Wash.

Chalmers Hadley, Public library, Denver, Colo.

Isadore G. Mudge, Columbia University library, New York City.

W. T. Porter, 909 Fourth National Bank Building, Cincinnati, Ohio.

A. S. Root, Library school, New York public library, New York City.

**Affiliated State Library Associations**

(Entitled to representation on the Council by the president or by an alternate elected at the annual meeting. For list of affiliated associations see page 606.)



## STANDING COMMITTEES, 1916-1917

### Finance

- H. W. Craver, Carnegie library, Pittsburgh, Pa.  
C. W. Andrews, John Crerar library, Chicago.  
F. O. Poole, Association of the Bar library, New York City.

### Publishing Board

- Henry E. Legler, chairman, Public library, Chicago (term expires 1917).  
Mrs. H. L. Elmendorf, Public library, Buffalo, N. Y. (term expires 1919).  
H. C. Wellman, City library, Springfield, Mass. (term expires 1917).  
M. S. Dudgeon, Wisconsin free library commission, Madison, Wis. (term expires 1918).  
A. E. Bostwick, Public library, St. Louis, Mo. (term expires 1918).

### Public Documents

- G. S. Godard, State library, Hartford, Conn.  
Gratia A. Countryman, Public library, Minneapolis, Minn.  
Clarence B. Lester, Free library commission, Madison, Wis.  
T. M. Owen, Department of archives and history, Montgomery, Ala.  
S. H. Ranck, Public library, Grand Rapids, Mich.  
Adelaide R. Hasse, Public library, New York City.  
C. F. D. Belden, State library, Boston, Mass.  
J. P. Robertson, Provincial library of Manitoba, Winnipeg.

### Co-operation with the National Education Association

- W. H. Kerr, Kansas state normal school, Emporia, Kan.  
Mary E. Hall, Girls' high school library, Brooklyn, N. Y.  
Marie A. Newberry, Public library, New York.

- Irene Warren, 6056 Stony Island Ave., Chicago, Ill.  
Harriet A. Wood, Library association, Portland, Ore.  
E. A. Hardy, Ontario library association, Toronto, Canada.

### Library Administration

- George F. Bowerman, Public library, Washington, D. C.  
C. Seymour Thompson, Public library, Savannah, Ga.  
Linda A. Eastman, Public library, Cleveland, Ohio.

### Library Training

- A. S. Root, New York public library, Library school, New York City.  
Alice S. Tyler, Western Reserve University library school, Cleveland, Ohio.  
W. Dawson Johnston, Public library, St. Paul, Minn.  
Chalmers Hadley, Public library, Denver, Colo.  
Charlotte Templeton, Nebraska public library commission, Lincoln, Neb.  
G. O. Carpenter, trustee Public library, St. Louis, Mo.  
Grace D. Rose, Public library, Davenport, Iowa.  
Harry L. Koopman, Brown University library, Providence, R. I.

### International Relations

- Herbert Putnam, Library of Congress, Washington, D. C.  
E. C. Richardson, Princeton University library, Princeton, N. J.  
W. W. Bishop, University of Michigan library, Ann Arbor, Mich.  
Elisa M. Willard, Carnegie library, Pittsburgh, Pa.  
R. R. Bowker, "Library Journal," New York City.  
Andrew Keogh, Yale University library, New Haven, Conn.  
George H. Locke, Public library, Toronto, Can.

**Bookbuying**

- M. S. Dudgeon, Wisconsin free library commission, Madison, Wis.  
 C. B. Roden, Public library, Chicago, Ill.  
 Anna G. Hubbard, Public library, Cleveland, Ohio.  
 W. O. Carson, Department of Education, Toronto, Can.

**Bookbinding**

- Joseph L. Wheeler, Public library, Youngstown, Ohio.  
 Gertrude Stiles, Public library, Cleveland, Ohio.  
 Lloyd W. Josselyn, Public library, Jacksonville, Fla.

**Federal and State Relations**

- B. C. Steiner, Enoch Pratt free library, Baltimore, Md.  
 T. L. Montgomery, State library, Harrisburg, Pa.  
 D. C. Brown, State library, Indianapolis, Ind.  
 G. F. Bowerman, Public library, Washington, D. C.  
 C. F. D. Belden, State library, Boston, Mass.  
 T. M. Owen, Dept. of archives and history, Montgomery, Ala.  
 W. P. Cutter, Library of Engineering Societies, New York City.

**Travel**

- F. W. Faxon, Boston Book Co., Boston, Mass.  
 C. H. Brown, Public library, Brooklyn, N. Y.  
 J. F. Phelan, Public library, Chicago, Ill.

**Co-ordination**

- C. H. Gould, McGill University library, Montreal.  
 J. I. Wyer, Jr., N. Y. State library, Albany.  
 N. D. C. Hodges, Public library, Cincinnati, Ohio.  
 W. C. Lane, Harvard University library, Cambridge, Mass.  
 Herbert Putnam, Library of Congress, Washington, D. C.  
 Henry E. Legler, Public library, Chicago, Ill.  
 Alice Sanborn, Wells College library, Aurora, N. Y.  
 Mary L. Jones, County free library, Los Angeles, Cal.

**Work with the Blind**

- Mrs. Emma L. Delfino, Free library, Philadelphia, Pa.  
 Mrs. Gertrude T. Rider, Library of Congress, Washington, D. C.  
 Lucille A. Goldthwaite, Public library, New York City.  
 Mabel R. Gillis, California State library, Sacramento.  
 Laura M. Sawyer, Perkins Institution, Watertown, Mass.  
 Lucy D. Waterman, Carnegie library, Pittsburgh, Pa.

**Program**

- Walter L. Brown, Public library, Buffalo, N. Y.  
 Harrison W. Craver, Carnegie library, Pittsburgh, Pa.  
 George B. Utley, A. L. A. Executive Office, Chicago.



## SPECIAL COMMITTEES, 1916-1917

### Code for Classifiers

(Appointed by Executive Board.)

Wm. Stetson Merrill, Newberry library, Chicago.

J. C. Bay, John Crerar library, Chicago.

W. S. Biscoe, New York state library, Albany, N. Y.

W. P. Cutter, Engineering societies library, New York.

J. C. M. Hanson, University of Chicago libraries, Chicago.

Charles Martel, Library of Congress, Washington.

P. L. Windsor, University of Illinois library, Urbana, Ill.

Letetia Gosman, Princeton University library, Princeton, N. J.

Julia Pettee, Union Theological Seminary library, New York.

### Deterioration of Newsprint Paper

(Appointed by Executive Board.)

Frank P. Hill, Public library, Brooklyn, N. Y.

Cedric Chivers, 911 Atlantic Ave., Brooklyn, N. Y.

Horace G. Wadlin, Public library, Boston, Mass.

### A. L. A. Manual of Library Economy

(Appointed by A. L. A. Publishing Board.)

J. I. Wyer, Jr., New York state library, Albany, N. Y.

P. L. Windsor, University of Illinois library, Urbana, Ill.

(One vacancy.)

### Promotion and Co-operation in the Development of Printed Catalog Cards in Relation with International Arrangements

(Appointed by the Council.)

W. C. Lane, Harvard college library, Cambridge, Mass.

C. W. Andrews, John Crerar library, Chicago.

C. H. Hastings, Library of Congress, Washington.

E. H. Anderson, Public library, New York.

J. C. M. Hanson, University of Chicago libraries, Chicago.

### Ventilation and Lighting of Public Library Buildings

(Appointed by the Council.)

S. H. Ranck, Public library, Grand Rapids, Mich.

C. W. Andrews, John Crerar library, Chicago.

W. H. Brett, Public library, Cleveland, Ohio.

H. M. Lydenberg, Public library, New York.

E. D. Burton, University of Chicago libraries, Chicago.

### Investigation of Fire Insurance Rates for Libraries

(Appointed by the Council.)

M. S. Dudgeon, Free library commission, Madison, Wis.

Chalmers Hadley, Public library, Denver, Colo.

S. H. Ranck, Public library, Grand Rapids, Mich.

### On Union List of Serials

(Appointed by the Council.)

C. W. Andrews, The John Crerar library, Chicago.

A. E. Bostwick, Public library, St. Louis, Mo.

### On Compilation of Reading List on Home Economics

(To serve jointly with a committee from the Home Economics Association.)

(Appointed by the Executive Board.)

Elva L. Bascom, Wisconsin free library commission, Madison, Wis.

Linda A. Eastman, Public library, Cleveland, O.

Elizabeth Doren, Public library, Dayton, Ohio.

Mary L. Titcomb, Washington County free library, Hagerstown, Md.

Mrs. S. H. Ranck, Grand Rapids, Mich.

#### Committee on Library Work in Hospitals and Charitable and Correctional Institutions

(Appointed by the Executive Board.)

Miriam E. Carey, State board of control, St. Paul, Minn.

Julia A. Robinson, Iowa library commission, Des Moines, Ia.

E. Kathleen Jones, McLean Hospital, Waverley, Mass.

Florence R. Curtis, 500 Delaware St., S. E., Minneapolis, Minn.

Florence Waugh, State board of control, Lincoln, Neb.

Mary E. Eastwood, New York state library, Albany.

Carrie E. Scott, Public library commission, Indianapolis, Ind.

#### Decimal Classification Advisory Committee

(Appointed by the Executive Board.)

C. W. Andrews, John Crerar library, Chicago.

Corinne Bacon, care H. W. Wilson Co., White Plains, N. Y.

W. S. Biscoe, New York State library, Albany.

June R. Donnelly, Simmons College library school, Boston.

Jennie D. Fellows, New York State library, Albany.

Charles A. Flagg, Public library, Bangor, Me.

Julia Pettie, Union Theological Seminary, New York City.

Mary L. Sutliff, Library school, New York public library.

A. Law Voge, Mechanics'-Mercantile library, San Francisco. (Secretary of Committee.)

#### Publicity

(Appointed by the Executive Board.)

Mr. W. H. Kerr, Kansas State Normal School library, Emporia.

Charles H. Compton, Seattle public library.

Frederick C. Hicks, Columbia University library, New York.

Samuel H. Ranck, Grand Rapids public library.

Charles E. Rush, Des Moines public library.

William F. Yust, Rochester public library.

Mrs. Elizabeth Claypool Earl, Indiana public library commission, Connersville.

Joseph L. Wheeler, Public library, Youngstown, Ohio.

## ENDOWMENT FUNDS

Following the meeting of 1890 and through the efforts of the Trustees section to collect a permanent fund "for publishing the proceedings of the association," the Endowment fund (see sec. 5 of Constitution) was established. It amounts now to \$8,036.84. To this fund was added in 1902 the Carnegie Fund of \$100,000 given by Andrew Carnegie as a special fund, the income of which shall be applied to the preparation and publication of such reading lists, indexes and other bibliographic and literary aids as would be especially

useful in the circulating libraries of this country. By a vote of the Council, the Carnegie fund has been placed in charge of the trustees of the Endowment fund. Special mention should be made of the benefactions of George H. H. in financing several publications which the Association would not have been able to have published without such financial aid. Full information as to the investment and condition of these funds will be found in the reports of the Trustees as printed each year in the Conference Proceedings.



# AMERICAN LIBRARY ASSOCIATION PUBLISHING BOARD

**History.** The Publishing Section of the American Library Association was organized in 1886 to further co-operation among libraries in preparing and publishing bibliographies, indexes and special catalogs. In 1900 the organization was changed and the work placed in charge of a Publishing Board of five members, appointed by the executive committee of the Association. In 1902 Mr. Andrew Carnegie gave a fund of \$100,000, the income from which is to be applied to the preparation and publication of desirable library aids.

**Publications.** On the following pages is a list of the books now in print. A special feature of the bibliographic work is the annotations made by specialists.

**Prices.** Strictly net, unless otherwise indicated; postage extra on book publications.

## BOOK PUBLICATIONS

**Guide to reference books**, by Alice B. Kroeger. Revised, 1916, by Isadore G. Mudge. Cloth \$2.50 (postage extra).

Designed to help library assistants, library school students, college and normal students, teachers, etc., in gaining a knowledge of reference books quickly. It also serves as a guide to the selection of reference books for a library. A full index shows where to find in the various books of reference many topics of general interest to which there is ordinarily no clue.

Since the preceding edition of the Guide was issued in 1908 many important reference books have been issued on all subjects, and many of the old standards have been thoroughly revised. This new edition lists over one and a half times as many titles as the old and the notes are much more critical and minutely descriptive.

The new edition is so completely different from the old that it is necessary to all libraries making effort at careful reference work, and is recommended for pur-

chase to all libraries having five thousand volumes or more.

**A. L. A. Catalog**, edited by Melvil Dewey, May Seymour and Mrs. H. L. Elmen-dorf. Paper, \$1.

Can be obtained from the Superintendent of Documents, Washington, D. C., by sending a money order for \$1 in advance.

A catalog of 8,000 volumes, suitable for a popular library. Designed as a guide in buying books for public and private libraries, as a guide to readers in choosing the best books on a given subject, etc. Published 1904.

**A. L. A. Catalog, 1904-11**; edited by Elva L. Bascom. Cloth, \$1.50.

A selection of about 3,000 titles covering the years of 1904-11. Contains a list of books in the A. L. A. Catalog of 1904 which are now out of print, and a list of those in the 1904 Catalog now issued in new editions. Children's books listed separately.

**A. L. A. Index to general literature**. Edited by W. I. Fletcher. Price, cloth, \$6.

It does for general literature what Poole has done for periodicals, indexing some 6,000 volumes; collections of essays and critical biographic monographs; books of travel, general history, etc., in which chapters or parts are worthy of separate reference; reports and publications of boards and associations dealing with education, labor, health, statistics, etc.; many miscellaneous books, including some volumes of the U. S. public documents.

**Supplement to above**. Cloth, \$4.00.

Consists of a cumulation, under one alphabet, of the analytics of composite books and publications of societies and bureaus, indexed in the Annual Library Index, 1900 to 1910, inclusive, and of 125 books never before analyzed in print.

**A. L. A. Portrait Index**, edited by William C. Lane and Nina E. Browne. Cloth, \$3.

Can be obtained from the Superintendent of Documents, Washington, D. C., by sending in advance a money order for \$3.

An index to portraits (about 120,000) contained in printed books and periodicals, compiled with the co-operation of many librarians and others for the A. L. A. Publishing Board.

**Index to library reports.** By Katharine T. Moody. 185p. Cloth, \$1.

Opens up a vast amount of library economy heretofore buried in library reports. A tool for the librarian's office.

**Index to kindergarten songs.** By Margery C. Quigley. 286p. Cloth, \$1.50.

Plan is similar to that of the well-known Granger index to recitations. Three types of books are indexed: those containing only kindergarten songs, those containing both kindergarten and folk songs, and those including folk songs only.

**Hints to small libraries,** by Mary Wright Plummer. Fourth edition, thoroughly revised. Price, cloth, 75c.

**Brief guide to the literature of Shakespeare.** By H. H. B. Meyer. Paper, 50c.

"This brief guide to the literature of Shakespeare was undertaken at the request of the Drama League of America. Its object is to provide information concerning the various editions of Shakespeare's writings, and to point out at least a few of the biographies, commentaries, and criticisms which have contributed to our knowledge of the poet and his works. It is hoped that it will enable the librarian, the teacher or any one who may be interested, to select the books best suited to his particular needs, with the least expenditure of time and money."—Preface.

**Lists of material which may be obtained free or at small cost.** By Mary Josephine Booth. Paper, 25 cents.

"The aim in compiling this list has been to provide for small and medium sized libraries a selected list of material which will prove of use in supplementing at small expense the books and magazines already on the shelves. It is hoped that

it will also be found useful by teachers, especially by those who have not access to a public library."—Extract from Preface.

A large part of the material listed can be had by libraries free for the asking from the publishers. The balance is obtainable for from five to fifty cents. Geography is not included because a list on this subject, by Miss Booth, has already been issued.

## PERIODICAL

**A. L. A. Booklist,** monthly except in August and September. \$1 a year.

A magazine on book selection, listing monthly from 175 to 200 of the best of the current books. Thoroughly annotated with descriptive and evaluating notes. Classified and with index in each number. **Subject index to the A. L. A. Booklist,** v. 1-6, paper, 25c; v. 7, paper, 10c.

Substantially a subject guide to the best books since 1905. Useful as an order list in rounding out collections and as a subject headings guide to the cataloger.

## A. L. A. MANUAL OF LIBRARY ECONOMY

The following chapters, each forming a separate pamphlet, have been printed. Price 10c. each, 4c. each in lots of 25 or more of one kind.

- 1 American library history, by C. K. Bolton.
- 2 Library of Congress, by W. W. Bishop.
- 3 State library, by J. I. Wyer, Jr.
- 4 College and university library, by J. I. Wyer, Jr.
- 5 Proprietary and subscription libraries, by C. K. Bolton.
- 6 The free public library, by Isabel Ely Lord.
- 7 The high school library, by G. O. Ward.
- 8 Special libraries, by R. H. Johnston.
- 9 Library legislation, by W. F. Yust.
- 10 The library building, by W. R. Eastman.
- 11 Furniture, fixtures and equipment, by Linda A. Eastman.



- 12 Library administration, by A. E. Bostwick.
- 13 Training for librarianship, by Mary W. Plummer.
- 14 Library service, by Emma V. Baldwin.
- 15 Branch libraries and other distributing agencies, by Linda A. Eastman.
- 16 Book selection, by Elva L. Bascom.
- 17 Order and accession department, by F. F. Hopper (revised 1916).
- 18 Classification, by Corinne Bacon.
- 20 Shelf department, by Josephine A. Rathbone.
- 21 Loan work, by Carl P. P. Vitz.
- 22 Reference department, by E. C. Richardson.
- 23 Government documents (state and city), by J. I. Wyer, Jr.
- 24 Bibliography, by Isadore G. Mudge.
- 26 Bookbinding, by A. L. Bailey.
- 27 Commissions, state aid and state agencies, by Asa Wynkoop.
- 29 Library work with children, by Frances J. Olcott.
- 30 Library work with the blind, by Mary C. Chamberlain.
- 32 Library printing, by F. K. Walter.

#### CATALOGER'S AIDS

**Subject headings for use in dictionary catalogs.** Third edition, thoroughly revised by Mary J. Briggs. Contains nearly three times the material of second edition. Price, cloth, \$2.50.

**Subject headings for use in dictionary catalogs of juvenile books.** By Margaret Mann. Cloth, \$1.50. (Bound uniform with "List of Subject Headings," by Mary J. Briggs.)

"The subjects and references are those used in the dictionary catalog of juvenile books in the Carnegie Library of Pittsburgh, but the style and form have been made consistent with the A. L. A. list, thus allowing additions to be taken from that volume without loss of uniformity.

"While there has been no attempt made to supply an exhaustive list of subjects for use in any other than the juvenile catalog, it is hoped that the headings may be found

helpful for cataloging most school libraries and that they will furnish many suggestions in the selection of minute headings for the small public library, where it is often found necessary to do extensive analytical work."—Extract from the Preface.

**A. L. A. Catalog rules:** author and title entry. Cloth, 60c. Compiled by committees of the American Library Association and the (British) Library Association.

**Cataloging for small libraries.** By Theresa Hitchler. New edition and entirely rewritten matter. Enlarged from 84p. to 316p. 8° Cloth. \$1.25.

This book is the clearest, simplest and most comprehensive aid to the untrained cataloger of any tool extant. Especially designed for the small public library and the library of the high school, the normal school and the small college. Helpful also in cataloging special collections and private libraries.

#### FOREIGN BOOK LISTS

- 1 German books, compiled by Emma Gattiker. 50c.
- 2 Hungarian books, compiled by J. Maud Campbell. 15c.
- 3 French books, compiled by J. C. Bracq. 25c.
- 4 Norwegian and Danish books, compiled by Arne Kildal. Paper, 25c.
- 5 Swedish books, compiled by Valfrid Palmgren. Paper, 25c.
- 6 Polish books, compiled by Mrs. Josefa Kudlicka. Paper, 25c.
- 7 Russian books, compiled by J. Maud Campbell. 50c.

**List of French fiction,** by Mme. Sophie Cornu and William Beer. Paper, 5c. Comprises 186 titles, and is intended as a guide to reading for the young and for the family circle.

**Immigrant and library: Italian helps; with lists of selected books,** by John Foster Carr. 93p. 35c. Published by the Immigrant Education Society, New

York, and sold by the A. L. A. Publishing Board by special arrangement.

About 375 titles, to which is added a short list of periodicals and newspapers. Annotated, with title translated into English when necessary. Special attention given to the needs of readers of limited educational experience.

### LIBRARY TRACTS

On subjects pertaining to the establishment and maintenance of public libraries. The tracts are intended to be of service especially to small libraries and to be helpful in stimulating an interest in the establishment of libraries. Special reduced prices when ordered in lots of 50 or more copies.

- 2 **How to start a library**, by G. E. Wire. Revised edition. 5c.
- 5 **Notes from the art section of a library, with hints on selection and buying**, by C. A. Cutter. 5c.
- 8 **A village library**, by Mary A. Tarbell. 5c.
- 9 **Training for librarianship**, by Mary W. Plummer. 5c.
- 10 **Why do we need a public library?** Material for a library campaign, by Chalmers Hadley. 5c.

### LIBRARY HANDBOOKS

On subjects pertaining to practice. The handbooks, like the tracts, are intended to be of service to small libraries and to trustees and committees in charge of libraries. Special reduced prices when ordered in lots of 50 or more copies.

- 1 **Essentials in library administration**, by L. E. Stearns. Revised edition, 1912. 25c.
- 5 **Binding for small libraries**, by A. L. Bailey. New edition, 1915. 15c.
- 6 **Mending and repair of books**, by Margaret W. Brown. Revised, 1916, by Gertrude Stiles. 15c.
- 7 **U. S. Government documents in small libraries**, by J. I. Wyer, Jr. New edition, 1914. 15c.
- 8 **How to choose editions**, by William E. Foster. 15c.

9 **A normal library budget and its units of expense**, by O. R. Howard Thompson. 15c.

10 **Manual for libraries in hospitals, prisons, reformatories and other institutions**, by Carrie E. Scott. 25c.

### MISCELLANEOUS PUBLICATIONS

**Books for boys and girls.** By Caroline M. Hewins. 112p. Paper, 20 cents.

Contains a careful selection from the last ten years' crop of children's literature and a re-weighing of the older books. Through it all run the author's spice of annotation, the inimitable sparkling quotations gathered here and there, and her original and judicious grouping of the various related subjects.

**Graded list of stories for reading aloud.**

Compiled by Harriot E. Hassler and Carrie E. Scott. New edition, revised. Paper, 10 cents.

There are 15 stories for each grade and some late books have been introduced. Annotations and suggestions as to what parts of book should be read. Special features are list of books for the storyteller and some story hour cycles—Story of the Cid, Heroes of the crusades, Cuchulain, Hebrew tales, The Iliad, The Odyssey, Tales of American Indians, Robin Hood, and Rustem.

**A thousand books for the hospital library.**

Selected from the shelf-list of McLean Hospital, Waverley, Mass., by Edith Kathleen Jones. With annotations by Miriam E. Carey, Florence Waugh and Julia A. Robinson. 25c.

Although this list was primarily compiled for institution libraries, it will be useful in public libraries as a reading list of bright, breezy and interesting books, especially adapted to sick, convalescent and tired readers.

**Selected list of music and books about music**, for public libraries, by Louisa M. Hooper. Paper, 25c.

**Books for high schools**, compiled by Martha Wilson. Paper, 50c.

About 1,400 titles; very thoroughly an-



notated. Suited especially to town and small city high schools. Recommended to public libraries as a purchase list for young people of high school age. Adapted from list printed for Minnesota school libraries.

**Vocational guidance through the library**, by Mary E. Hall. Bibliography by John G. Moulton. (Reprinted from Massachusetts library club bulletin, January, 1914.) Price, 10c.

Inspirational and instructional. Clever practical hints and plans how every librarian may have a part in helping young people find the work they are best fitted for.

**Aids in library work with foreigners**; by Marguerite Reid and John G. Moulton. List of books for learning English; grammars and handbooks in foreign languages; books about the United States for foreigners, in various languages; and aids in selecting foreign books. Price, 10 cents; special price for 25 or more.

**Collection of social survey material**. By Florence R. Curtis. Paper, 10c.

An outline giving a suggestion as to the material for a social survey which may be gathered and filed by the local public library.

**The public school and the social center movement**, by A. E. Bostwick, 10c.

Reprint of address at the Chicago, 1912, meeting of the National Education Association.

**Standard foundation library for a rural school**. (From report of Committee on rural school libraries. Reprinted from N. E. A. proceedings, 1914.) The list contains 122 titles. 10c.

**Periodicals for the small library**, by Frank K. Walter. Price, 10c.

**Library buildings**, by W. R. Eastman. Paper, 10c.

A revised reprint of his paper read at the Waukesha conference in 1901.

**Some recent features in library architecture**. By Chalmers Hadley. Paper, 5c.

Reprinted from Berkeley Conference Proceedings.

**Inspirational influence of books in the life of children**. By Mrs. Edna Lyman Scott. Paper, 5c.

Reprinted from Berkeley Conference Proceedings.

**550 children's books: a purchase list for public libraries**. Compiled by Harriet H. Stanley. Paper, 15c.

**Library rooms and buildings**, by Charles C. Soule. Paper, 10c.

Reprinted by special request from the edition of 1902. These building suggestions are still timely and valuable.

**List of books on scientific management**, by C. Bertrand Thompson. (Reprinted by courtesy of the Harvard University Press.) Paper, 10c.

## LEAGUE OF LIBRARY COMMISSIONS PUBLICATIONS

(For sale by the A. L. A. Publishing Board.)

**Directions for the librarian of a small library**. By Zaidee Brown. Compiled for the Free public library commission of Massachusetts. Price, 10c each, 50 or more copies to one address, 4c each.

**Handbook of the League of Library Commissions, 1916**. New edition, thoroughly revised. Compiled by Henry N. Sanborn, Secretary of the League. Paper, 50c.

## A. L. A. PAPERS AND PROCEEDINGS

Proceedings for 1885, 1887, 1892, 1894, 1895, 1897, 1898, 1899, 1909, \$1.00 each.

Proceedings for 1900, 1901, 1902, 1904, 1906, 1907, 1908, 1910, 1911, 1912, 1913, 35c each.

Proceedings for 1914, 1915, \$1.00 each.

Proceedings for years other than the above are out of print.

For all information regarding the publications of the Board, address

AMERICAN LIBRARY ASSOCIATION,  
78 East Washington St., Chicago.

## SECTIONS OF THE ASSOCIATION

By means of a system of sections the practical usefulness of the A. L. A. meetings has been considerably enlarged. The section meetings, while open to all, provide especially for the needs of each class of workers, and afford more opportunity for the discussion of details. The general, or undivided, sessions are thus left free for subjects of general interest and the consideration of routine matter concerning the entire association.

Six of these sections maintain a formal organization from year to year, and take under consideration questions relating more particularly to their own province. They are as follows:

### COLLEGE AND REFERENCE SECTION

which dates from a first meeting of the college librarians held in 1889. Since then, meetings have been held regularly.

The committee on arrangements for 1917 are: H. L. Leupp, University of California library, Berkeley (for one year); H. M. Lydenberg, New York public library (for two years), M. G. Wyer, University of Nebraska library, Lincoln (for three years).

### TRUSTEES' SECTION

has had a permanent organization since the meeting of 1890.

More boards of trustees are each year recognizing the practical value of having their librarians attend the meetings, allowing them not only the time, but also necessary expenses in many cases. Equally significant is the increasing number of trustees who find that it pays to attend the A. L. A. meeting each year. By comparing views, and advising with each other on their peculiar duties, mutual aid is rendered toward the efficient discharge of the public trust committed to them. Some of the meetings of trustees are held jointly with the librarians interested in supervisory problems; others with trustees only present; thus favoring the joint and separate discussion of salaries, laws, vaca-

tions, rules for the staff, and other questions in which librarians have a personal interest that modifies their judgment.

Officers for 1916-1917 are: Chairman, W. T. Porter, Cincinnati; secretary, T. L. Montgomery, State library, Harrisburg, Pa.

### CATALOG SECTION

was established by action of the Council in 1900 and has met at each conference since the Waukesha meeting in 1901, excepting at St. Louis in 1904, when no section meetings were held.

At the Mackinac Island conference (1910) the Catalog section completed its organization by the adoption of a constitution and by-laws. Officers for 1916-17 are: Chairman, Edna L. Goss, University of Minnesota library, Minneapolis; secretary, Bessie Goldberg, Chicago public library.

### LIBRARY WORK WITH CHILDREN

At the Montreal conference in 1900 an informal meeting was held for the purpose of personal acquaintance and co-operation among those actively engaged in library work with children. As a result of this meeting the Club of children's librarians was formed, and, in recognition of this movement for closer organization and wider discussion in this field than was afforded at the general sessions of the A. L. A., the executive board, in November, 1900, established this section, which held its first meeting at Waukesha in 1901.

Officers for 1916-17 are: Chairman, Alice M. Jordan, Boston public library; secretary, Rosina C. Gymer, Cleveland public library.

### PROFESSIONAL TRAINING

This section was established by vote of the Council of A. L. A. on June 26, 1909, upon petition signed by the members of the Committee on library training. Its first meeting was held at the Bretton Woods conference and its second meeting



took place at the Mackinac Island conference, when constitution and by-laws were adopted.

Officers for 1916-17 are: Chairman, Sarah C. N. Bogle, Carnegie library school, Pittsburgh; secretary, Mrs. Harriet P. Sawyer, St. Louis public library.

#### AGRICULTURAL LIBRARIES SECTION

At the Mackinac Island conference a round table of librarians of agricultural libraries was held, at which it was voted to request the Council of the A. L. A. to create an agricultural libraries section. Conditions having been complied with, this was done at the Pasadena conference in 1911. The chairman of the section for

1917 is Charles R. Green, Massachusetts Agricultural College library, Amherst.

#### SCHOOL LIBRARIES SECTION

At the conference of 1913 and 1914 informal round table meetings of high and normal school librarians were held, and at the latter conference a formal petition was made to the Council that a section for school libraries be established. The Council in January, 1915, authorized the organization of the section, and the first meeting was held at the Berkeley conference.

Officers for 1916-17 are: Chairman, Elizabeth White, Public library, Passaic, N. J.; secretary, Orpha M. Peters, Public library, Gary, Ind.

### AFFILIATED ORGANIZATIONS

Acting under Section 16 of the Constitution and upon applications formally made by the proper officers, the Council has regularly affiliated with the American Library Association the following national organizations of kindred purpose. These societies meet annually at the time and place of meeting of the A. L. A., their

members enjoy all privileges of members of the larger body as to railroad and hotel rates and conference hospitalities, their proceedings are included in the A. L. A. conference volume and they are often formally represented by designated delegates upon the program of the Association.

#### NATIONAL ASSOCIATION OF STATE LIBRARIES

Officers for 1916-17 are as follows: President, John P. Dullard, New Jersey State library, Trenton; first vice-president, Gilson G. Glasler, Wisconsin State library, Madison; second vice-president, Frances A. Davis, Wyoming State library, Cheyenne; secretary-treasurer, Elizabeth M. Smith, New York State library, Albany.

#### LEAGUE OF LIBRARY COMMISSIONS

Officers for 1916-17 are as follows: President, Fannie C. Rawson, Kentucky Library commission, Frankfort; first vice-president, Sarah B. Askew, New Jersey public library commission, Trenton; second vice-president, Mrs. A. J. Barkley, Iowa; secretary-treasurer, Henry N. Sanborn, Indiana public library commission,

Indianapolis; three members of the Executive board for one, two and three periods respectively, Anna May Price, Illinois library extension commission, Springfield; Mary E. Downey, Department of public instruction, Salt Lake City, Utah; William R. Watson, Division of educational extension, University of State of New York, Albany.

#### AMERICAN ASSOCIATION OF LAW LIBRARIES

Officers for 1916-17 are as follows: President, Luther E. Hewitt, Law Association of Philadelphia; first vice-president, J. C. Robertson, Winnipeg, Manitoba; second vice-president, Mary K. Ray, Lincoln, Neb.; secretary, Gertrude E. Woodard, University of Michigan Law library, Ann Arbor; treasurer, Edward H. Redstone, Social law

library, Boston, Mass.; Executive Committee: The above officers and Gilson G. Glazier, Madison, Wis.; George S. Godard, Hartford, Conn.; C. Will Shaffer, Olympia, Wash.

### SPECIAL LIBRARIES ASSOCIATION

Officers for 1916-17 are as follows: President, F. N. Norton, United Gas Improve-

ment Co.' library, Philadelphia; vice-president, Dr. C. C. Williamson, Municipal Reference library, New York City; secretary-treasurer, John A. Lapp, Legislative Reference Bureau, Indianapolis, Ind.; members of executive board, D. C. Buell, Railway Educational Bureau, Omaha, Nebraska (term expires in 1917); Elizabeth V. Dobbins, New York City (term expires in 1918).

## STATE LIBRARY ASSOCIATIONS AFFILIATED WITH THE A. L. A

(Under conditions of Section 3a of the By-laws to the Constitution.)

California: President, Joseph F. Daniels, Public library, Riverside.

Colorado: President, Elma Wilson, Public library, Greeley.

District of Columbia: President, William A. Slade, Library of Congress, Washington.

Illinois: President, C. J. Barr, John Crerar library, Chicago.

Indiana: President, Mayme C. Snipes, Public library, Plainfield.

Iowa: President, Ione Armstrong, Public library, Council Bluffs.

Kansas: President, Mrs. A. B. Ranney, Public library, Arkansas City.

Michigan: President, Katharyne Sleneau, Public library, Port Huron.

Minnesota: President, Mabel Newhard, Public library, Virginia.

Missouri: President, Ward H. Edwards, William Jewell College, Liberty.

Montana: President, John F. Davies, Public library, Butte.

Nebraska: President, Malcolm G. Wyer, Nebraska University library, Lincoln.

New York: President, Edward F. Stevens, Pratt Institute free library, Brooklyn.

North Dakota: President, Alfred Steele, Jamestown.

Ohio: President, Alice S. Tyler, Western Reserve University library school, Cleveland.

Oklahoma: President, Mary R. Radford, Public library, Muskogee.

Pacific Northwest: President, Cornelia Marvin, State library, Salem.

South Dakota: President, Bess Waters, Brookings.

Tennessee: President, Charles D. Johnston, Cossitt library, Memphis.

## OTHER LIBRARY ORGANIZATIONS

(Not Affiliated with the A. L. A.)

### AMERICAN LIBRARY INSTITUTE

Officers for 1916-17: President, E. C. Richardson, Princeton University library, Princeton, N. J.; Secretary, W. N. C. Carlton, Newberry library, Chicago, Ill.

### ASSOCIATION OF AMERICAN LIBRARY SCHOOLS

Officers for 1916-17: President June R. Donnelly, Simmons College Library School, Boston, Mass.; Secretary, Florence R.

Curtis, 500 Delaware St. S. E., Minneapolis, Minn. These officers, together with the retiring president, J. I. Wyer, Jr., New York State Library, Albany, constitute the Executive Committee.

### BIBLIOGRAPHICAL SOCIETY OF AMERICA

Officers for 1916-17: President, George Watson Cole, 4 East 57th Street, New York City; Secretary, Henry O. Severance, University of Missouri library, Columbia.



### NATIONAL EDUCATION ASSOCIATION —LIBRARY DEPARTMENT

Officers for 1916-17: President, Effie L. Power, Carnegie Library, Pittsburgh, Pa.; Secretary, Nancy Thompson, Normal School library, Newark, N. J.

### SOUTHERN CONFERENCE FOR EDUCATION AND INDUSTRY—LIBRARY DEPARTMENT

Officers for 1916-17: President, Milledge

L. Bonham, Louisiana State University, Baton Rouge, La.; secretary, Mrs. Pearl Williams Kelley, Nashville, Tenn.

### NATIONAL COUNCIL OF TEACHERS OF ENGLISH—LIBRARY SECTION

Officers for 1916-17: Chairman, Willis H. Kerr, State Normal School library, Emporia, Kansas; Secretary, Helene Dickey, Chicago Normal College library, Chicago, Ill.

## LIBRARY PERIODICALS

**A. L. A. Booklist.** An annotated buying list of current books suitable for small and larger public libraries. Published monthly, except in August and September, by the A. L. A. Publishing Board, 78 East Washington St., Chicago. Price \$1 a year, 15c a copy, 10 or more copies to one address, 40c each a year. Sent free to all libraries that are members of the Association.

**Bulletin of the American Library Association.** The official organ of the Association, sent without charge to members only. Published bi-monthly, one issue being the "Proceedings" of the annual conference and another being the Handbook. Additional copies of any number except the "Proceedings" may be furnished at 25 cents each, and the "Proceedings" at \$1, plus postage; to non-members, \$2, plus postage.

**Library Journal.** A monthly exponent of library progress whose volumes constitute a bibliothecal work now recognized as a necessity in every progressive library and as unexcelled in any language. It is published at 241 West Thirty-seventh St., New York. The subscription price is \$4 per year. Special rate to small libraries on application.

**Public Libraries.** A monthly journal dealing with every phase of library progress. It aims to meet the needs of librarians in their every-day work by discussion of library methods, to further general ideas, and to give interesting news from the library field. Published by Library Bureau, 6 North Michigan Ave., Chicago, \$2 per year.

## STATE LIBRARY COMMISSIONS

Alabama Department of Archives and History: Division of Library Extension.

Director, Thomas M. Owen, Montgomery.

Arkansas Library Commission: Chairman, Dr. Charles H. Brough, State University, Fayetteville.

California State Library, Extension Department: State librarian, James L. Gillis, Sacramento.

Colorado State Library Commission: Secretary, Charlotte A. Baker, Fort Collins.

Colorado Traveling Library Commission: President, Mrs. Galloway, Denver.

Connecticut Free Public Library Committee: Secretary, Caroline M. Hewins, Public library, Hartford; Visitor and inspector, Mrs. Belle H. Johnson, Hartford.

Delaware Free Library Commission Secretary, Thomas W. Wilson, State Library, Dover.

Georgia Library Commission: Organizer,

- Susie Lee Crumley, Carnegie library, Atlanta.
- Idaho State Library Commission: Secretary, Margaret Roberts, Boise.
- Illinois Library Extension Commission: Secretary, Anna May Price, Springfield.
- Indiana Public Library Commission: Secretary, Henry N. Sanborn, State House, Indianapolis.
- Iowa Library Commission: Secretary, Julia A. Robinson, State Historical Building, Des Moines.
- Kansas Traveling Libraries Commission: Secretary, Mrs. Adrian Greene, Topeka.
- Kentucky Library Commission: Secretary, Fannie C. Rawson, Frankfort.
- Maine Library Commission: Secretary, Henry E. Dunnack, State library, Augusta.
- Maryland Public Library Commission: Secretary, B. C. Steiner, Enoch Pratt free library, Baltimore.
- Massachusetts Free Public Library Commission: Chairman, C. F. D. Belden, State library, Boston.
- Michigan State Board of Library Commissioners: Secretary, Mrs. M. C. Spencer, State library, Lansing.
- Minnesota Public Library Commission: Secretary, Clara F. Baldwin, St. Paul, Minn.
- Missouri Library Commission: Secretary, Elizabeth B. Wales, Jefferson City.
- Nebraska Public Library Commission: Secretary, Charlotte Templeton, Lincoln.
- New Hampshire State Library Commission: Secretary, A. H. Chase, State library, Concord.
- New Jersey Public Library Commission: Secretary, H. C. Buchanan, State library, Trenton; Organizers, Sarah B. Askew and Edna B. Pratt.
- New York. Educational Department. Educational extension division, Chief, W. R. Watson, State library, Albany.
- North Carolina Library Commission: Secretary, Minnie W. Leatherman, Raleigh.
- North Dakota State Library Commission: Secretary, Mrs. Minnie C. Budlong, Bismarck.
- Ohio Library Commission: Secretary, C. B. Galbreath, State library, Columbus.
- Ontario Department of Education: Inspector of public libraries, W. O. Carson, Toronto.
- Oregon State Library: State librarian, Cornelia Marvin, Salem.
- Pennsylvania Free Library Commission: Secretary, T. L. Montgomery, State library, Harrisburg; Ass't secretary, R. P. Bliss, Harrisburg.
- Rhode Island State Committee of Libraries: Secretary, Walter E. Ranger, State House, Providence.
- South Dakota Free Library Commission: Field librarian, Lois A. Spencer, Pierre.
- Tennessee State Board of Education: Library Extension Division. Director, Mrs. Pearl Williams Kelley, State capitol, Nashville.
- Texas Library and Historical Commission: Secretary, C. Klaerner, State Library, Austin.
- Utah Department of Public Instruction: Library secretary and organizer, Mary E. Downey, Salt Lake City.
- Vermont Free Library Commission: Secretary, Rebecca W. Wright, Montpelier.
- Washington State Library Commission: Secretary, J. M. Hitt, Olympia.
- Virginia State Library: Librarian, H. R. McIlwaine, Richmond.
- Wisconsin Free Library Commission: Secretary, Matthew S. Dudgeon, Madison.



## STATE LIBRARY ASSOCIATIONS

Alabama Library Association: President, Thomas M. Owen, Montgomery; secretary, Gertrude Ryan, Montgomery.

Arkansas Library Association: President, C. H. Brough, State University, Fayetteville; secretary, Dorothy D. Lyon, Public library, Little Rock.

California Library Association: President, Joseph F. Daniels, Public library, Riverside; secretary, Charlotte Casey, Public School library, Los Angeles.

Colorado Library Association: President, Elma Wilson, Public library, Greeley; secretary, Mrs. Elizabeth Galbreath, University of Denver library, Denver.

Connecticut Library Association: President, Helen Sperry, Bronson library, Waterbury; secretary, Eleanor M. Edwards, Bronson library, Waterbury.

District of Columbia Library Association: President, William A. Slade, Library of Congress, Washington; secretary, Alice C. Atwood, Bureau of Plant Industry, Department of Agriculture, Washington.

Georgia Library Association: President, David C. Barrow, University of Georgia, Athens; secretary, Tommie Dora Barker, Carnegie library, Atlanta.

Idaho Library Association: President, Gretchen Smith, Idaho State Technical Institute, Pocatello; secretary, Snowden Reed, Idaho Traveling library, Boise.

Illinois Library Association: President, C. J. Barr, John Crerar library, Chicago; secretary, Ernest J. Reece, University of Illinois library, Urbana.

Indiana Library Association: President, Mayme C. Snipes, Public library, Plainfield; secretary, Cerene Ohr, Public library, Indianapolis.

Indiana Library Trustees Association: President, E. J. Llewelyn, Mount Vernon; secretary, Mrs. H. H. Thompson, Noblesville.

Iowa Library Association: President, Ione Armstrong, Public library, Council Bluffs; secretary, Miriam B. Wharton, Public library, Burlington.

Kansas Library Association: President, Mrs. A. B. Ranney, Public library, Arkansas City; secretary, Julius Lucht, City library, Wichita.

Kentucky Library Association: President, Mrs. Anne M. Spears, Public library, Covington; secretary, Mrs. W. F. Dohrmann, Covington.

Keystone State Library Association: President, Mrs. Jean A. Hard, Public library, Erie, Pa.; secretary, Flora B. Roberts, Public library, Pottsville, Pa.

Louisiana Library Association: 1st Vice-president, Minnie F. Bell, New Orleans.

Maine Library Association: President, Gerald G. Wilder, Bowdoin College, Brunswick; secretary, Marion Brainerd, State library, Augusta.

Massachusetts Library Club: President, Katharine P. Loring, Beverly; secretary, John G. Moulton, Public library, Haverhill.

Michigan Library Association: President, Katharyne Sleneau, Public library, Port Huron; secretary, Constance Bement, State library, Lansing.

Minnesota Library Association: President, Mabel Newhard, Public library, Virginia; secretary, Belle M. Owens, Public library, St. Paul.

Mississippi State Library Association: President, Whitman Davis, Agricultural College; secretary, Lucy Evans Heard, West Point.

Missouri Library Association: President, Ward H. Edwards, William Jewell College, Liberty; secretary, Harold L. Wheeler, School of Mines, Rolla.

Montana Library Association: President, John F. Davies, Butte; secretary, Ruth V. Steadman, Livingston.

Nebraska Library Association: President, Malcolm G. Wyer, Nebraska University library, Lincoln; secretary, Mary K. Ray, State library, Lincoln.

New Hampshire Library Association: President, Mary L. Saxton, Keene; secretary, Caroline B. Clement, Manchester.

- New Jersey Library Association: President, Ernest C. Richardson, Princeton University library, Princeton; secretary, Norma B. Bennett, Public library, Madison.
- New Mexico Teachers Association—Library Section: Chairman, Myrtle M. Cole, Public library, Raton; secretary, Pauline Madden, Public library, Albuquerque.
- New York Library Association: President, Edward F. Stevens, Pratt Institute free library, Brooklyn; secretary, E. Louise Lauder, Public library, Binghamton.
- North Carolina Library Association: President, Mary B. Palmer, Carnegie library, Charlotte; secretary, Carrie L. Broughton, State library, Raleigh.
- North Dakota Library Association: President, Alfred Steele, Jamestown; secretary, Winnie Bucklin, Public library, Fargo.
- Ohio Library Association: President, Alice S. Tyler, Western Reserve University Library School, Cleveland; secretary, Marie T. Brown, Public library, Conneaut.
- Oklahoma Library Association: President, Mary R. Radford, Public library, Muskogee; secretary, Mrs. R. M. Funk, Public library, Shawnee.
- Ontario Library Association: President, George H. Locke, Public library, Toronto; secretary, E. A. Hardy, 81 Collier St., Toronto.
- Pacific Northwest Library Association: President, Cornelia Marvin, State library, Salem; secretary, Corinne A. Metz, Wasco County library, The Dalles.
- Pennsylvania: See Keystone State Library Association.
- Rhode Island Library Association: President, Joseph L. Peacock, Public library, Westerly; secretary, Edna Darling Rice, Public library, Pawtucket.
- Saskatchewan Library Association: President, A. H. Gibbard, Public library, Moose Jaw; secretary, J. R. C. Honeyman, Public library, Regina.
- South Carolina Library Association: President, R. M. Kennedy, University of South Carolina, Columbia; secretary, Louise M. McMaster, Public library, Marion.
- South Dakota Library Association: President, Bess Waters, Brookings; secretary, Fannie Taylor, Sioux Falls.
- Tennessee Library Association: President, Charles D. Johnston, Cossitt library, Memphis; secretary, Mary U. Rothrock, McGhee library, Knoxville.
- Texas Library Association: President, John E. Goodwin, University of Texas library, Austin; secretary, Joseph F. Meron, State library, Austin.
- Upper Peninsula (of Michigan) Library Association: President, Lura Brubaker, Escanaba; secretary, Ethel Kellow, Painsdale.
- Utah Library Association: President, Howard R. Driggs, University of Utah, Salt Lake City; secretary, Grace W. Harris, Public library, Ogden.
- Vermont Library Association: President, Fanny B. Fletcher, Proctorsville; secretary, Alice Eaton, Woodstock.
- Virginia Library Association: President, J. C. Metcalf, Richmond College, Richmond; secretary, Ethel I. Nolin, State library, Richmond.
- West Virginia Library Association: President, Scollay Page, Clarksburg; secretary, Lewis Harvey, Public library, Huntington.
- Wisconsin Library Association: President, Mrs. A. C. Neville, Green Bay; secretary, Ada J. McCarthy, Democrat Printing Co., Madison.
- Wyoming Library Association: President, Frances A. Davis, State Library, Cheyenne; secretary, W. S. Ingham, Albany County Carnegie Public library, Laramie.



## LIBRARY CLUBS

- Ann Arbor Library Club: President, Esther A. Smith, University of Michigan; secretary, Evelyn H. Walker, University of Michigan.
- Bay Path Library Club: President, Madeline Bell, Public library, Worcester, Mass.; secretary, Florence E. Wheeler, Public library, Leominster, Mass.
- Cape Cod Library Club: President, David L. Young, Orleans, Mass.; Secretary, Mrs. Edith F. Nickerson, Jonathan Bourne Public library, Bourne, Mass.
- Chicago Library Club: President, Faith E. Smith, Public library; secretary, D. Ashley Hooker, John Crerar library.
- Columbia (Mo.) Library Club: President, Mary E. Baker, University of Missouri; secretary, Valeria Easton, University of Missouri.
- Des Moines Library Club: President, Mary M. Rosemond, Iowa State Library; secretary, Bertha L. Hess, Iowa State library.
- Fox River Valley Library Club: President, Emil Baensch, Public library, Manitowoc, Wis.; secretary, Martha E. Pond, Public library, Manitowoc, Wis.
- Hudson Valley Library Club: President, H. N. W. Magill, Pleasant Valley, N. Y.; secretary, Mrs. Robert W. Hallock, Milton-on-Hudson, N. Y.
- Indianapolis Library Club: No formal organization.
- Iowa City Library Club: President, Jessie B. Arms, University of Iowa library; secretary, Dorothy Dondone.
- Milwaukee Library Club: President, S. J. Carter, Public library; secretary, Adeline Burns.
- Missouri Valley Library Club: President, Ward H. Edwards, Jewell College, Liberty; secretary, Grace Berger, Public library, Kansas City.
- Multnomah (Ore.) Library Club: President, Wilhelmina E. Carothers, Library Association, Portland; secretary, Bess McCrea, Library Association, Portland.
- New York High School Librarians' Association: President, S. R. Parker, Boys' High School, Brooklyn; secretary, Harlette Arden, DeWitt Clinton High School, N. Y. City.
- New York Library Club: President, Frank P. Hill, Public library, Brooklyn; secretary, Eleanor H. Frick, Public library, N. Y. City.
- Northern New York Library Club: President, S. A. Hayt, Watertown; secretary, Jane Naughton, Watertown.
- Old Colony Library Club: President, Mrs. Charles E. Lovell, Public library, Whitman, Mass.; secretary, Mary J. Drew, Public library, Hanson, Mass.
- Pennsylvania Library Club: President, John Ashhurst, Free Library, Philadelphia; secretary, Jean E. Graffen, Free library, Philadelphia.
- Rochester District Library Club: President, William F. Yust, Public library; secretary, Fannie E. Marquand, University of Rochester.
- Southern Tier Library Club: President, William F. Seward, Public library,inghamton, N. Y.; secretary, Mrs. Mary Summers, Moore Memorial Library, Greene, N. Y.
- Southern Worcester Library Club: President, Mrs. Beatrice P. Sprague, Uxbridge, Mass.; secretary, Lucy W. Biscoe, Grafton, Mass.
- Southwest Missouri Library Club: President, Alice R. Gladden, Public library, Carthage; secretary, Emily Bird Smith, Public library, Webb City.
- Twin City Library Club: President, Raymond L. Walkley, Public library, Minneapolis, Minn.; secretary, Ethel I. Berry, Public library, Minneapolis.
- University of Illinois Library Club: President, Jessie E. Bishop; secretary, Margaret S. Williams, University of Illinois Library, Urbana.
- University of Texas Library Club: President, J. E. Goodwin, Austin; secretary, Elizabeth Tiffany, Austin.
- Western Massachusetts Library Club: President, William C. Stone, City library, Springfield; secretary, Georgianna Carr, Young Men's Christian Association College library, Springfield.

## MEMBERS

This list has been prepared at A. L. A. headquarters and is, so far as known, correct to November 10th. The names of honorary members are printed separately, names of libraries and other institutional members in Gothic type and of life members in capitals.

The number following each name is the registration number in the order of joining.

Abbreviations: asst., assistant; Br., branch; catlgr., cataloger; child., children's; ed., editor; L., library; ln., librarian; mgr., manager; ref., reference; sch., school; \* died during the year.

### HONORARY MEMBERS

Andrew Carnegie, L.L. D., New York City. 1902.

Charles William Eliot, L.L. D., Cambridge, Mass. 372.

Ezekiel A. Harris, Jersey City, N. J. 2504.

Bishop John H. Vincent, Chicago, Ill. 1817.

- A. Herr Smith Memorial L. See Lancaster, Pa.
- A. K. Smiley P. L. See Redlands, Cal.
- Abbot, George Maurice, ln. and treas. Library Co. of Phila., Philadelphia, Pa. 611.
- Abbott, Elizabeth L., ln. Parmly Billings Mem. L., Billings, Mont. 3207.
- Abbott, Mabel Louise, 1st asst. Catalog Dept. P. L., Minneapolis, Minn. 5692.
- Abraham, Effie G., head catlgr. Miami Univ. L., Oxford, Ohio. 6776.
- Ackerly, Mary Belle, asst. ln. Vassar Coll. L., Poughkeepsie, N. Y. 5854.
- Ackley, Gabriella, ln. Yorkville Br. P. L., N. Y. City. 3533.
- Acomb, Irene Alice, Hyde Park Br. P. L., Cincinnati, Ohio. 4864.
- Adams, Benjamin, chief Circulation Dept. P. L., 476 Fifth Ave., N. Y. City. 2529.
- Adams, Edna C., asst. Wis. State Hist. Soc., Madison, Wis. 3357.
- Adams, Edward B., ln. Harvard Law L., Cambridge, Mass. 4760.
- Adams, Ellen Frances, stud. N. Y. State L. Sch., Albany, N. Y. 6895.
- Adams, Leta E., head catlgr. P. L., Rochester, N. Y. 4352.
- Adams, Louise S., ln. P. L., Leadville, Colo. 6876.
- Adamson, Ruth E., child. ln., P. L., Evansville, Ind. 7193.
- Adelbert Coll. L., Western Reserve Univ., Cleveland, O. (George F. Strong, ln.) 5631.
- Adler, Cyrus, pres. Dropsie Coll. for Hebrew & Cognate Learning, 2041 N. Broad St., Philadelphia, Pa. 1122.
- Adrian (Mich.) P. L. (Margaret F. Jewell, ln.) 4763.
- AHERN, MARY EILEEN, ed. Pub. Libraries, Library Bureau, 6 No. Michigan Ave., Chicago, Ill. 1676. Life member.
- Akers, Susan G., ln. & asst. curator, dept. of hygiene and physical education, Wellesley Coll. L., Wellesley, Mass. 6028.
- Akin, Miss S. M., ln. P. L., Conshohocken, Pa. 4841.
- Akron (Ohio) P. L. (Mary P. Edgerton, ln.) 4754.
- Alabama Library Association, Montgomery, Ala. (Gertrude Ryan, sec'y.) 4022.
- Alabama State Dept. of Archives & Hist., Montgomery, Ala. (T. M. Owen, director.) 4092.
- Alameda (Cal.) F. P. L. (Marcella H. Krauth, ln.) 4275.
- Albany County Carnegie L. See Laramie, Wyo.
- Alexander, Laura, ln. Dallas High Sch. L., Dallas, Tex. 7015.
- Alexander, William Hall, asst. ln. Assoc. of the Bar L., N. Y. City. 3249.
- Alison, Sadie Norris, asst. P. L., Birmingham, Ala. 6880.
- Allegheny Carnegie F. L. See Pittsburgh N. S., Pa.
- Allen, Amy, organizer State L., Columbus, O. 5137.
- Allen, Edith E., asst. F. P. L., Englewood, N. J. 7016.
- Allen, Harriet Luella, ln. P. L., Houghton, Mich. 4930.
- Allen, Mary Warren, bibliographer Rockefeller Foundation L., N. Y. City. 2430.



- Allen, Maude Eliza, school libraries organizer Mich. State L., Lansing, Mich. 6917.
- Allen, Mrs. Philip Loring, In. Coll. of St. Catherine, St. Paul, Minn. 5958.
- Allen, Ruby Marsh, 216 Webb Ave., Detroit, Mich. 5959.
- Allison, Gladys B., child. In. Houston Lyceum and Carnegie L., Houston, Tex. 6247.
- Ambler, Sarah, In. Pub. Documents office, Washington, D. C. 2796.
- AMBROSE, LODILLA, 1539 Exposition Blvd., New Orleans, La. 895. Life member.
- Ames, Harriet Howe, In. Hoyt L., Saginaw, Mich. 267.
- Amherst (Mass.) Coll. L. (Robt. S. Fletcher, In.) 3514.
- Amherst (Mass.) Town L. (Mary M. Robison, In.) 4242.
- Anaconda (Mont.) Hearst F. L. (Elizabeth L. Thomson, In.) 5790.
- Anderson, Anna M., child. In. F. P. L., Clinton, Ia. 6852.
- Anderson, Edwin Hatfield, director P. L., N. Y. City. 1083.
- Anderson, Frank Victor, stud. Pratt Inst. L. Sch., Brooklyn, N. Y. 7217.
- Anderson, Mrs. Frank V., asst. Seward Park Br. P. L., N. Y. City. 5221.
- Anderson, Grace Fontaine, asst. Carnegie L., Atlanta, Ga. 6881.
- Anderson, John R., bookseller, 31 W. 15th St., N. Y. City. 2944.
- Anderson (S. C.) P. L. (Mrs. G. H. Geiger, In.) 4094.
- Andover, Mass. See Phillips Academy L.
- Andrew, Mrs. Kate Deane, In. Steele Memorial L., Elmira, N. Y. 2760.
- Andrew, Nell, In. Texas Christian Univ. L., Fort Worth, Tex. 7204.
- ANDREWS, CLEMENT WALKER, In. The John Crerar L., Chicago, Ill. 796. Life member.
- Andrews, Evelyn R., In. Muhlenberg Br. P. L., N. Y. City. 6487.
- Andrews, Gertrude H., asst. In. National Safety Council L., Chicago, Ill. 6001.
- Andrews, Gladys May, In. P. L., Marinette, Wis. 6792.
- Andrus, Gertrude E., supt. Child. Dept., P. L., Seattle, Wash. 5116.
- Ann Arbor (Mich.) P. L. (Nellie S. Loving, In.) 4761.
- Annett, Sarah E., In. Washington Irving High Sch. L., N. Y. City. 5952.
- Ansonia (Conn.) L. (Ruby E. Steele, In.) 4798.
- Appleton, William W., trus. P. L., N. Y. City (Address, 35 W. 32d St.) 4554.
- Appleton (Wis.) F. P. L. (Agnes L. Dwight, In.) 6572.
- Archer, Frances R., In. P. L., Talladega, Ala. 4708.
- Arizona Univ. L., Tucson, Ariz. (Estelle Lutrell, In.) 5015.
- Arkansas City (Kan.) P. L. (Mrs. A. B. Ranney, In.) 6130.
- Arms, Jessie L., head catlgr. Iowa State Univ. L., Iowa City, Ia. 5201.
- Armstrong, Alice E., In. North Oakland Br. F. L., Oakland, Cal. 5436.
- Armstrong, Ione, In. F. P. L., Council Bluffs, Ia. 5004.
- Armstrong, Mary E., catlgr. G. S. Schirmer, music pub., 3 E. 43d St., N. Y. City. 5763.
- Arnett, Lonna D., In. Univ. of W. Va. L., Morgantown, W. Va. 4797.
- Arnold, Florence W., sr. asst. P. L., Chicago, Ill. 7233.
- Arnold, Gladys, sr. asst. P. L., Chicago, Ill. 7234.
- Arrick, Lucy Y., asst. Div. of Bibliography, L. of Congress, Washington, D. C. 6074.
- Art Institute, Ryerson L. See Chicago, Ill.
- Asbury Park (N. J.) P. L. (Josephine W. Porter, acting In.) 6131.
- Asheville (N. C.) Pack Mem. L. Assn. (Ann Talbot Erwin, In.) 3656.
- Ashhurst, John, In. F. L., Philadelphia, Pa. 1678.
- Ashley, Frederick W., acting supt. Reading Room L. of Congress, Washington, D. C. 6095.
- Ashley, Grace, sec'y to In. F. P. L., Newark, N. J. 1992.
- Ashley, May, In. P. L., Greenfield, Mass. 2031.
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- Wells, Anna E., In. F. L., Port Jervis, N. Y. 7184.
- Wells, C. Edwin, In. Mo. State Normal Sch. L., Maryville, Mo. 6987.
- Wells, Emma C., catlgr. P. L., Brooklyn, N. Y. 1905.
- Wells, Mrs. Katherine (Adams), trus. Adams Memorial L., Wheaton, Ill. 1141.
- Wells, Marion H., child. In. City Park Br. P. L., Brooklyn, N. Y. 6817.
- Wells Coll. L., Aurora, N. Y. (Alice E. Sanborn, In.) 4276.
- Wescoat, Margaret L., auditor of Board of Directors P. L., St. Louis, Mo. 2279.
- Wescott, Florence Archer, In. Coolidge Corner Br. P. L., Brookline, Mass. 6443.
- Wesleyan Univ. L., Middletown, Conn. (William J. James, In.) 4378.
- Wessmann, A. C., pres. J. F. Tapley Co., 531 W. 37th St., N. Y. City. 5234.
- Wesson, Elizabeth Howland, In. F. L., Orange, N. J. 3545.
- West, Elizabeth Howard, In. Carnegie L., San Antonio, Tex. 6561.
- West, Mary E., 1st asst. Columbus Br. P. L., N. Y. City. 6214.
- West Chester, N. Y., Huntington F. L. & Reading Room. (Emma K. Volz, In.) 5181.
- Western Kentucky State Normal Sch. L., Bowling Green, Ky. (Florence Ragland, In.) 5029.
- Western Reserve Univ. See Adelbert Coll. L.
- Western Reserve University L. Sch., Cleveland, O. (Alice S. Tyler, dir.) 4086.
- Westfield (Mass). Atheneum F. P. L. (George L. Lewis, In.) 6197.
- Westfield, N. Y. Patterson L. (Sarah H. Ames, In.) 4323.
- Westgate, May, asst. Newberry L. Chicago, Ill. 6108.
- Westmount (P. Q., Can.) P. L. (Mary S. Saxe, In.) 1898.
- Weston, Jessie B., asst. Univ. of Ill. L., Urbana, Ill. 6873.
- Weymouth, Mass. Tufts L. (Abbie L. Loud, In.) 4787.
- Whare, Grace A., asst. F. L., Madison, Wis. 4549.
- Wharton, Miriam B., In. F. P. L., Burlington, Ia. 2647.
- Wheeler, Florence Ethel, In. P. L., Leominster, Mass. 2397.
- Wheeler, Harold L., In. Univ. of Mo. Sch. of Mines and Metallurgy L., Rolla, Mo. 5995.
- Wheeler, Henrietta O., jr. asst. P. L., Brooklyn, N. Y. 7185.
- Wheeler, Horace L., asst. in charge Dept. of Statistics and Documents, P. L., Boston, Mass. 3743.
- Wheeler, Joseph L., In. Reuben McMillan F. L., Youngstown, O. 3736.
- Wheelock, Julia, chief asst. Cir. Dept. Pratt Inst. F. L., Brooklyn, N. Y. 3025.
- Whipple, Mrs. J. R., Niles, Cal. 7239.
- Whitbeck, Mrs. Alice G., In. Contra Costa Co., F. L., Martinez, Cal. 5102.
- Whitcomb, Adah Frances, In. Hiram Kelly Br. P. L., Chicago, Ill. 3469.
- White, Alice G., In. Thomas Crane P. L., Quincy, Mass. 2032.
- White, Andrew Curtis, asst. In. Cornell Univ. L., Ithaca, N. Y. 945.
- White, Ann D., In. National Safety Council L., Chicago, Ill. 6818.
- White, Cornelia Cushing, asst. John Crerar L., Chicago, Ill. 1705.
- White, Ella, sch. deposit In. P. L., Cincinnati, O. 5938.
- White, Gertrude Fitch, child. In. F. P. L., New Haven, Conn. 2630.
- White, Grace M., prin. of Sociology Dept. P. L., Los Angeles, Cal. 3195.



- White, H. Elizabeth, In. P. L., Passaic, N. J. 4822.
- White, William A., trus. P. L., Brooklyn, N. Y. (Address 158 Columbia Heights.) 509.
- Whiteman, Edna A., supervisor story-telling, Child. Dept. Carnegie L., and instructor in story-telling, Carnegie L. Sch., Pittsburgh, Pa. 5474.
- Whiteman, Margaret M., In. Carnegie F. L., Connellsville, Pa. 6528.
- Whiting (Ind.) P. L. (Louise Randall, In.) 6072.
- Whitmore, Frank Hayden, In. P. L., Brockton, Mass. 2667.
- Whitney, Anna H., trus. Town L., Lancaster, Mass. 874.
- Whitney, Edwina M., In. Conn. Agric. Coll. L., Storrs, Conn. 6925.
- Whittemore, Mrs. Everard (Grace M.), In. P. L., Hudson, Mass. 4666.
- Whittemore, Gertrude, In. Narragansett L. Assoc., Peace Dale, R. I. 4012.
- \*Whittier, Florence, Stanford University, Cal. 2547.
- Whittlesey, Julia M., 2126 E. 93rd St., Cleveland, O. 2544.
- Wieder, Callie, In. P. L., Fond du Lac, Wis. 6810.
- Wiese, Mrs. Edwin R., 1801 Columbia Road, N. W., Washington, D. C. 6317.
- Wiggin, Frances S., L. advisor, Essex County, Beverly, Mass. 3046.
- Wigginton, May W., head Catlg. Dept. F. P. L., Louisville, Ky. 6430.
- Wightman, Mary D., asst. Maps & Charts Division, L. of Congress, Washington, D. C. 3080.
- Wilber, Doris E., sr. catlgr. Columbia Univ. L., N. Y. City. 6969.
- Wilcox, Almira R., In. Carnegie Stout L., Dubuque, Iowa. 6936.
- Wilcox, Ethan, In. emeritus Memorial & P. L., Westerly, R. I. 3690.
- Wilcox, Leila B., In. P. L., Franklin, Ind. 6409.
- Wilcox, Ruth, asst. P. L., Cleveland, O. 6385.
- Wilcoxson, Mrs. Emily M., asst. In. Field Museum of Natural History, Chicago, Ill. 4617.
- Wilde, Alice, chief of Br. and Station Dept. F. P. L., Newark, N. J. 3443.
- Wilder, Edna Hinman, asst. F. P. L., New Haven, Conn. 7186.
- Wilder, Gerald G., In. Bowdoin Coll. L., Brunswick, Me. 3503.
- Wildes, Marjorie, head catlgr. Minn. Historical Society L., St. Paul, Minn. 7187.
- Wiley, Betsy Thomas, asst. P. L., Dallas, Texas. 5350.
- Wiley, Edwin, In. U. S. Naval War Coll. L., Newport, R. I. 1033.
- Wilkes-Barre, Pa. Osterhout F. L. (Myra Poland, In.) 1080.
- Wilkie, Florence, asst. U. S. Bureau of Mines L., Washington, D. C. 6937.
- Wilkinson, Mabel, organizer and county In. Park Co. Carnegie L., Cody, Wyo. 6589.
- Wilkinson, Mary S., child. In. P. L., St. Louis, Mo. 5306.
- Willard, Elisa May, ref. In. Carnegie L., Pittsburgh, Pa. 1387.
- Williams, Alice, head Order Dept. L. Assoc., Portland, Ore. 7259.
- Williams, Carrie L., br. In. P. L., Somerville, Mass. 5403.
- Williams, Edith A., catlgr. L. of Congress, Washington, D. C. 7004.
- Williams, Elizabeth T., 15 Woodland St., Hartford, Conn. 6173.
- \*Williams, Evan J., asst. In. P. L., Columbus, O. 4967.
- Williams, Lizzie A., ex-In., 16 Arlington St., Cambridge, Mass. 513.
- Williams, Mabel, sch. ref. asst. P. L., N. Y. City. 6915.
- Williams, Mrs. Mable McD., 1st asst. East Portland Br. L. Assoc., Portland, Ore. 6441.
- Williams, Margaret S., asst. catlgr. Univ. of Illinois L., Urbana, Ill. 6410.
- Williams, Mary, In. N. Y. State Div. of Laboratories Board of Health, Albany, N. Y. 2235.
- Williams, Nellie, In. for State Institutions P. L. Commission, Lincoln, Neb. 6916.
- Williams, Sherman, chief Sch. L. Div. Education Dept., Albany, N. Y. 5625.
- Williams College L., Williamstown, Mass. (Christine Price, In. in charge.) 5037.
- Williamson, Charles C., In. Municipal Ref. L., 500 Municipal Bldg., N. Y. City. 5732.

- Williamsport, Pa. James V. Brown L. (O. R. Howard Thomson, In.) 4322.
- Willigerod, Alice, In. P. L., Hazleton, Pa. 5246.
- Williston, N. D. James Memorial L. (Bessie R. Baldwin, In.) 5360.
- Wilmington (Del.) Institute F. L. (Arthur L. Bailey, In.) 3977.
- Wilsey, Della May, In. P. L., Richmond, Cal. 5913.
- Wilson, Dorothy, 516 Topeka ave., Topeka, Kans. 6938.
- Wilson, E. C., In. East Central State Normal Sch. L., Ada, Okla. 7222.
- Wilson, Elizabeth E., asst. John Crerar L., Chicago, Ill. 4707.
- Wilson, Halsey W., president H. W. Wilson Co., White Plains, N. Y. 2282.
- Wilson, Mrs. Halsey W. (Justina Leavitt), White Plains, N. Y. 3918.
- Wilson, Harry G., sec'y Board of Directors P. L., Chicago, Ill. 4913.
- Wilson, Josie, jr. asst. Brownsville Br. P. L., Brooklyn, N. Y. 5224.
- Wilson, Louis N., In. Clark Univ. L., Worcester, Mass. 2586.
- Wilson, Louis Round, In. Univ. of North Carolina L., Chapel Hill, N. C. 3626.
- Wilson, Martha, supervisor of Sch. Libraries, State Dept. of Education, St. Paul, Minn. 4191.
- Wilson, Mary A., 1st asst. and child. In. Hiram Kelly Br., P. L., Chicago, Ill. 5450.
- Wilson, Ralph H., bookseller, 30 Church St., N. Y. City. 3841.
- Wilson, Mrs. R. H., bookseller, 30 Church St., N. Y. City. 2617.
- Winchell, F. Mabel, In. City L., Manchester, N. H. 1724.
- Winchester, George F., In. F. P. L., Paterson, N. J. 475.
- Winchester, Va. Handley L. (C. Vernon Eddy, In.) 6049.
- Windsor, Grace E., In. Lawrenceville Br. Carnegie L., Pittsburgh, Pa. 6386.
- WINDSOR, PHINEAS LAWRENCE, In. Univ. of Illinois L., Urbana, Ill. 2116. Life member.
- Wing, Alice L., In. P. L., Ludington, Mich. 4929.
- Wing, Florence Sherwood, In. Wis. State Normal Sch. L., La Crosse, Wis. 2301.
- Winnetka (Ill.) F. P. L. (Mary E. Hewes, In.) 4804.
- Winning, Margaret, asst. catlgr. Rosenberg L., Galveston, Tex. 6411.
- Winser, Beatrice, asst. In. F. P. L., Newark, N. J. 1019.
- Winslow, Mary E., child. In. Washington Hts. Br. P. L., N. Y. City. 6174.
- Winthrop Nor. & Ind. Coll., Rock Hill, S. C. (Ida J. Dacus, In.) 4095.
- Winthrop (Mass.) P. L. (Sabina M. Nelson, In.) 6137.
- WIRE, DR. G. E., deputy In. Worcester Co. Law L., Worcester, Mass. 608. Life member.
- Wire, Mrs. G. E. (Emma Clark), 46 William St., Worcester, Mass. 2779.
- Wisconsin F. L. Com., Madison, Wis. (Matthew S. Dudgeon, sec'y.) 5417.
- Wisconsin State Historical Society L., Madison, Wis. (M. M. Quaife, supt.) 5346.
- Wisconsin State Normal Sch. L., Milwaukee, Wis. (Della G. Ovlitz, In.) 4721.
- Wisconsin State Normal Sch. L., White-water, Wis. (Anne M. Boyd, In.) 6175.
- Wisconsin Univ. L., Madison, Wis. (Walter M. Smith, In.) 5236.
- Witham, Eliza, In. Greenpoint Br. P. L., Brooklyn, N. Y. 2684.
- Witmer, Jennie A., In. P. L., Niagara Falls, N. Y. 4327.
- Woburn (Mass.) P. L. (George Hill Evans, In.) 4672.
- Wolcott, John D., In. Bureau of Education, Washington, D. C. 4816.
- Wolhaupter, Alice C., head Circ. Dept. P. L., New Rochelle, N. Y. 6586.
- Wolter, Peter, mgr. L. Dept. A. C. McClurg & Co., Chicago, Ill. 4552.
- Wood, Bertha E., asst. In. Egbert Starr L. Middlebury Coll., Middlebury, Vt. 6057.
- Wood, Ella S., organizer and catlgr., 79 Central Ave., Hyde Park, Mass. 1234.
- Wood, Frances E., In. Richmond Hill Br. Queens Borough P. L., Richmond Hill, L. I., N. Y. 5914.
- Wood, Frederick C., In. Grosvenor L., Buffalo, N. Y. 2421.
- Wood, Harriet A., sch. In. L. Assoc., Portland, Ore. 1911.



- Wood, Mabel, stud. Pratt Inst. L. Sch., Brooklyn, N. Y. 6731.
- Wood, Mabel Gertrude, asst. Bellevue Ave. Br. P. L., Montclair, N. J. 7188.
- Wood, Mary W., supervisor of Special Deposits P. L., Chicago, Ill. 2315.
- Woodcock, Mabel E., purchase asst. N. Y. State L., Albany, N. Y. 5759.
- Woodford, Jessie M., doc. catlgr. P. L., Chicago, Ill. 4813.
- Woodin, Gertrude L., head catlgr. U. S. Geological Survey, Washington, D. C. 3120.
- Wooding, Charles L., in. F. P. L., Bristol, Conn. 3649.
- Woodruff, Eleanor B., ref. in. Pratt Inst. F. L., Brooklyn, N. Y. 1602.
- Woodruff, Helen Ruth, asst. Catalog and Ref. Depts. P. L., South Bend, Ind. 6947.
- Woods, Mrs. Harriet de Krafft, chief Certificate Sec. Copyright Office L. of Congress, Washington, D. C. 2987.
- Woodstock, Vt. Norman Williams P. L. (Alice L. Eaton, in.) 6059.
- Woodward, Frank Ernest, Wellesley Hills, Mass. 3872.
- Woodworth, Florence, director's asst. N. Y. State L., Albany, N. Y. 783.
- Woolman, Mima E., 6 Bella Vista Place, Walnut Hills, Cincinnati, Ohio. 7189.
- Woolman, Ruth, mgr. Traveling L. Dept. Mo. L. Commission, Jefferson City, Mo. 6958.
- Woonsocket, R. I. Harris Inst. L. (Ama Howard Ward, in.) 1064.
- Worcester County Law L., Worcester, Mass. (J. S. Johnson, in.; G. E. Wire, deputy in.) 4237.
- Worcester (Mass.) F. P. L. (Robert K. Shaw, in.) 3602.
- Worden, Ruth, asst. P. L., Missoula, Mont. 6836.
- Wright, Charles Edward, in. Carnegie F. L., Duquesne, Pa. 1757.
- Wright, Edith I., catlgr. Ref. Catalog Div. P. L., N. Y. City. 7190.
- Wright, Ida F., 1st asst. in. Lincoln L., Springfield, Ill. 4553.
- Wright, Margaret E., asst. Grade Sch. Div. P. L., Cleveland, O. 6387.
- Wright, Purd B., in. P. L., Kansas City, Mo. 1652.
- Wright, Rebecca W., sec'y and organizer Vt. Board of L. Commissioners, Montpelier, Vt. 4759.
- Wright, Ruth M., in. State Nor. Sch., Tempe, Ariz. 5397.
- Wroth, Lawrence C., asst. in. Enoch Pratt F. L., Baltimore, Md. 3756.
- Wulfekoetter, Lillie, in. No. Cincinnati Br. P. L., Cincinnati, O. 3125.
- Wyche, Benjamin, care N. Y. Life Insurance Co., Greensboro, N. C. 1832.
- WYER, JAMES INGERSOLL, JR., director N. Y. State L. and N. Y. State L. Sch., Albany, N. Y. 1484. Life member.
- Wyer, Malcolm Glenn, in. Nebraska Univ. L., Lincoln, Neb. 2372.
- Wyeth, Ola M., in. Modern Language Seminar Univ. of Ill., Urbana, Ill. 4831.
- Wykes, Sadie P., asst. Catlg. and Br. Depts. P. L., Grand Rapids, Mich. 5700.
- Wynkoop, Asa, head of P. L.'s Sec. N. Y. State L., Albany, N. Y. 3676.
- Wyoming Univ. L., Laramie, Wyoming. (Grace Raymond Hebard, in.) 4150.
- Yaeger, Clement L., chief asst. F. P. L., New Bedford, Mass. 3794.
- Yale University L., New Haven, Conn. (Andrew Keogh, in.) 5066.
- Yates, Marjorie, asst. Swarthmore Coll. L., Swarthmore, Pa. 7191.
- Yeargain, Harriet, catlgr. P. L., St. Louis, Mo. 6388.
- Yonkers (N. Y.) P. L. (Helen M. Blodgett, in.) 6579.
- Young, Bertha T., asst. Hamilton Fish Park Br. P. L., N. Y. City. 5045.
- Young, Iva M., in. High Sch. L., Manchester, N. H. 5340.
- Young, Mrs. Olive P., in. John Jermain Mem. L., Sag Harbor, N. Y. 6284.
- Young, Sara L., asst. Catalog Div. L. of Congress, Washington, D. C. 5420.
- Young Women's Christian Assoc., 7 East 15th St., N. Y. City. (Jeanie M. Bulmer, in.) 4801.
- Youngstown, O. Reuben McMillan F. L. (J. L. Wheeler, in.) 3515.
- YUST, WILLIAM FREDERICK, in. P. L., Rochester, N. Y. 2407. Life member.
- Zachert, Adeline B., director of child. work, P. L., Rochester, N. Y. 4124.

## NECROLOGY

The following list, prepared by Mrs. Henry J. Carr, is the necrological record of A. L. A. members in the Handbook, 1916.

The number following the year of enrollment is that of accession in the numerical registration of the Association.

Grace E. Babbitt, reference librarian of the Public library of the District of Columbia, until failing health compelled her resignation a few months ago, died October 29, 1916. She joined the Association in 1907 (No. 4121) and attended the Conferences of 1907, '13 and '14.

Henrietta St. Barbe Brooks, librarian of Wellesley College, died March 16, 1916. She joined the A. L. A. in 1896 (No. 1389) and attended the conferences of 1896, '98, 1900, '02 and '03.

David N. Camp, president of the New Britain (Conn.) Institute library, died October 19, 1916, at the age of 96. He was one of the best known educators of the state, and had twice served as mayor of New Britain. He joined the Association in 1892 (No. 964) and attended the Conferences of 1892, 1902, 1909 and 1913.

Florence B. Custer, librarian of the Passyunk Branch of the Philadelphia Free Library, died June 30, 1916. She joined the Association in 1913 (No. 5841) and attended the conference of that year.

Samuel S. Greeley, president of the board of directors of the Winnetka (Ill.) Free Public library, died March 9, 1916. Mr. Greeley had the distinction of being the oldest living graduate of Harvard College, but notwithstanding the burden of 91 years his mind was clear and his body strong and vigorous until shortly before the end. He was deeply interested in library legislation and had repeatedly served on state library association committees. He had been a member of the A. L. A. since 1909 (No. 4614) but attended no conferences.

Helen E. Green, assistant in the Watertown (Mass.) Free Public Library, died January 27, 1916. She joined the A. L. A.

in 1909 (No. 4638) but attended no conferences.

Walter Learned, president of the board of trustees of the New London (Conn.) Public library, author, editor and business man, died December 12, 1915. He joined the A. L. A. in 1906 (No. 3636) but attended no conferences.

George A. Macbeth, chairman of the library committee of the Carnegie Library of Pittsburgh and prominent manufacturer and citizen of Pittsburgh, died February 11, 1916. He joined the A. L. A. in 1896 (No. 1457) and attended the conferences of 1896, '97 and 1909.

Mrs. Louisa van de Sande Mann, wife of Benjamin Pickman Mann, died at her home in Washington, D. C., October 19, 1916. She joined the Association in 1879 (No. 300) and later, with her husband, became a life member. She attended the conferences of 1879, '85, '87, '90, '92, '93, '98, 1906, '07, '09, '12-'14, thirteen in all.

Lucy Ogden, assistant in the division of prints, Library of Congress, died November 10, 1915. She joined the A. L. A. in 1905 (No. 3243) and attended the conferences of 1906, 1911 and '14.

Arthur Jeffrey Parsons, chief of the division of prints, Library of Congress, died November 5, 1915. He joined the A. L. A. in 1900 (No. 1912) and attended the conference of 1902.

Mary Wright Plummer, principal of the library school of the New York Public Library, president of the A. L. A. for the year 1915-16, a pioneer in library training, and one of the most prominent library figures of the country, died September 21, 1916. She had at various times been on important committees, especially in connection with library training, was a member of the Executive Board previous to her term as president, and was second vice-president 1899-1900 and 1911-12. She was elected president of the Association in 1915 and notwithstanding pain and extreme physical weakness performed all the duties of



the office for the entire term, even to arranging the Asbury Park Conference program in all its details. Her lowered vitality, however, made it impossible for her to be present and preside at the Conference, the success of which was so largely hers. Miss Plummer joined the Association in 1887. (No. 602) and attended the conferences of 1887, '89-'93, '96-1905, '07-'08, and '12-'14, twenty-three altogether. See *Library Journal* 41:727 (editorial), 756-57; and *Public Libraries*, 21:355.

John Christopher Schwab, librarian of Yale University, died after a week's illness of pneumonia, on January 12, 1916. He had been connected with Yale for twenty-five years; for the last ten as head of the university library. He joined the A. L. A. in 1905 (No. 3462) and attended the conferences of 1906, '09 and 1913.

Ruth Lockwood Terpenning, branch librarian of the Piedmont Avenue Branch of the Oakland (Calif.) Free library, died May 10, 1915. She joined the A. L. A. in 1914 (No. 6482), but attended no conference.

John Thomson, Litt. D., librarian of the Free Library of Philadelphia since its opening in 1894, died February 23, 1916. As a librarian, bibliographer, organist, scholar and friend, he made a deep impression on all with whom he came in contact, and will be sincerely missed for many years to come. He joined the A. L. A. in 1893 (No. 1113) and attended the conferences of 1894, '96, '97, '98, '99, 1902, '04, '06, and '13. See *Library Journal* 41:162 (editorial), 264-65 (portrait as frontispiece to number); *Public Libraries* 21:125 (editorial), 153.

Irving Strong Upson, former librarian of Rutgers College, died February 25, 1915 (decease not learned in time to be included in last year's necrology). He joined the A. L. A. in 1887 (No. 623) but attended no conferences.

Florence Whittier, for several years past and until failing health compelled her resignation, assistant librarian of the University of Missouri, died in Los Angeles,

Sept. 11, 1916. From September, 1909, to September, 1910, she was assistant secretary of the A. L. A., in the newly established office in Chicago. She joined the Association in 1902 (No. 2547), and attended the conferences of 1902, '05 and '10.

Evan J. Williams, assistant librarian of the Columbus (Ohio) Public Library, died March 5, 1916. He joined the A. L. A. in 1910 (No. 4967) and attended the conference of 1910.

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The following persons formerly belonged to the Association but were not members at the time of their death:

Francis Asbury Crandall, formerly chief of the reference section of the office of the Superintendent of Documents, Washington, died July 9, 1915. He joined the Association in 1896 (No. 1402), and attended the conferences of 1896-98 and 1903.

Mrs. William I. Fletcher, wife of an honored and beloved ex-president of the Association, died at Amherst, Mass., Oct. 21, 1915. She joined the Association in 1879 (No. 344) and attended the conferences of 1879 and 1902.

William Ives, who was librarian of the Buffalo Young Men's Association and the Buffalo library for fifty-two years, died Aug. 21, 1916, aged 99 years and 6 months. He attended the first conference of the A. L. A. in 1876 but did not become a member until two years later (No. 189). He retained his membership until 1908, and attended the conferences of 1876, '83, '88, '90, '94, '96, '98 and 1903. See *Library Journal* 41:757 (and frontispiece portrait).

Ezekiel W. Mundy, librarian emeritus of the Syracuse Public library, died June 8, 1916. He joined the Association in 1894 (No. 1243), but he had the Syracuse library become an institutional member the year the Association was organized, 1876. He attended the conferences of 1883, '89, '94, '97, '98, 1900.

Ophelia A. Parrish, librarian of the State Normal School, Kirksville, Mo., died Oct. 30, 1915. She joined the Association in 1904 (No. 3169) and attended the conference that year.





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# BULLETIN

OF THE

## AMERICAN LIBRARY ASSOCIATION

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CHICAGO, ILL.

NOVEMBER, 1916

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### A MATTER OF MEMBERSHIP

Here begins the 1917 campaign for new members for the A. L. A. Help must be had in the campaign. This is a call for volunteers addressed by the secretary to every member of the Association.

There ought to be 5,000 members instead of 3,188 as at present. There are enough library workers in the country whose names are not yet in the Handbook. Every librarian and library assistant who receives a salary of not less than \$600 a year ought to invest \$2.00—1/300th part—of it in membership in the National Association which represents the work in which he or she is engaged.

Going to the annual conference is not the chief item that counts and makes membership worth while. If one can go but occasionally that is no reason for not being a member of the A. L. A. The conference should come to the person in the shape of one's own personal copy of the printed Proceedings.

Having one's name in the Handbook is, experience has plainly shown, the chief

tangible reason for being a member. The Handbook is practically a directory of the leading library folk of the United States and Canada and no one who takes his work seriously can afford to have his name omitted from that directory.

But above the tangible benefits is the satisfaction of feeling one's self a part of the great national body which represents the work in which one is engaged. It is a contribution that each owes to his or her profession.

Fellow member, will you help in this campaign?

Think of the increased opportunities for worthy professional work if our membership was raised to 5,000 and our available funds proportionately increased!

Here is a definite way in which you can help:

Show this appeal, this invitation, to as many as possible of your associates who are not members and earnestly urge as their duty and their advantage membership in the A. L. A.

Please send the names of all desiring to join or who are disposed to consider it to the secretary at headquarters and a personal note and application form will be promptly sent. Or the applicant can send without further formality his or her name, address and position in library, together with a check or money order for \$3.00 (\$2.00 for the annual dues for 1917 and \$1.00 for the constitutionally required initiation fee).

### CO-OPERATIVE INDEXES

A certain public library has an extensive card index relating to poetry, supplementing Granger; another library has a song index and an index to piano music; another has an index to famous works of art, where they are located, what reproductions can be had, and so forth. There must be a considerable number of such indexes in the large libraries of the country, all of which could be used co-operatively. Most of these libraries would doubtless gladly answer inquiries sent on return postcards, if the information could be found in the index they possess.

A member of the A. L. A. Publishing Board questions if it would not be a good scheme to ask libraries which have special indexes on any subjects, and which would be willing to co-operate in furnishing information contained therein, to send a description of such indexes to the A. L. A. office, so that these indexes may be listed in a little leaflet and sent to the reference librarians of the country.

This seems to the secretary like a very good and practical scheme and he would be more than pleased to receive information from librarians anywhere and everywhere regarding special indexes of this sort. This data would be thrown together in inexpensive form and given wide distribution.

It is unlikely that any one library would be overwhelmed with requests for information, but the occasional aid that might be rendered through such a co-operative use of indexes might in the long run help in very worthy cases.

### CHICAGO MIDWINTER MEETINGS

The usual midwinter meetings will be held in Chicago, with headquarters at the Hotel La Salle, where last year's meetings were held. The following rates are offered:

One Person: Room with detached bath, \$1.50 and up per day; room with private bath, \$2.00 and up per day.

Two Persons: Room with detached bath, \$3.00.

Two Connecting Rooms with Bath: Two persons, \$4.50 and \$8.00 per day; four persons, \$7.00 and \$12.00 per day.

Reservations should be made directly with the hotel.

The Council will hold two sessions, the mornings of Thursday, December 28 and Friday, the 29th. The meetings will be open to all librarians who wish to attend. Three topics will be discussed:

1. Valuation of library books for insurance.
2. Standardization of library service.
3. What more can the Publishing Board do?
4. Sponsorship for knowledge.

The president and program committee desire real discussion of these topics, and the lack of all formality and formal papers. Each member of the Council is urged to contribute to the discussion. Two or three committees will probably also report briefly.

The annual meeting of the League of Library Commissions will meet, with sessions on the afternoons of December 28 and 29. The tentative program is as follows:

#### First Session

Summer library schools. Training given by library commissions, Clara Baldwin, Minnesota.

Certification of librarians. P. L. Windsor, Urbana, Illinois.

Aims and underlying principles of commission work. H. N. Sanborn, Indiana.

#### Second Session

State library extension. Miss Mary E. Downey, Utah.



Business meeting.

Reports:

Secretary-treasurer.

Standing committees.

Special committees.

Election.

The Executive Board of the A. L. A. will meet on Thursday evening, December 28.

The A. L. A. Publishing Board will meet at a time to be decided later.

The Association of American Library Schools will meet on Saturday, December 30, both morning and afternoon and members will lunch together on that day.

The university librarians and the college librarians will have their usual informal round tables, the latter on Saturday morning and afternoon, December 30. Dates for the former are not yet definitely settled.

The Bibliographical Society of America will meet on Thursday afternoon, the 28th, and the Council of the Bibliographical Society on Friday afternoon, the 29th.

All of these meetings will be held at the Hotel La Salle.

The Chicago Library Club will entertain visiting librarians and their friends on Friday evening, December 29, at the Hotel La Salle, and all are cordially invited.

Those having charge of any meetings not here referred to should make arrangements for suitable rooms either direct with the management of the Hotel La Salle, or through the secretary of the A. L. A.

## CONCERNING BRANCH LIBRARIES

### An Analysis and Tabulation

By W. Dawson Johnston,

*Librarian St. Paul Public Library*

In May the following questions were sent out by the secretary of the American Library Association to the 59 libraries which, on their A. L. A. statistical form, reported branches: How many of your branch library buildings are owned by the library? What was the total cost of those buildings (exclusive of grounds)?

The results of the inquiry prove nothing as to the importance of separate library buildings compared with branches in schools or other public buildings. They do, however, suggest requirements as to number of buildings and cost which should be looked upon as minimum in communities in which the public schools are not built for community library service.

Out of 59 reporting library branches, 38 reported one or more branch buildings owned by the library. The total number of buildings is 174; the total cost of them \$5,926,188.32.

Of 8 cities having over 500,000 population according to the census of 1910, 5 report branch buildings; of 11 cities having from 250,000 to 500,000 population 5 report branch buildings; of 31 cities having from 100,000 to 250,000, 12 report branch buildings; and 59 cities having from 50,000 to 100,000 population, 8 report branch buildings.

	General	Cities over 500,000 pop.	250,000 to 500,000 pop.	100,000 to 250,000 pop.	50,000 to 100,000 pop.
Average cost per building.....	\$34,058.00	\$52,967.00	\$33,237.00	\$25,915.00	\$29,393.00
Average cost per capita.....	.60	.89	.61	.56	.60
No. of buildings per capita, 1 to each	60,182	59,393	54,197	50,648	49,057
No. of buildings per acre, 1 to every	11,745	17,840	36,763	54,925	
State and town	Population, 1910	Area, Acres	Branch Buildings	Total Cost	
Alabama:					
Birmingham .....	132,685	455,334.4	3	\$ 30,000.00	
California:					
Oakland .....	150,174	29,248	4	140,000.00	

Colorado:				
Denver .....	245,523	46,148	4	80,000.00
District of Columbia:				
Washington .....	331,069	190,389.2	1	40,000.00
Georgia:				
Atlanta .....	154,839	364,723	2	32,000.00
Indiana:				
Gary .....	16,802	.....	1	16,000.00
Kentucky:				
Louisville .....	223,928	141,504.9	8	208,154.13
Louisiana:				
New Orleans .....	348,109	125,440	4	.....
Maryland:				
Baltimore .....	558,485	184,659.8	16	320,000.00
Massachusetts:				
Boston .....	670,585	335,904.7	8	336,500.00
Brookline .....	27,792	.....	1	24,000.00
Lynn .....	89,336	.....	2	50,000.00
Salem .....	43,697	.....	1	17,357.30
Somerville .....	77,236	.....	2	43,000.00
Worcester .....	145,986	398,905	3	75,000.00
Michigan:				
Grand Rapids .....	112,571	10,730	1	.....
Minnesota:				
Duluth .....	78,466	.....	2	50,000.00
St. Paul .....	214,744	33,390	3	80,000.00
Missouri:				
Kansas City .....	248,381	37,443	2	67,500.00
New Hampshire:				
Laconia .....	10,183	.....	1	6,500.00
New Jersey:				
Camden .....	94,538	.....	3	160,000.00
Montclair .....	21,550	.....	1	34,000.00
Passaic .....	54,773	.....	1	.....
New York:				
Brooklyn .....	1,634,351	183,555	22	1,670,605.22
Jamaica .....	284,041	616,927.6	6	202,762.11
Ohio:				
Cincinnati .....	363,591	111,771.7	10	353,163.19
Cleveland .....	639,431	103,173.6	14	574,656.00
Oregon:				
Portland .....	207,214	30,975	5	148,829.36
Pennsylvania:				
Philadelphia .....	1,549,008	83,340	19	1,244,000.00
Pittsburgh .....	533,905	405,880.1	8	700,000.00
Scranton .....	129,867	324,096	1	10,000.00
Rhode Island:				
Providence .....	224,326	126,469.4	1	.....
Tennessee:				
Nashville .....	110,364	373,248	2	50,000.00
Texas:				
Dallas .....	92,104	.....	1	25,000.00
Virginia:				
Norfolk .....	67,452	.....	1	20,000.00
Washington:				
Seattle .....	237,194	35,750	7	234,455.64
Tacoma .....	83,743	.....	1	4,716.80
Ontario:				
Toronto .....	376,240	.....	9	235,000.00



# BULLETIN

## OF THE

# AMERICAN LIBRARY ASSOCIATION

Issued in

JANUARY, MARCH, MAY, JULY, SEPTEMBER AND  
NOVEMBER

There is no subscription price and the Bulletin is sent only to members of the Association.

### AMERICAN LIBRARY ASSOCIATION

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Secretary—George B. Utley, 78 E. Washington St., Chicago.

Treasurer—Carl B. Roden, Public Library, Chicago.

Executive offices—78 E. Washington Street, Chicago, Ill.

### THE PRINTING BILL

The printing bill, which was before the last Congress, and which was clearly described at the Public Documents Round Table of the Asbury Park Conference, by Mr. George H. Carter, Clerk of the Joint Committee on printing, failed to be enacted into law, and will probably be introduced into the coming session. The chairman of the A. L. A. Committee on Public Documents, Mr. George S. Godard, suggests that members of the Association write to their Congressmen, calling attention to the printing bill as embodying much that is desired by the depository libraries, and expressing the hope that the bill may be enacted into law. Mr. Carter's paper, above referred to, may be found in Asbury Park Conference Proceedings, pp. 301-312.

### PATENT OFFICE DRAWINGS AND SPECIFICATIONS

Several libraries have complained of the unsatisfactory service of the U. S. Patent Office in filling orders for the drawings and specifications of patents. The A. L. A. Committee on Public Documents have taken up this matter with the Commissioner of Patents, but without any satisfactory result thus far. In a recent letter to Senator D. U. Fletcher, chairman of the joint committee on printing, whose assistance was solicited, the Commissioner says:

" . . . In reply thereto, I have to say that 21 libraries in the United States took advantage of the annual rate of \$50.00 for issues of patents, and that from July 1, 1912 to the end of the year 1915, orders amounting to 2,282,547 patents had been filed by the libraries. This is, approximately, three-fourths as many copies as are drawn annually in the regular course of business by this Office.

"The young men engaged in filling these orders are unable to keep up with the work. Orders for 388,206 copies of patents issued from July 1, 1912, to December 31, 1912, have been sent to 21 libraries. To 19 libraries, 663,523 copies of patents issued during the year 1913 have been sent. A total aggregating more than a million copies for the years 1912 and 1913 have been sent, and the orders for the said years have been about completed.

"An additional employee has been assigned to this specific work, with the result that greater progress will be made in disposing of the accumulation of orders.

"The fact that occasional duplicate copies are included, and that others are missing, is regrettable. Duplication can not always be avoided, and many copies are exhausted when the particular numbers are reached by the clerks. The exhausted copies are, however, forwarded as soon as they can be reproduced.

"The only suggestion that I can make as to how this matter may be remedied is

by an increase, by Congressional enactment, of the force in the Patent Office.

"Yours very truly,

"THOMAS EWING,  
"Commissioner."

Because of inability to secure what has been ordered, and the great delays involved in receiving what is sent, at least one library has cancelled its order for these drawings and specifications. Perhaps a protest at the poor service, addressed by librarians to their Congressman, might have influence in securing the increase in the force at the Patent Office which the Commissioner reports as so much needed.

#### **LIBRARY LITERATURE FOR SALE**

A. L. A. Proceedings, 1903-1914 inclusive. 12 v. unbound.

Public Libraries: V. 9-20 (v. 9, no. 1, v. 19, No. 1 and 3, and v. 20, no. 1-2, 5-7 missing). (Eleven volumes with title page and index, except for v. 10).

Library Journal: V. 27-28, 1902-1903. Bound  $\frac{3}{4}$  red morocco.

A. L. A. Bulletin: (Conf. numbers under A. L. A. Proceedings). All have title page and index.

V. 1, No. 1-3, 5-6.	V. 6, 1-3, 5-6.
V. 2, 1-4, 6.	V. 7, No. 1-3, 5-6.
V. 3, No. 1-4, 6.	V. 8, No. 1-3, 5-6.
V. 4, No. 1-4, 6.	V. 9, No. 1.
V. 5, No. 1-3, 5-6.	

Also duplicates of two each of v. 1, no 3, and v. 3, no 3.

Dana. American library economy. Following sections:

- Course of study on the use of a library.
- School department room.
- Administration of lending dept.
- Course of study for normal school pupils.
- Booklists and other publications.
- Relations with the public: lending dept.
- Advertising.
- The charging system.
- The registration desk.
- The business branch.
- High school branch.
- School libraries.

A. L. A. Booklist. V. 1, Nos. 1-8. V. 2, Nos. 2-3, 6-8. V. 3, No. 1. Title page and index V. 1-2

Iowa Library Commission. Quarterly. V. 2, No. 1, 3, 4. V. 3. V. 4. V. 5. V. 6, No. 1-6. Title page and index V. 1-4, 1901-4.

A. L. A. Handbook, 1905-1906. 2 Nos. Cutter-Sanborn alphabetic order table. Consonants.

Cutter expansive classification. 1891-93. Kroeger. Guide to reference books. 1904.

Linderfelt. Eclectic card catalog rules. Library school card catalog rules. 6th ed. 1899.

Simplified library school rules.

Hasse. U. S. Gov't publications, Parts 1-2.

Dewey. Classification. 6th ed. Limp leather.

Cannons. Bibliography of library economy. (Cloth).

A. L. A. catalog rules, 1908.

Putnam. Authors and their public in ancient times.

Cockerell. Bookbinding.

Wisconsin library bulletin. V. 1, Nos. 1-5, title page and index. V. 2. V. 3, Nos. 1-2.

Make offer for all or part. M., care A. L. A. office, 78 E. Washington St., Chicago.

#### **SALE, EXCHANGE, WANTS**

(Any library member of the Association may insert, without cost, a ten-line notice of books or periodicals, wanted, for sale, or exchange.)

#### **WANTS**

John Crerar Library, Chicago, Ill.

The John Crerar Library. 12th Annual report for 1906. Offer 25c a copy.

Milton, Mass. Public Library.

English journal, vol. 1-5, no. 6.

House beautiful, vol. 36, no. 4, Sept., 1914.

Industrial arts magazine, vol. 2, nos. 4-6, Oct.-Dec., 1914.

Literary digest, vol. 45, nos. 7, 25, Aug. 17, Dec. 21, 1912; vol. 46, no. 2, Jan. 11, 1913; vol. 48, nos. 13, 23-24, Mar. 28, June 6-13, 1914.



Littell's Living age, vol. 276, nos. 3580, 3584, Feb. 15, Mar. 15, 1913; vol. 279, no. 3613, Oct. 4, 1913.

Mississippi Agricultural and Mechanical College Library, Agricultural College, Miss.

U. S. Bureau of Education Bulletins, 1910, no. 3; 1911, nos. 7, 8, 10, 16; 1912, nos. 10, 12.

North Dakota State Normal School Library, Valley City, N. D.

A. L. A. Booklist, vol. 1, nos. 3, 4, 5; vol. 3, no. 4 and Index.

A. L. A. Bulletin, vol. 5, no. 4.

Russell, Kan., City Library.

American Motherhood, vols. 24 and 32, or Jan. and Feb., 1907; May, 1911.

Arena, vols. 25 and 28, or Mar. and April, 1901, and Sept., 1902.

St. Joseph, Mo., Free Public Library.

North American Review, vols. 131-140, 147-153, 157-173, 175-191.

University of Rochester Library, Rochester, N. Y.

A. L. A. Booklist, vol. 1, nos. 1-3.

University of Vermont Library, Burlington, Vt.

Poet Lore, vol. 26, no. 4, 1915.

Washington University Library, St. Louis, Mo.

Monatshefte f. deutsche sprache u. paedagogik, vol. 14, nos. 3-4, Mar.-April, 1913.

North Dakota University. Quarterly Journal, 1911-12, vol. 2, nos. 1-2 and title-page and index.

#### FOR SALE

University of Vermont Library, Burlington, Vt.

American chemical journal, 1888-1913, vols. 10-50.

#### FOR EXCHANGE

California State Library, Sacramento.

California Constitutional Convention, 1849. Report of debates, by J. R. Browne. 1850.

Same, in Spanish.

California. Index to the laws of California, 1850-1893. 1894.

Same, 1850-1907. 1908.

California. State Engineer. Irrigation development, France, Italy and Spain, by W. Ham Hall. 1886.

California State Library. Descriptive list of libraries of California, 1904.

California State Library. History of political conventions in California, 1849-92. By W. J. Davis. 1893.

#### FOR SALE OR EXCHANGE

North Dakota State Normal School Library, Valley City, N. D.

A. L. A. Booklist, vol. 5, nos. 3, 4, 5, 6 and index; vol. 7, nos. 1, 2, 3.

A. L. A. Bulletin, vol. 2, nos. 1, 2, 3; vol. 3, nos. 2, 3; vol. 6, nos. 2, 5, 6 and index. St. Joseph, Mo., Free Public Library.

Century, vols. 29, 44.

Harper's, vols. 38, 40, 41, 43, 44, 45-49, 70, 71.

Scientific American, vols. 19-22, 25, 26, 28.

Washington University Library, St. Louis, Mo.

North Dakota University. Quarterly Journal, vol. 4, no. 1.

#### OFFERS

Sackett, Chapman and Stevens, Tribune Building, New York.

The "Life and Public Services of Andrew Haswell Green," by John Foord may be secured by any library that lacks it and applies in writing to Sackett, Chapman and Stevens, attorneys for the executors of the estate of the late Mr. Green, The Tribune Building, New York City.

Mr. Green's important public services in connection with the establishment of Central Park in New York City, the Niagara Falls and other historic and scenic reservations, with the overthrow of the Tweed ring, with the establishment of greater New York, and with the Tilden Trust and the New York Public Library, make his biography desirable for every library interested in public affairs.

Tufts College Library, Tufts College, Mass.

Cumulative Book Index. Several nos.

Reader's Guide. Several numbers.

Communicate directly with the Librarian, Tufts College, Mass.





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